

# BLUEPRINT CONSTITUTION

Ratified: March 30, 2017

## **I. NAME**

This Constitution recognizes the official name of the organization of which it represents as “Blueprint”. This Constitution recognizes that the organization may also be named under “Blueprint, Technology for Nonprofits”.

## **II. PURPOSE**

### **Mission**

We the members of Blueprint, adhere to and embody our mission to make beautiful engineering accessible and useful for those who create communities and promote public welfare.

### **Vision**

We the members of Blueprint pursue our mission with the vision of a world where the good, passionate, and visionary have the biggest impact on our communities and society.

### **Values**

We, the members of Blueprint, shall be upheld to the following organizational values. These values further embody our mission, vision, and culture, determine how we make decisions, and reflect how we behave and act, collectively and individually.

#### **Mission First:**

We as Blueprint members ultimately unify under one goal - achieving our mission. We place the interests of the people and partners we serve above our own. Our primary measure of success is the amount of positive impact we create through our work.

#### **Perpetual Growth:**

We as Blueprint members value the academic, social, and personal growth of our peers. We constantly seek to perpetuate the cycle of learning and teaching,

for our benefit and for others'. We strive to offer a helping hand in times of need and push each other to succeed.

**Cherish Each Other:**

We as Blueprint members seek to cherish our time spent together. We develop meaningful relationships that extend well beyond the scope of the organization. We value each other as individuals and appreciate our differences.

**Always Innovate:**

We as Blueprint members recognize that change is both inevitable and necessary. We are committed to innovate and emphasize effective solutions as needed in order to remain relevant - nothing is sacred. We welcome new ideas and diverse thinking.

**Be Humble:**

We as Blueprint members strive to remain humble, accept our imperfections, and be receptive to feedback. We approach challenges with an open mind and remember that anyone can pursue social good, not just Blueprint.

### **III. MEMBERSHIP**

1. Only currently registered students, faculty, and staff may be active members in a registered student organization. Only active members may vote or hold office.
2. We will not have according to California State Law. We will not restrict membership based upon race, color, national origin, religion, sex, gender identity, pregnancy (including pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), physical or mental disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, or service in the uniformed services (including membership, application for membership, performance of service, application for service, or obligation for service in the uniformed services.)
3. The Executive Committee determines the terms of membership and enacts them through the bylaws.
4. The Executive Committee has the ability to punish its members for disorderly behavior, and, with a unanimous vote, expel a member.
5. This organization agrees to adhere to the guidelines described in the RSO Sexual Violence and Sexual Harassment (SVSH) Prevention and Response Policy which aligns with the University of California's Sexual Violence and Sexual Harassment Policy. This RSO agrees to send at least one representative to participate in a Path to Care training annually. RSO will also follow the SVSH prevention and response guidelines if and when SVSH harm occurs within the organization.

## **IV. OFFICERS & ELECTIONS**

### **1. Executive Committee**

1. The Executive Committee shall be composed of a President, Internal Vice President, External Vice President, Vice President of Projects, Vice President of Technology, and Vice President of Design chosen at the end of the previous semester by election from the general membership.
2. Consent of the Executive Committee is when two-thirds of its members agree. The quorum for decision making is two-thirds of Executive Committee members.
3. When vacancies happen in the Executive Committee, the Executive Committee is responsible to fill such vacancies. When vacancies happen in project groups, the Executive Committee is responsible to fill such vacancies.
4. Each member of the Executive Committee shall be responsible for carrying out any duties apart from those below as consented upon by the Executive Committee.
5. A member of the Executive Committee may only be appointed to the same position more than twice if they are elected unopposed.
6. Any member of the Executive Committee shall, with the consent of the Executive Committee, create chair positions in order to accomplish the appointed tasks. Chairs are considered active members but not members of the Executive Committee. The appointment, selection, and management of those chairs are the sole responsibility of the nominating Executive Committee member.

