

Saco River Medical Group

Standard Operating Procedures



Everything you need to
optimize your revenue cycle

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PROCESS DETAILS

Vertical Name	Coding
Project Name	Saco River Medical Group
Process Go – Live Date	-
SOP Release date	2/13/2024
Prepared By	Operations –Manager – Prabaharan S
Reviewed By	General Manager – Ushasree Anilkumar
Approved By	Vice President – Avinash Kumar
Approved Date	NA

AMENDMENT HISTORY

S.No	Date	Revision Status	Reason for Amendment
1	02/13/2024	Initial Version (1.0)	Initial Draft (Software navigations)

PRACTICE DETAILS

S.No	Practice Name	Scope	State	Software
1	Saco River Medical Group	E/M, Rejections	New Hampshire	Athena

CONTACT DETAILS

S: No	Practices Name	Contact	Email address
1	Saco River Medical Group	Ross Emery, Sherry Ingalls	NA

ANNEXMED – ESCALATION MATRIX

Department	Levels	Role	Person/Group	Email ID	Contact#
Operations	Level 1	Manager	Prabaharan S	prabaharan@annexmed.net	1-866-780-0669,218
	Level 2	General Manager	Ushasree Anilkumar	ushasree@annexmed.net	1-866-780-0669,218
	Level 3	VP	Avinash Kumar	avinash@annexmed.com	1-617-284-0064
IT	Level 1	IT Team	IT Group	systemadmin@annexmed.net	-
	Level 2	IT Head	Praveen Kumar	praveen@annexmed.net	1-224-252-3936

SLA DETAILS

Expected Quality	Turn Around Time
98%	24 hrs.

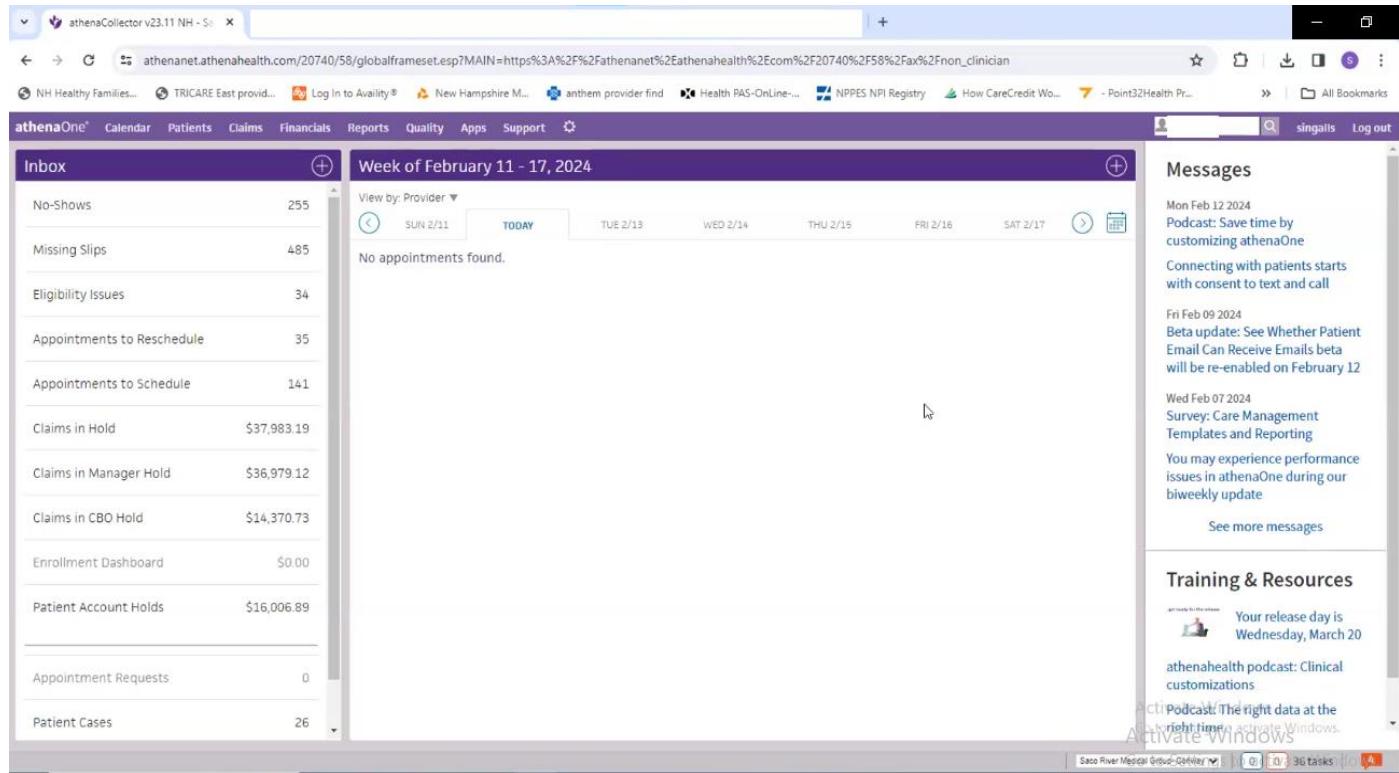
LOGIN DETAILS

First Name	Last Name	Email ID	Designation	Portal
Sumesh	Muralidharan	sumesh@annexmed.net	Coder	Athena
Sandhiya	Sankari	sandhiya@annexmed.net	Buffer-Coder	Athena
Kabilan	Veluchamy	Kabilan@annexmed.net	Auditor	Athena
Prabaharan	Selvaraj	Prabaharan@annexmed.net	Manager	Athena

SOFTWARE NAVIGATION - REJECTIONS

Step 1: Open Athena website in the browser and login with the credentials provided to see the home page.

