

Date: 17th August 2023

Mr. Caleb Felix
8291256765
calebfelix38@gmail.com

Subject – Letter of Appointment as Software Developer Trainee

Dear Caleb Felix,

Welcome to **Swabhav Techlabs Solutions Private Limited & Nexsales**.

This is to confirm that we offer you assured placement as a Trainee - Programmer at **Nexsales at the end of the Enterprise Solutions Web Developer Course.**

1. Composition and Benefits:

- i. As compensation the company shall pay you a fixed compensation of **Rs. 4,30,000/-** per annum.
- ii. You'll be on a training period for 3 months post which you will be inducted as full stack developer at Nexsales Solutions Pvt Ltd.
- iii. You shall be eligible for leaves, reimbursements, and allowances etc. as per company policies.
- iv. Nexsales shall be entitled to make deductions from your salary and compensation for Income tax or any other tax levied by the government to be deducted at source, recovery of advances or for adjustment of over payment, deduction in salary due to unauthorized absence from duty or any other legitimate deduction.
- v. Compensation will be reviewed at the sole discretion of the company (Nexsales) and shall be based on satisfactory performance of the employee.

2. Probation and confirmation:

You will be on probation for a period of Three – Six months from the date of joining. On successful completion of your probation, you will be confirmed as a permanent employee.

3. Other terms and conditions:

The student would be placed, as trainee for the first three-six months and then subject to performance would be confirmed as Permanent employee.

Minimum Work Period: Candidate agrees that the Role and Areas of Knowledge required to perform duties, warrant necessary training to Candidate from (Nexsales) and substantial investment of Time and Efforts to help him/her perform the role.



Discontinuing services from Candidate's side would result in substantial losses to Swabhav Techlabs Solutions Pvt Limited. Hence Candidate agrees to work for a minimum period of **Two years after the date of joining.**

Kindly make sure you adhere to the following during your training period:

- Have at-least 90 % attendance in the training
- Complete all assignments and periodic assessments
- Score at-least 70 % aggregate in all the assessments
- Abide by all the disciplinary rule and regulations
- Student will have to provide security bond (as per prevailing HR rules at the time of joining).
- After completion of Course, the Company (Nexsales) shall proceed with joining formalities.
- In case, there are changes in Terms and Conditions with reference to Location, Role, Technology etc. and the same is not acceptable to the Student, Nexsales shall not be responsible for the same.

4. Resources

- Students will use their own laptop and Study material during the lecture.
- Swabhav Techlabs will not be responsible for any hardware and software problems.
- Upon failing to adhere any of the rules mentioned above, the company reserves the right to not issue any Certification or Placement.

5. Bond

Not complying with either or all of the above clauses would lead to a legal action taken by the organization. The subjected student would also be asked to pay the sum of Rs. 100,000 additionally due to non-conforming of the said agreement.

You are requested to sign the duplicate copy of the appointment letter as acceptance of the terms and conditions of appointment.

Welcome once again and here is wishing you a great tenure and career with Swabhav Techlabs & Nexsales.

I have read, understood and agree to the terms and conditions as set forth in this offer letter.

Sincerely,



Mitali Ghelani
HR and Admin

Signed & Accepted

Signature:

Name: Caleb Felix
Date: 17th August 2023