### **2. President**

1. The President shall serve as the chief representative of Blueprint and its Executive Committee; they shall serve as the main curator and protector of the mission and vision of Blueprint; they shall monitor the health and well-being of Blueprint, and shall take care that the decisions of the Executive Committee be faithfully executed.
2. The President shall serve as the main facilitator in any meeting for Blueprint.
3. The President shall have the power to convene the Executive Committee for meetings.
4. The President shall have the power to delegate tasks in order to accomplish goals set forth by the Executive Committee.
5. The President shall at the beginning of the semester give to the general membership information of the state and the direction of Blueprint, and every general membership meeting give to the general membership updates on the state and direction.
6. The President shall, with the advice and consent of the Executive Committee, commission all of the advisors of Blueprint.
7. A member of the Executive Committee shall assume the duties of the

President in the event of the resignation, recall, or temporary or permanent disability of the President to perform his/her duties, until such time as a replacement is selected or elected. The order of succession is the order in which the offices are stated in the constitution: Internal Vice President, External Vice President, Vice President of Projects, Vice President of Technology, Vice President of Design.

### **3. Internal Vice President**

1. The Internal Vice President shall serve as the director and manager of social and professional activities that are open exclusively to Blueprint membership and its alumni.
2. The Internal Vice President shall be responsible for obtaining facilities for meetings and activities of the Executive Committee.
3. The Internal Vice President shall be responsible for management of the budget, distributions of funds, and fundraising.
4. The Internal Vice President shall, within the fourth week of the semester, direct a meeting of the Executive Committee to propose and discuss a budget for the semester. The budget must gain consent of the Executive Committee to be placed in effect. The Internal Vice President is responsible for making sure that the budget is followed and not exceeded.

### **4. External Vice President**

1. The External Vice President shall serve as the director and manager of social, professional, and intersocietal activities that Blueprint hosts for or conducts with other organizations.
2. The External Vice President shall be the main curator of the brand of Blueprint. They shall keep the brand and the branding guideline current and useful. The enforcement and protection of the brand of Blueprint is, with the help from the Executive Committee, the responsibility of the External Vice President.
3. The External Vice President shall, with the advice and consent of the Executive Committee, create a marketing plan for recruitment of members by the first week of the semester.
4. The External Vice President shall be responsible for the management of the External Committee.
5. The External Vice President shall, with the advice and consent of the Executive Committee, determine the External Committee application process by the second week of the semester.

### **5. Vice President of Projects**

1. The Vice President of Projects shall be responsible for the management of project groups and relations with client organizations.
2. The Vice President of Projects shall, with the advice and consent of the Executive Committee, determine the project developer application process

by the second week of the semester.

3. The Vice President of Projects shall, with the advice and consent of the Executive Committee, determine project team compositions.
4. The Vice President of Projects shall be responsible for maintaining faithful and strong relations with past, present, and future collaborating organizations.

## **6. Vice President of Technology**

1. The Vice President of Technology is responsible for maintaining Blueprint's technological infrastructure.
2. The Vice President of Technology is the principle advisor and resource of technology for project groups. The Vice President of Technology shall appoint advisors as necessary for project groups.
3. The Vice President of Technology is responsible for maintaining and making available all documentation necessary for the functions of Blueprint. This includes documentation for project development, Blueprint history and the bylaws.

## **7. Vice President of Design**

1. The Vice President of Design is responsible for fostering design thinking and ensuring design processes within Blueprint's project teams.
2. The Vice President of Design is the principal advisor and resource of design for project groups.
3. The Vice President of Design shall, with the advice and consent of the Executive Committee, determine the designer application process by the second week of the semester.

## **8. Elections**

1. Every semester, an election must occur to determine the Executive Committee for the following term.
2. Prior to elections, the Executive Committee shall survey the general membership for nominations. A nomination is only invalidated if the nominee refuses the nomination.
3. During elections, eligible general members will vote. Eligibility will be determined by the Executive Committee. Elections shall occur during general meeting only with a quorum of two-thirds the eligible voting membership.
4. The Executive Committee shall determine the procedures of nomination and campaign in the bylaws.