URL: athenanet.athenahealth.com/1/1/login.esp



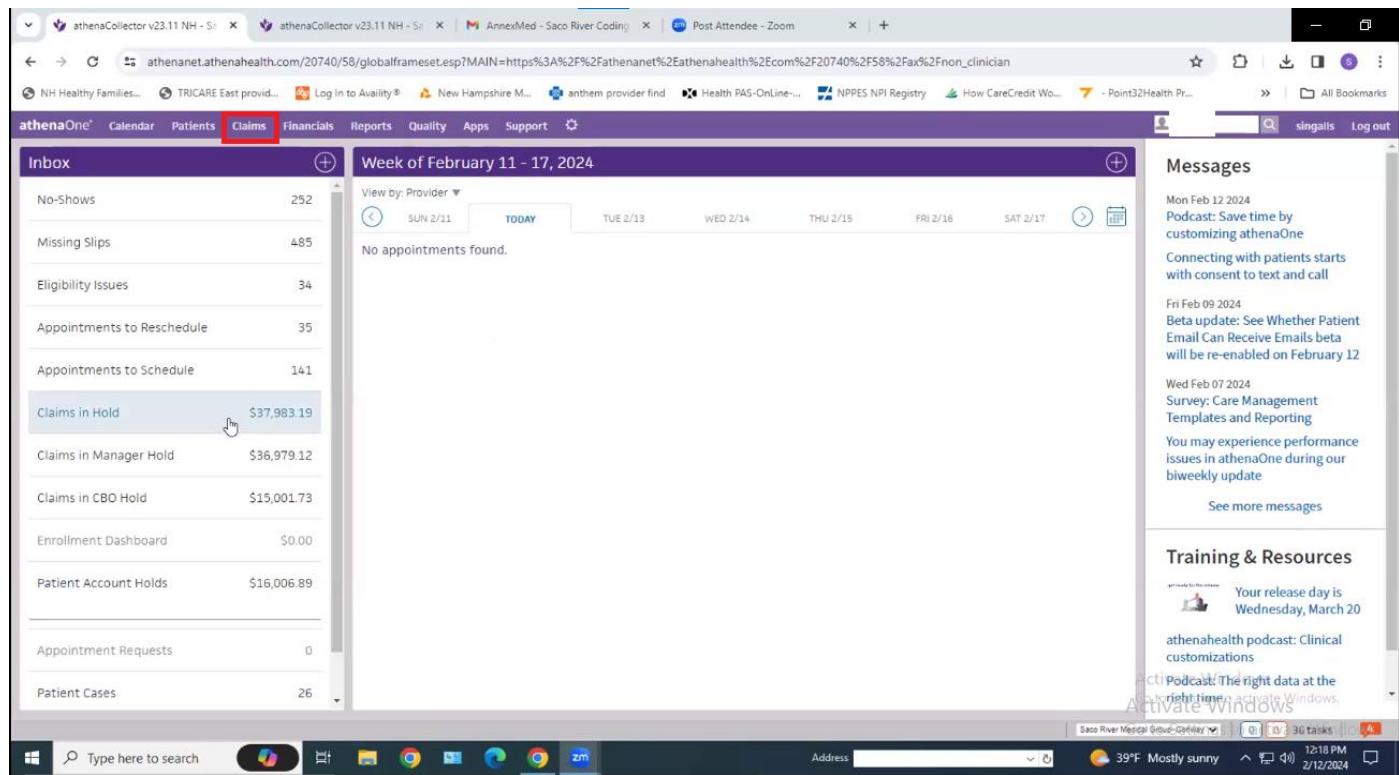
The screenshot shows the athenaOne software interface. The top navigation bar includes links for NH Healthy Families, TRICARE East provider..., Log in to Availability, New Hampshire M..., anthem provider find, Health PAS-OnLine..., NPPES NPI Registry, How CareCredit Wo..., Point32Health Pr..., All Bookmarks, athenaOne, Calendar, Patients, Claims, Financials, Reports, Quality, Apps, Support, and Log out.

The main area displays the "Inbox" with various statistics:

Category	Value
No-Shows	255
Missing Slips	485
Eligibility Issues	34
Appointments to Reschedule	35
Appointments to Schedule	141
Claims in Hold	\$37,983.19
Claims in Manager Hold	\$36,979.12
Claims in CBO Hold	\$14,370.73
Enrollment Dashboard	\$0.00
Patient Account Holds	\$16,006.89
Appointment Requests	0
Patient Cases	26

The "Week of February 11 - 17, 2024" calendar shows no appointments found. The right sidebar contains a "Messages" section with several notifications and a "Training & Resources" section with links to podcasts and articles.

Step 2: Click on “Claims” as shown in the picture



This screenshot is identical to the previous one, but the "Claims" tab in the top navigation bar is highlighted with a red box. The rest of the interface and data are the same as in the first screenshot.



SACO RIVER MEDICAL GROUP

Step 3: Select "Claims inbox" on the right top under the "My worklist".



Claim #142694 Primary Hold Secondary Closed Patient Closed Actions

1 Harvard Pilgrim Health Care (HMO)

Date of service: Outstanding balance: \$295.00
Total charges: \$295.00

Supervising Provider: Franklin Hubbell
Rendering Provider: Franklin Hubbell
Department: Saco River Medical Group- Conway

Hold Summary: Post-Bill

Payer has indicated that diagnosis code is invalid or does not meet the required level of specificity.

Procedure	Units	Diagnoses	Charge	Primary Outstanding	Secondary Outstanding	Patient Outstanding
99213,25	1	M5450, M9903	\$170.00	\$170.00	\$0.00	\$0.00
98925,59	1	M9903	\$125.00	\$125.00	\$0.00	\$0.00
1036F	1	M5450	\$0.00	\$0.00	\$0.00	\$0.00
1160F	1	M5450	\$0.00	\$0.00	\$0.00	\$0.00
3005F	1	M5450	\$0.00	\$0.00	\$0.00	\$0.00
3077F	1	M5450	\$0.00	\$0.00	\$0.00	\$0.00
3080F	1	M5450	\$0.00	\$0.00	\$0.00	\$0.00

Existing Attachments

Activate Windows Go to Settings to activate Windows. ACTIVATE WINDOWS

Address: Saco River Medical Group-Conway 12:20 PM 2/12/2024

Step 4: Click on "Default worklist"

Claim Inbox: Claims in Hold/Mgrhold Give us feedback

Claim Worklists My Claims (0) Pended Claims (0) Escalations (0) All Claims (788) Performance

Claim Worklists

show my teams | all

Download to Excel

Worklist	Team	Outstanding Amount	Total Claims	Available Claims	Pended Claims	Escalated Claims	Avg. Days Since Service	Avg. Days In Status
Default Worklist	Default Team	\$53,164.95	726	726	0	0	355	221
workcomp	workcomp	\$14,381.07	62	62	0	0	143	64

Activate Windows Go to Settings to activate Windows. Activate Windows

Address: Saco River Medical Group-Conway 12:20 PM 2/12/2024



Step 5: Click on "Hold reason" to sort them alphabetically. Coding team need to work on coding related reasons like Diagnosis, Modifiers & CPT . Client will share the hold reasons that the coding team should work.

