CREST data dictionary

Adapted from <u>User's Manual for the CIA Records Search Tool</u>

Parameter	Column Name	Description	Key
DOCUMENT	title	The unclassified title/subject of the document with classified data removed. If an obvious title does not exist on the original document, this field will state 'UNTITLED.'	A
ESDN	document_number	The Executive Standard Document Number. A unique alphanumeric string for documents. The format consists of: Agency ID (3 characters) + hyphen + job number + box number + folder number + document number (up, to 24 characters) + hyphen + check digit (1 character).	В

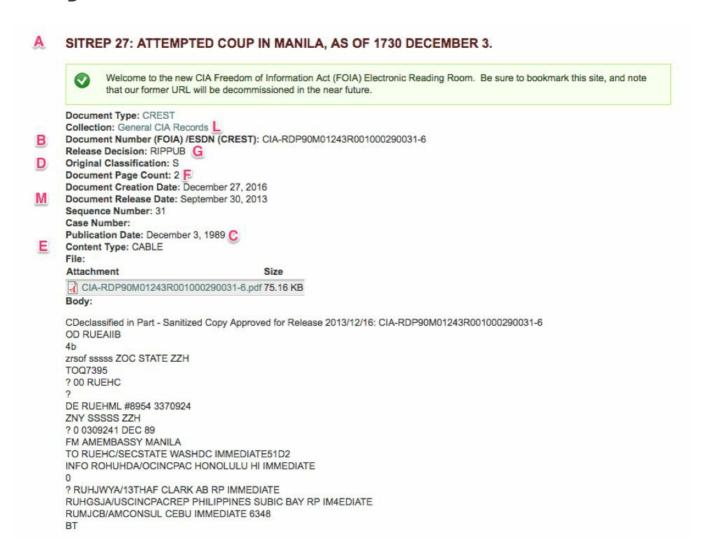
DOCUMENT DATE	publication_date	The date the original document was created as indicated on the physical document.	С
ORIG CLASS	N/A	The classification of a document as indicated on the original document.	D
DOCUMENT TYPE	content_type	The type of document (e.g., Memo)	Е
PAGES	document_page_count	The total number of pages in the original document image. (If the original document was double sided, each side will be counted as a page.) This field does not refer to the actual page numbers on the document,	F
		number of pages in the electronic document image.	
COPYRIGHT	N/A	A flag used to indicate whether or not a document contains copyright material.	
DECISION	release_decision	The final review	G

		decision applied to a document by the reviewer.	
EXEMPT CODE	N/A	A list of all annotation codes applied to a document.	
PARENT DOC#	N/A	The ESDN of the parent document to which this document is attached.	
FOLDER TITLE	N/A	The unclassified title of the folder with classified information removed.	
JOB NUMBER	[See Key 2]	A reference identifier defined by the Agency for a set of records retired by an Information Management Officer. The first two characters of the job number indicate the year the records were retired and characters four through nine are sequentially assigned within the year.	Н

BOX NUMBER	[See Key 2]	The number assigned by the Agency to a specific box within a job.	I
FOLDER NUMBER	[See Key 2]	A sequential number assigned to folders within a box. It represents the physical order in which the folders are arranged within the box.	J
DOCUMENT NUMBER	[See Key 2]	A sequential number assigned to documents within a folder. It represents the physical order in which the documents appear in the folder.	K
MEDIA ID	N/A	Represents the number of media used to load the document into crest.	
COLLECTION	collection	Identifier for the collection which corresponds to the name of the primary folder in the browser. Available to allow users to search for records by collection.	L

YEAR	document_release_date	Identifier for the	M	
RELEASED		fiscal year the		
		documents were		
		released. Available		
		to allow users to		
		search records by		
		year.		

Key 1



Key 2









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Job Number

Box Folder Document Number Number Number