

BYLAWS OF BLUEPRINT

Ratified: April 6, 2017

Last Amended: April 25, 2020

I. ELECTIONS

0. Town Hall

1. Prior to collecting nominations for all executive roles, there should be a general meeting dedicated to reflection, concerns, and prospective changes in a town hall format with the following procedures.
2. Executive Committee gives a reflection of their semester goals and what they have achieved. These reflections are not intended to be a mark of whether or not they were successful but rather a candid explanation of what they were able to do in the role. All reflections will be made public and maintained for future semesters to see.
3. Following the reflection, there will be a club-wide discussion regarding the state of Blueprint, general concerns, and potential directions for future semesters.

1. Nominations

1. Executive Committee must collect nominations for all executive roles starting at least two weeks before the day of an election.
2. Eligible members may be nominated and run for multiple positions, but they are bound to the first role they win in election.
3. A nominee must run for a position unless they withdraw their nomination before a date and time set by the Executive Committee.
4. Nominations outside the nomination period may be added at the discretion of the Executive Committee with the consent of the nominee.

2. Election Rules

1. Order of elections for each role is the president, then the constitutional order of contested positions, then the constitutional order of non-contested positions.
2. Members who are graduating or intend to become permanently inactive (i.e. they do not intend to be active in Blueprint for the rest of their college career) cannot vote during their final semester. However, if they intend to

return to Blueprint after a period of inactivity, then they are eligible to vote.

3. In the case that there are more than 2 candidates running for a single position, the Executive Committee will implement instant runoff voting. A candidate is selected if they receive the majority of votes in their favor ($> 50\%$). If not, the candidate with the least votes will be eliminated and the votes that went to the eliminated candidate will be allocated to the next highest candidate chosen by the voter. This will continue until a candidate receives a majority of the votes.
4. In the case that 2 candidates or less run for a position, a candidate will be elected if they receive a majority of the votes. If no candidate receives a majority vote, the candidate(s) shall leave the room to allow for group discussion that lasts 5 to 10 minutes. After this group discussion, the group shall recast votes. This will repeat until a candidate receives the majority.

3. Election Procedures

a. Uncontested Positions

1. Candidate will enter the room and give a 3 minute speech.
2. After their presentation, the candidate will leave the room, and the attendees will discuss any concerns about the candidate they may have for up to 5 minutes.
3. There will be a form where anyone can pass on additional thoughts, concerns, or questions that they want the current Executive Committee to pass on to the candidate in their 1-on-1s.
4. Eligible voters will vote between the options Yes, No Confidence, and Abstain. Any Abstain votes are counted in the number of total votes to reach quorum, but are not counted towards or against any candidate.

b. Contested Positions

1. All candidates for the role will leave the room at the start of the election for that role.
2. Candidates will enter the room one at a time and give a 5 minute presentation.
3. After all presentations, there will be a group Q&A session directed toward all candidates that lasts $\text{Number of Candidates} * 3$ minutes.
4. After the group Q&A session, the candidates will leave the room, allowing for a group discussion that lasts for 5 to 10 minutes. The members should engage in a discussion focused on a candidate's fitness for the role rather than specifics of their platforms.
5. There will a form where anyone can pass on additional thoughts, concerns, or questions that they think want the current Executive Committee to pass on to the candidate in their 1-on-1s.

6. Eligible voters will vote between all the candidates, No Confidence, and Abstain. Any Abstain votes are counted in the number of total votes to reach quorum, but are not counted towards or against any candidate.

4. Adjustments to Election

1. The Executive Team has the ability to make minor adjustments to the election rules and procedures detailed above in the interest of assuring that elections can be run within a reasonable timeframe.
2. A minor adjustment does not require an official amendment to the bylaws.
3. A minor adjustment must be agreed upon by the Executive Team. Each member of the Executive Team must have ample opportunity to voice their concerns.
4. Any member of the Executive Team may request that a change be subject to the formal bylaw amendment process.
5. Any adjustments must be communicated to all candidates and members with at least one day advanced notice of elections.

Definitions

1. A major (or non-minor) adjustment may include, but is not limited to, restrictions or changes that affect quorum or the way that voting is conducted.
2. A minor adjustment may include, but is not limited to, restrictions or changes to timing, speeches, or discussion periods.
3. Any member of the Executive Team may dispute the categorization of a proposed adjustment, subjecting the change to the traditional bylaw amendment process.

II. MEMBERSHIP

1. Inactive Members

1. Members may choose to become inactive at the end of each semester. They may choose to become an active member again at the end of their inactive semester, but this does not guarantee their original role is still available to them (i.e. Director of Operations member goes inactive and Blueprint recruits a new Director of Operations).
2. Members may not choose to become inactive during their first semester in Blueprint unless there are extenuating circumstances. The Executive Committee will be charged with hearing extenuating circumstances. If any member of The Executive Committee agrees with the extenuating circumstance, then the member may go inactive. If The Executive Committee unanimously disagrees with the extenuating circumstance, then the member will be asked to reapply for their respective role during the following semester.

2. Transferring Teams

1. If a member wants to switch to a role they have not previously held (between External member, developer, and designer), they must complete a shortened application process for that role at the end of the previous semester.
2. The internal application process will gauge the skillsets that vary between the previous and desired roles and will be managed by the incoming executive team.
3. In the scenario in which a transferring member is not accepted to the role they desire, then they have the option to return to their previous role or take up a complementary role in Blueprint as defined in Section 3 Complementary Roles.

3. Complementary Roles

1. At the end of each semester, any member may choose to be in a complementary role for Blueprint. This includes working under The President, Internal Vice President, VP of Projects, or VP of Technology in a new role with objectives planned out by The Executive Committee member and the general member.
2. Complementary role members will present their work at general meetings like any other team.

III. Temporary Adoption of Co-Presidency for Fall 2020

1. Election

1. Due to the outstanding circumstances of Fall 2020, the Executive Committee will allow the election of Co-Presidents for Fall 2020 to navigate the uncharted territory that this situation presents and help better serve Fall 2020's Executive Committee and the general membership.
2. If the Co-Presidency is uncontested and receives a majority vote of No Confidence, one of the Co-Presidents may opt to re-run as a solo candidate.

2. The Role

1. This will be a temporary change for the semester of Fall 2020 but will also allow the possibility and framework for an amendment if the club sees fit going forward.
2. The duties of The President are to be shared by both Co-Presidents as they see fit.