The screenshot shows the athenaOne software interface with the following details:

- Top Navigation:** athenaCollector v23.11 NH - 5c, athenaCollector v23.11 NH - 5d, AnnexMed - Saco River Coding, Post Attendee - Zoom.
- Left Sidebar:** MY WORKLISTS (Claim Inbox), MISSING (By Department, By Provider, Current Service Department), PATIENT ACCOUNT HOLD, PATIENT ACCOUNT MGRHOLD (HOLD, All Departments, Current Service Department, Current Patient Department), MGRHOLD, CBOHOLD, ATHENAHOLD, FOLLOWUP, APPEALED, OVERPAID, NPI STATUS (By Payer).
- Main Content:** Claim Inbox: Claims in Hold/Mgrhold. The table lists claims with columns: Claim ID, Worklist Status, Payer, Outstanding Amount, Date Of Service, Hold Reason (highlighted with a red box), Last Claim Note, and Claim Status.
- Table Data:**

Claim ID	Worklist Status	Payer	Outstanding Amount	Date Of Service	Hold Reason	Last Claim Note	Claim Status
119822	Unassigned	Wellcare	\$245.00	03/28/2023	ADDOFFICE	06/01/2023	MGRHOLD
120024	Unassigned	Wellcare	\$170.00	03/30/2023	ADDOFFICE	06/01/2023	MGRHOLD
127659	Unassigned	Medicaid-ME	\$302.00	05/31/2023	ADJUST	02/08/2024	MGRHOLD
142797	Unassigned	NH Healthy Families	\$248.00	10/04/2023	ADJUST	02/02/2024	MGRHOLD
146948	Unassigned	Amerihealth Caritas NH	\$170.00	11/07/2023	ADJUST	01/12/2024	MGRHOLD
141459	Unassigned	Medicaid-ME	\$38.79	09/25/2023	ADJUST	02/08/2024	MGRHOLD
129497	Unassigned	Medicaid-ME	\$26.02	06/15/2023	ADJUST	02/08/2024	MGRHOLD
152548	Unassigned	Harvard Pilgrim	\$12.00	12/21/2023	ADJUST	02/02/2024	MGRHOLD
- Bottom Status Bar:** Type here to search, taskbar icons, Address bar (Saco River Medical Group-Quality), Weather (39°F Mostly sunny), Date (2/12/2024), and System status (12:21 PM, 36 tasks).

SACO RIVER MEDICAL GROUP

SOFTWARE NAVIGATION – MISSING SLIPS



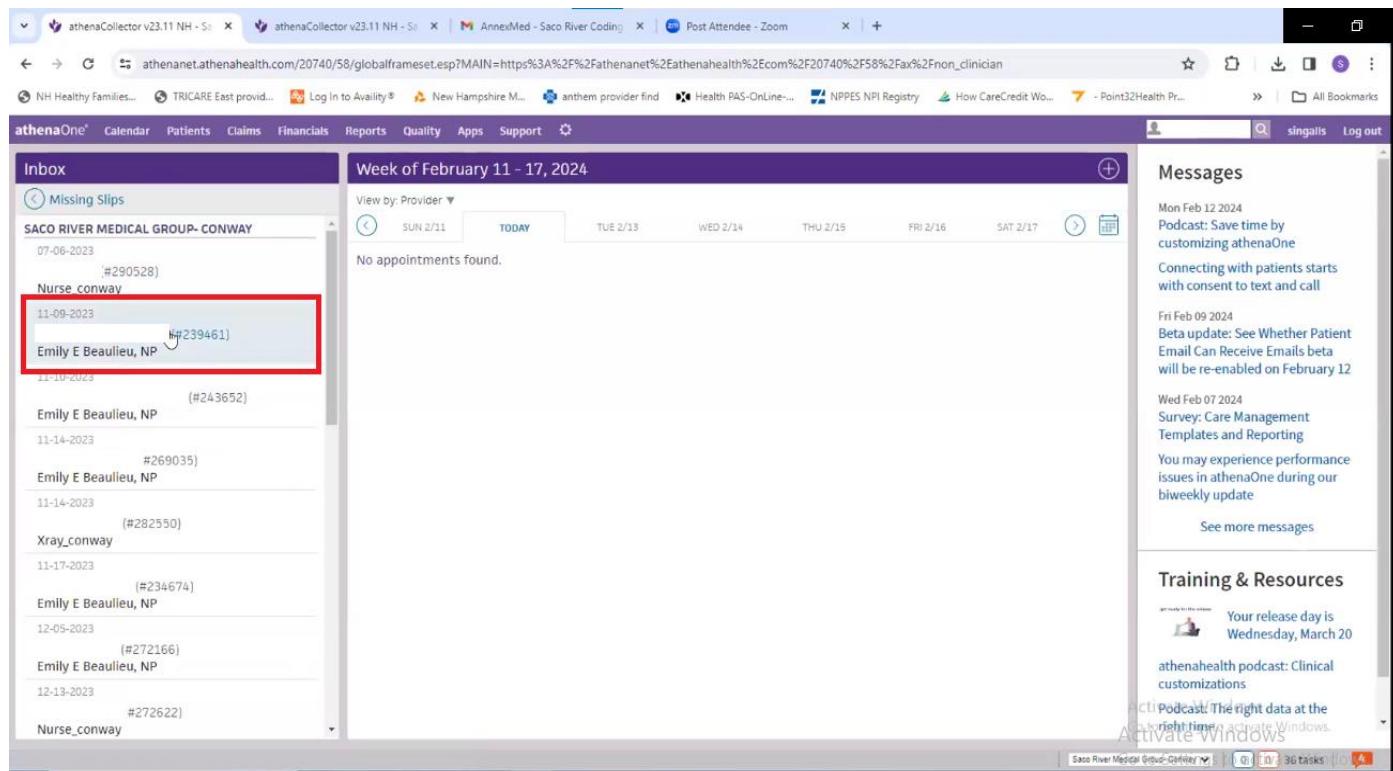
Step 1: Click on “Athena One” on the right.

The screenshot shows the athenaCollector software interface. On the left, there's an 'Inbox' section with various statistics: No-Shows (246), Missing Slips (488), Eligibility Issues (34), Appointments to Reschedule (35), Appointments to Schedule (141), Claims in Hold (\$37,983.19), Claims in Manager Hold (\$36,979.12), Claims in CBO Hold (\$15,001.73), Enrollment Dashboard (\$0.00), Patient Account Holds (\$16,006.89), Appointment Requests (0), and Patient Cases (26). In the center, a calendar for 'Week of February 11 - 17, 2024' shows no appointments found. On the right, there's a 'Messages' sidebar with several notifications and a 'Training & Resources' section. The taskbar at the bottom shows the Windows Start button, a search bar, and various pinned icons.

Step 2: Click on “missing slips” from the inbox.

