

**Tom Anderson**  
Los Angeles, CA 90001  
tom.anderson@myspacetom.com

## Summary

Experienced professional transitioning into the HVAC industry, bringing strong technical skills, problem-solving abilities, and a background in project management and customer service.

## Core Competencies

- Mechanical Aptitude
- Systems Analysis
- Customer Support
- Client Relations
- Electrical Systems
- Feedback Management
- Safety Compliance
- Technical Troubleshooting

## Professional Experience

### Product Tester and Copywriter

2000 - 2001 | Los Angeles, CA

- Tested and provided feedback on digital storage products.
- Created copy for marketing materials and product documentation.

### Co-founder

2001 - 2002 | Los Angeles, CA

- Co-founded a direct marketing company specializing in email marketing.
- Managed business development and client relations.

### Product Manager

2002 - 2003 | Los Angeles, CA

- Developed online marketing strategies and social media concepts.
- Collaborated with team to create innovative web-based products.

## Selected Projects

### Myspace Infrastructure Upgrade (2007)

Led a project to upgrade the server infrastructure, improving performance and scalability.

## Certifications

- EPA 608 Certification

## Education

### **Bachelor of Arts in English and Rhetoric**

University of California, Berkeley, Berkeley, CA (Graduated 1998)

### **Graduate Studies in Film**

University of California, Los Angeles, Los Angeles, CA (2002)

## Professional References

### **Paul Calhoun**

The Resumaker, [github.com/calhounpaul](https://github.com/calhounpaul)