## **V. MEETINGS**

### **1. General Member Meetings**

1. The times, places, and manner of all meetings shall be prescribed by the Executive Committee.
2. Notification methods of all meetings shall be determined by the Executive Committee at the beginning of the semester.
3. The general membership shall meet every other week. A quorum is two-thirds of the general membership. Decisions requiring input from the general membership shall be made during the general membership meeting.

### **2. Executive Committee Meetings**

1. The Executive Committee shall assemble at least once every week. A quorum for meetings is two-thirds of Executive Committee members.

### **3. Special Emergency Meetings**

1. Special emergency meetings shall be called on by the President of Blueprint for Executive Committee meetings.
2. Special emergency meetings shall, with two-thirds approval of the Executive Committee, be called on by the President of Blueprint for general membership meetings.

## **VI. CONSTITUTIONAL AMENDMENTS**

1. The Executive Committee, whenever two-thirds of its members shall deem it necessary, shall propose Amendments to this Constitution, or, on the application of two-thirds of the total membership shall call a convention for proposing Amendments, which, in either case, shall be valid to all intents and purposes, as part of this Constitution, when ratified by three-fourths of the total membership.
2. All amendments, additions or deletions to this document must be filed with the OASIS Center at oasis.center@berkeley.edu, or OASIS Center at 312 Eshleman Hall.

## **VII. DISSOLUTION**

1. The Executive Committee, whenever all of its members shall deem it necessary, shall propose the dissolution of this organization and Constitution. The dissolution shall be valid to all intents and purposes when ratified by all members of the Executive Committee and three-fourths of the non-executive membership.
2. If the organization is ASUC or GA Sponsored, all unspent ASUC funds shall return to the ASUC; all Graduate Assembly funds shall return to the Graduate Assembly. If the organization is defunct for five (5) or more years,

any privately obtained funds (including any funds left in miscellaneous accounts) shall be donated to the following nonprofit organization: Watsi. In the event that the designated nonprofit organization no longer exists or has ceased to be a nonprofit, then the unspent funds shall be donated to the ASUC.

3. This organization hereby wishes to seek ASUC sponsorship. This organization adopts and incorporates by reference Schedule A of ASUC Bylaw 2201, and the same as may be amended from time by time, completely and fully as part of this [constitution, charter, articles, etc]. This organization cannot amend this clause unless and until the ASUC has certified that this organization has ceased to be ASUC-sponsored, all ASUC property has been returned to the ASUC, access to all ASUC resources and facilities has been relinquished, and any debts, liabilities, or other responsibilities to the ASUC have been resolved. This organization will continue to be bound by any provisions specified in Schedule A for actions it took while this clause was in effect, even if this clause is amended.

#### Schedule A

1 This organization is organized and operated exclusively for nonprofit purposes. The property of this organization is irrevocably dedicated to the purposes specified in its primary governing document and no part of the net income or assets of this organization shall ever inure to the benefit of any director, officer, or member thereof or to the benefit of any private person.

2 This organization recognizes that current or past ASUC sponsorship or funding does not imply a guarantee of continued or future sponsorship or funding and that status as a university registered student organization does not guarantee status as an ASUC-sponsored student organization or ASUC funding.

3 The ultimate constitutional, budgetary, and policy making authority of this organization shall be vested entirely and exclusively in ASUC members, at least a majority of whom shall be undergraduate students. Only ASUC members may hold officer positions in this organization. This section shall not be interpreted to prevent non-ASUC members from holding advisory positions in the organization.

4 This organization is not a unit of the ASUC or of the University of California. Unless otherwise specified in its primary governing document, this organization shall be considered an unincorporated association organized under the laws of California.

5 All funds, facilities, and resources allocated or provided to this organization by the ASUC (including the Graduate Assembly) during the term of its sponsorship shall remain the property of the ASUC at all times. If the organization ceases to be sponsored or ceases to exist, all ASUC property and unspent funds shall be immediately returned to the ASUC (including the Graduate Assembly).