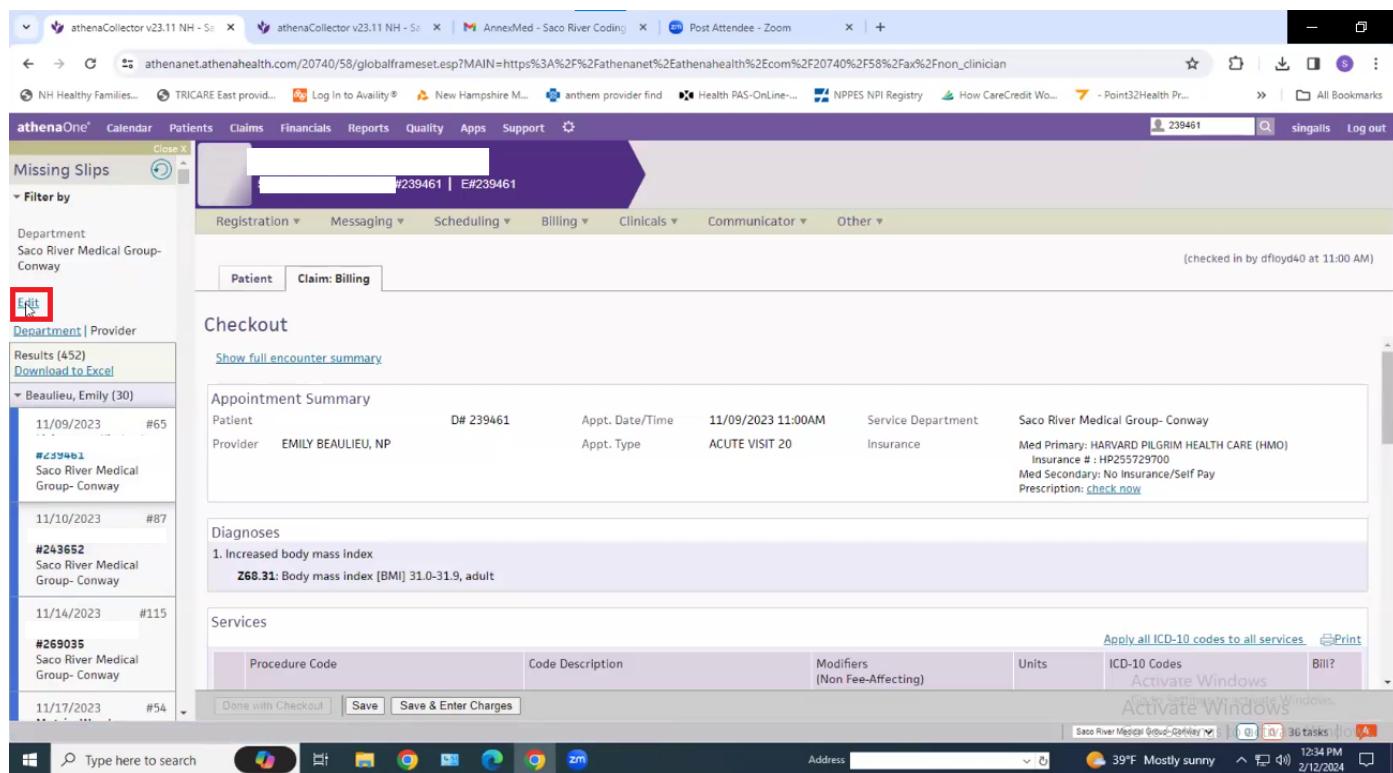
This screenshot is similar to the previous one, but the 'Missing Slips' link in the 'Inbox' section has been highlighted with a red box and a cursor is hovering over it. The rest of the interface and the taskbar at the bottom remain the same.

Step 3: Click on any of the listed patient names.



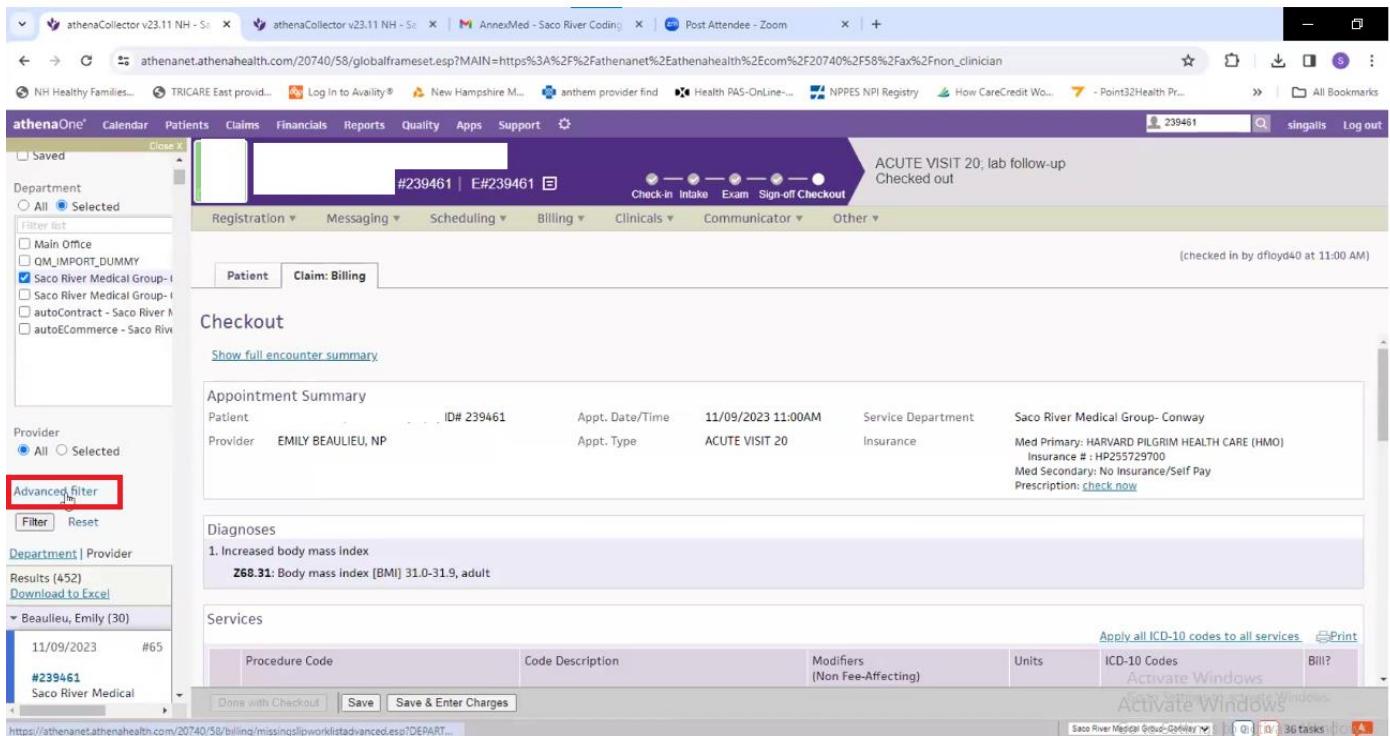
The screenshot shows the athenaOne software interface. On the left, there's a sidebar titled 'Inbox' with a section for 'Missing Slips'. The main area displays a calendar for 'Week of February 11 - 17, 2024'. Under the calendar, it says 'No appointments found.' To the right, there's a 'Messages' panel with several messages listed, and a 'Training & Resources' panel with various links and information. The highlighted item in the inbox is a message from 'Emily E Beaulieu, NP' dated 11-09-2023, with ID #239461.

Step 4: Click on the “Edit” option



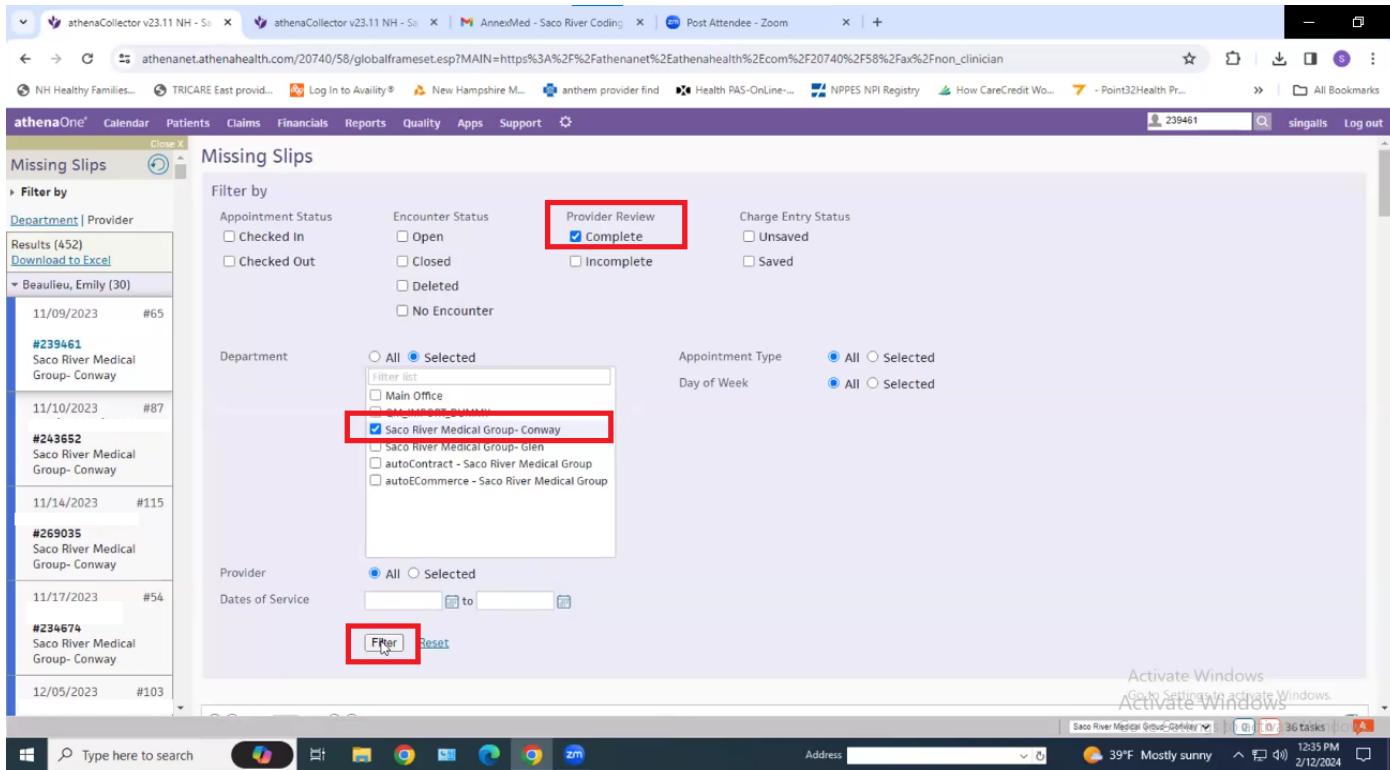
The screenshot shows the athenaCollector software interface. On the left, there's a sidebar titled 'Missing Slips' with a 'Filter by' section. The main area has tabs for 'Registration', 'Messaging', 'Scheduling', 'Billing', 'Clinical', 'Communicator', and 'Other'. Below these tabs, there's a 'Patient' tab which is highlighted with a red box. The 'Patient' tab shows an encounter summary for 'EMILY BEAULIEU, NP' with ID #239461. It includes sections for 'Appointment Summary', 'Diagnoses', and 'Services'. At the bottom, there are buttons for 'Done with Checkout', 'Save', and 'Save & Enter Charges'. The status bar at the bottom right shows system information like '39°F Mostly sunny' and '12:34 PM 2/12/2024'.

Step 5: Click on the “Advanced filter” option and select provider review option as “Complete”



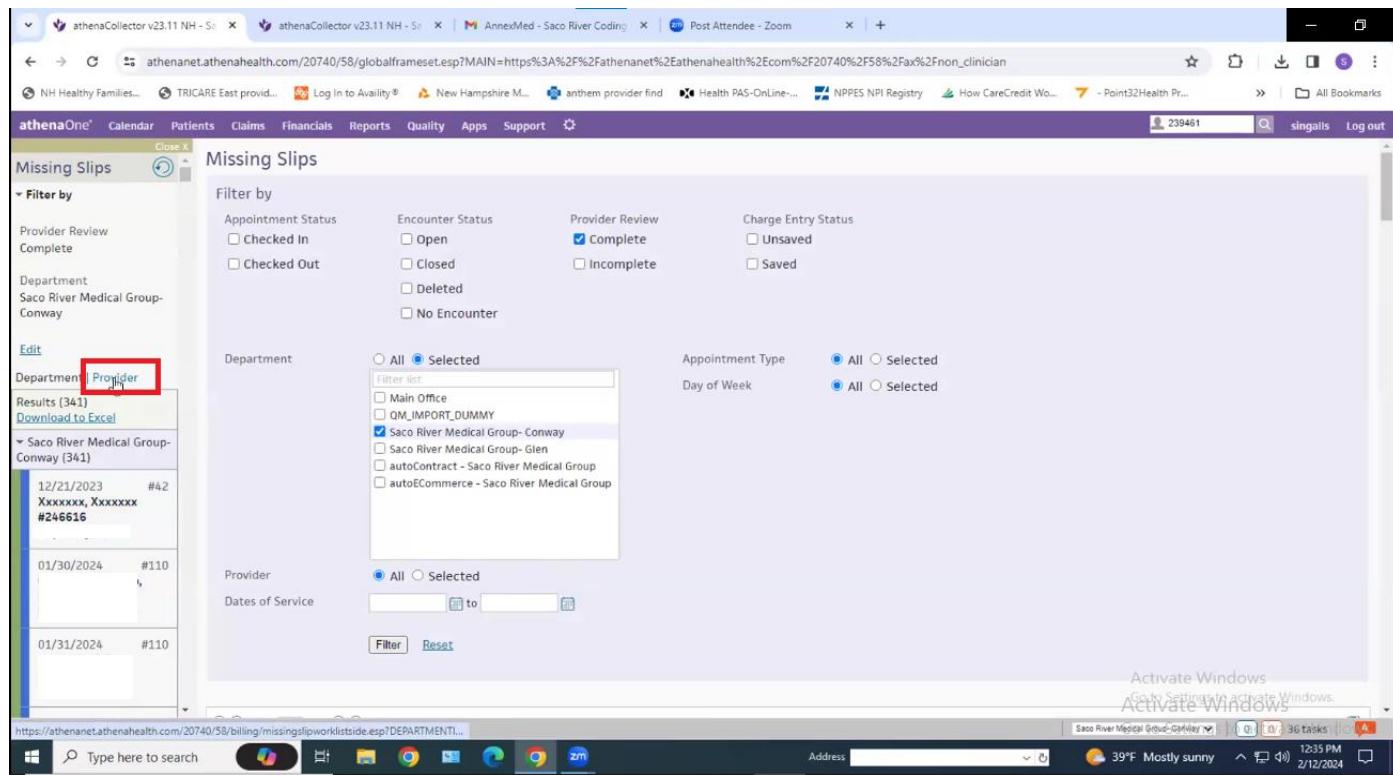
The screenshot shows the athenaCollector interface. On the left, there's a sidebar with a 'Saved' section containing a list of departments. The 'Advanced filter' button is highlighted with a red box. The main content area shows an appointment summary for ID# 239461, provider EMILY BEAULIEU, NP, with an acute visit type. Below the summary, the 'Checkout' section is visible, followed by 'Diagnoses' (listing Z68.31: Body mass index [BMI] 31.0-31.9, adult) and 'Services' (listing a procedure code Z68.31). At the bottom of the checkout section, there are buttons for 'Done with Checkout', 'Save', and 'Save & Enter Charges'.