5.1 Any property [## other long term property / subscriptions] purchased by this organization using funds provided to it by the ASUC (including the

Graduate Assembly) shall be the property of the ASUC. The ASUC shall retain ownership proportional to its contribution in any property purchased partially with ASUC funds.

6 This organization may use funds, facilities, and resources allocated or provided to it by the ASUC (including the Graduate Assembly) only for purposes which promote the general welfare of the student body and which are not inconsistent with the meaning of United States Internal Revenue Code section 501(c)(3).

6.1 Funds, facilities, and resources allocated or provided to this organization by the ASUC (including the Graduate Assembly) shall not be used to participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office or for activities which primarily consist of carrying on propaganda, or otherwise attempting to influence legislation.

7 This organization shall follow all regulations found in the ASUC Constitution and Bylaws during the term of ASUC sponsorship.

8 All disputes involving this organization may be resolved by mandatory binding arbitration through the ASUC Judicial Council.

8.1 The ASUC Judicial Council shall operate in accordance with the ASUC Constitution and the Judicial Council Rules of Procedure.

8.2 The ASUC Judicial Council shall have the power to order any remedy it sees fit. Mandatory binding arbitration may be initiated against the organization by:

8.2.1 Any member of this organization

8.2.2 Any member of the ASUC

8.2.3 Another ASUC-sponsored organization, the ASUC, or any unit of the ASUC

8.2.4 A unit of the University of California, with the consent of the ASUC Judicial Council

8.2.5 Any other person or entity, with the consent of this organization and the ASUC Judicial Council.

9 This organization shall defend, indemnify and hold the ASUC, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of this organization in relation to its relationship with the ASUC, except for injuries and damages caused by the sole negligence of the ASUC.

10 All officers and authorized representatives of this organization are individually and jointly responsible for the financial obligations of the organization to the ASUC, incurred by this organization during the tenure of the officer or authorized representative. This shall include any damage or defacement of ASUC property.



11 All books and records of this organization shall be subject to inspection by the ASUC Judicial Council, ASUC Chief Financial Office, ASUC Chief Legal Officer, and ASUC professional legal counsel. These individuals may make copies and extracts of such records.

12 Upon the dissolution or winding up of this organization, its assets remaining after payment, or provision for payment, of all debts and liabilities shall be distributed to the ASUC, unless the primary governing document of the organization has specified some other nonprofit fund, foundation or corporation, which is organized and operated exclusively for charitable or educational purposes, to receive such funds. In the event that the designated organization no longer exists or has ceased to be a non-profit organization, the distribution shall be made to the ASUC.

13 This organization shall be considered dissolved if it is inactive and (a) fails to register as a student organization with the University for more than five full academic years or (b) it ceases to have any members. The ASUC shall have the authority to wind-up the affairs of this organization in such case, but shall not assume any responsibility for any debts or liabilities of this organization.

## **VIII. SUPREMACY & OATHS**

### **1. Supremacy**

This Constitution shall be the supreme law of Blueprint.

### **2. Oaths**

All members of Blueprint shall be bound by contract and oath to support this Constitution until the end or termination of membership.

### **3. Bylaws**

1. All procedures and operations specified by the Constitution may not be changed except by constitutional amendment. All procedures and operations not specified by the Constitution that the Executive Committee deems necessary for current and future members to abide by may be determined by the Executive Committee through the bylaws.
2. The bylaws must be made readily available to the general membership through permanent and accessible documentation. This documentation should record both the current and past bylaws.
3. A two-thirds majority of the Executive Committee is necessary to enact a bylaw.
4. A two-thirds majority of the Executive Committee is necessary to overturn a bylaw.
5. Any enacted or overturned bylaw must be presented at the soonest general meeting. Changes made to the bylaws must be reflected in the documentation within 24 hours.

#### **4. Ratification**

The Ratification of three fourths majority of Blueprint members shall be sufficient for the establishment of this Constitution.