Step 6: After selecting the department hit “Filter”



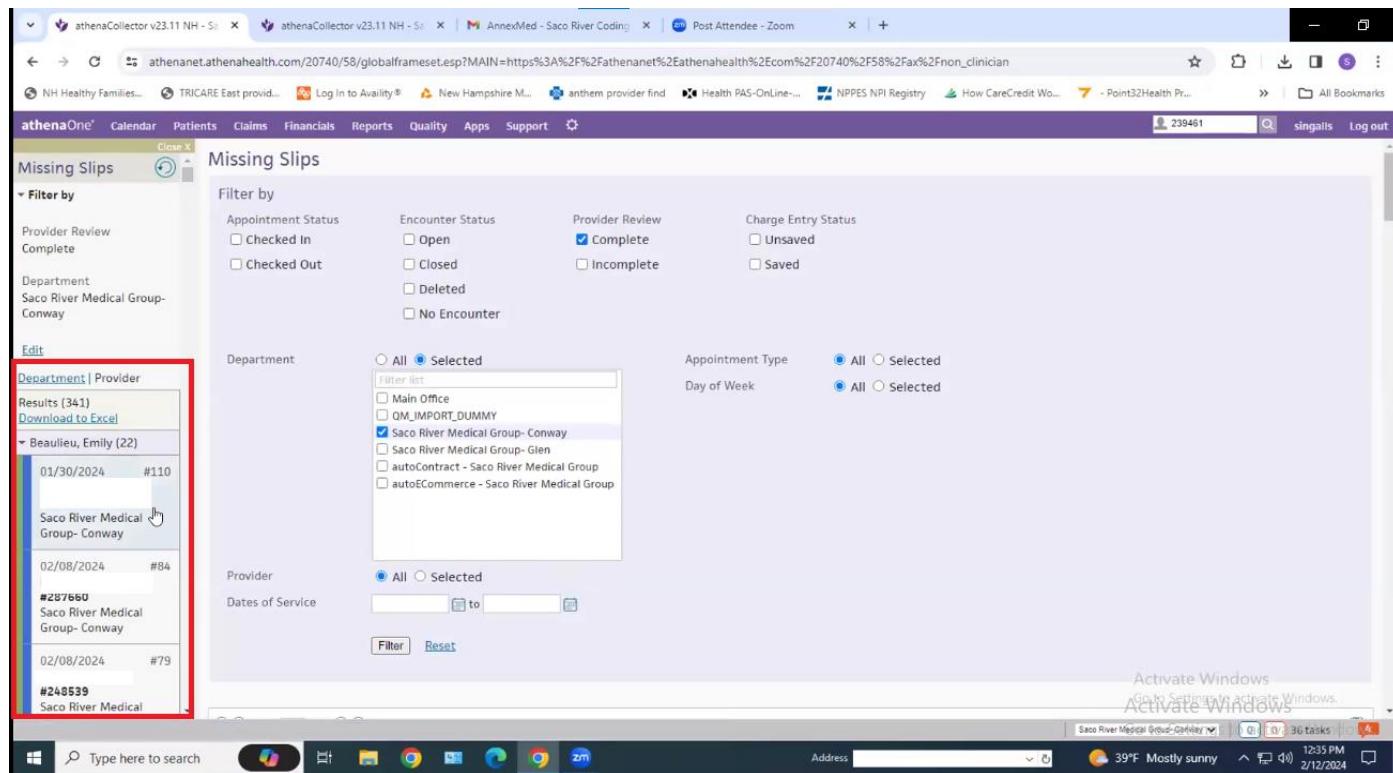
The screenshot shows the 'Missing Slips' search results. The 'Filter by' section includes filters for Appointment Status (Checked In, Checked Out), Encounter Status (Open, Closed, Deleted, No Encounter), Charge Entry Status (Unsaved, Saved), Department (All Selected, Main Office, Saco River Medical Group- DUMMY, Saco River Medical Group- Conway, autoContract - Saco River Medical Group, autoECommerce - Saco River Medical Group), Appointment Type (All Selected), Day of Week (All Selected), and Dates of Service. The 'Provider Review' filter is set to 'Complete'. The 'Department' dropdown is also set to 'Selected' with 'Saco River Medical Group- Conway' selected. The 'Filter' button at the bottom of the filter section is highlighted with a red box.

Step 7: Click on the provider on the left to sort by providers.



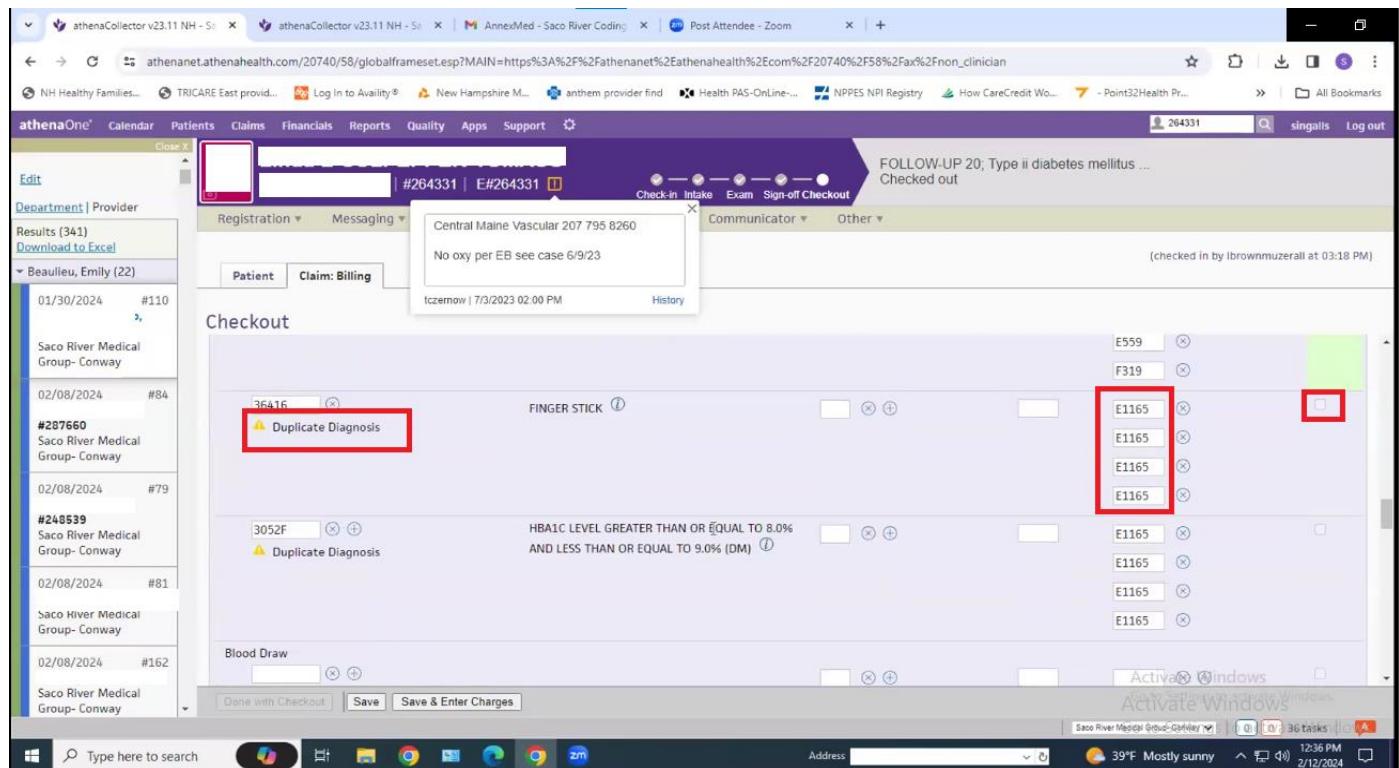
The screenshot shows the 'Missing Slips' search interface. On the left, there's a sidebar with 'Edit' and 'Department | Provider' sections. The 'Provider' section is highlighted with a red box. Below it, 'Results (341)' and a 'Download to Excel' button are visible. The main area has four filter sections: 'Appointment Status' (Checked In, Checked Out), 'Encounter Status' (Open, Closed, Deleted, No Encounter), 'Provider Review' (Complete, Incomplete), and 'Charge Entry Status' (Unsaved, Saved). Under 'Department', 'All' is selected, and a dropdown menu shows 'Main Office', 'QM_IMPORT_DUMMY', and several entries for 'Saco River Medical Group'. Under 'Provider', 'All' is selected, and a date range input shows '01/30/2024' to '01/31/2024'. At the bottom are 'Filter' and 'Reset' buttons.

Step 8: Select any of the accounts loaded on the left



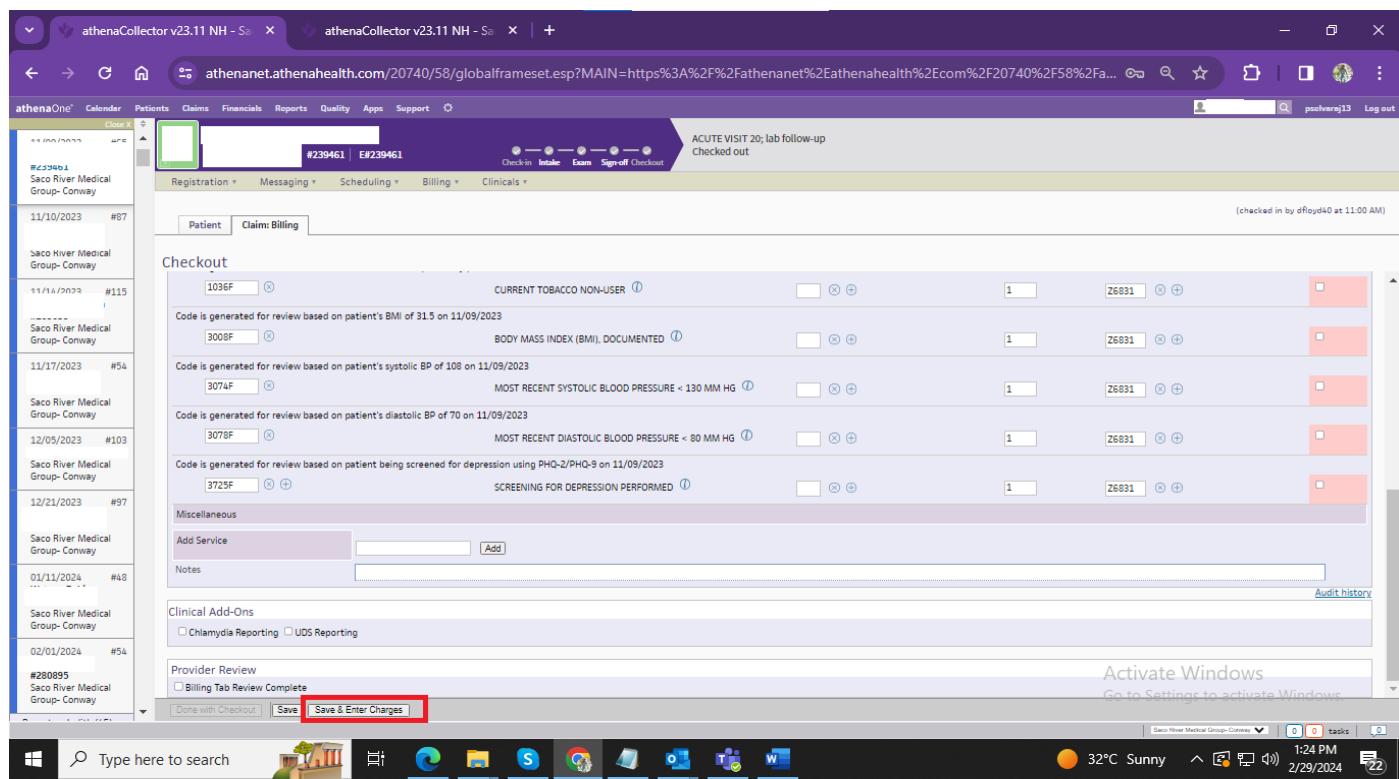
This screenshot is identical to the previous one, showing the 'Missing Slips' interface. However, the 'Saco River Medical Group- Conway' entry in the 'Provider' sidebar is now highlighted with a red box, indicating it has been selected.

Step 9: Clear the errors based on the notifications until the check box marks automatically



The screenshot shows the athenaCollector software interface. A message box at the top right indicates "FOLLOW-UP 20; Type ii diabetes mellitus ... Checked out". On the left, a list of patients shows entries for Beaulieu, Emily (22) with various dates and IDs. In the center, a "Checkout" window is open. It contains a section for "FINGER STICK" with a red box around the "Duplicate Diagnosis" notification. Another section for "HBA1C LEVEL GREATER THAN OR EQUAL TO 8.0%" also has a "Duplicate Diagnosis" notification. To the right, a list of codes (E559, F319, E1165) has several "E1165" entries highlighted with red boxes. At the bottom of the "Checkout" window, there are "Done with Checkout", "Save", and "Save & Enter Charges" buttons.

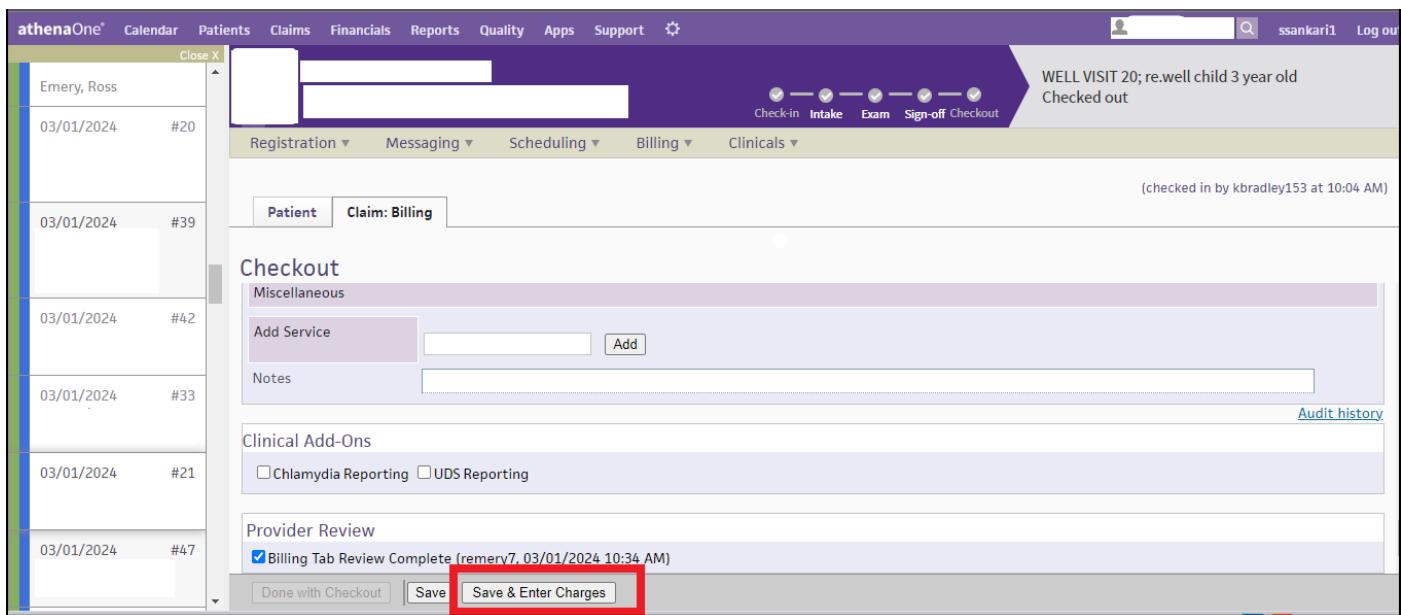
Step 10: Once cleared all the errors, add a note and click on “Save and Enter Charges”.



The screenshot shows the athenaCollector software interface again. A message box at the top right indicates "ACUTE VISIT 20; lab follow-up ... Checked out". The left sidebar lists patient entries for Saco River Medical Group-Conway. The central area shows a "Checkout" window with various clinical notes and codes. A red box highlights the "Save & Enter Charges" button at the bottom of the window. The status bar at the bottom right shows the date as 2/29/2024 and the time as 1:24 PM.

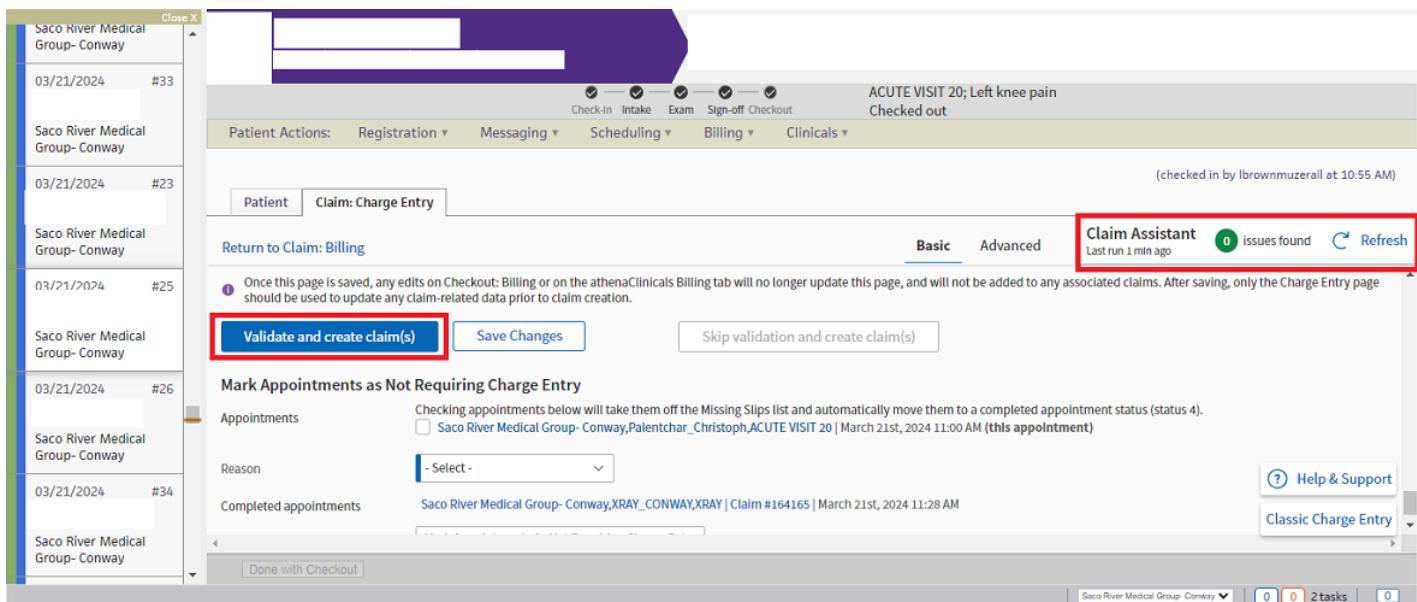
SOFTWARE NAVIGATION – CLAIM BILLING

Step 1: After making corrections click “Save & Enter charges”.



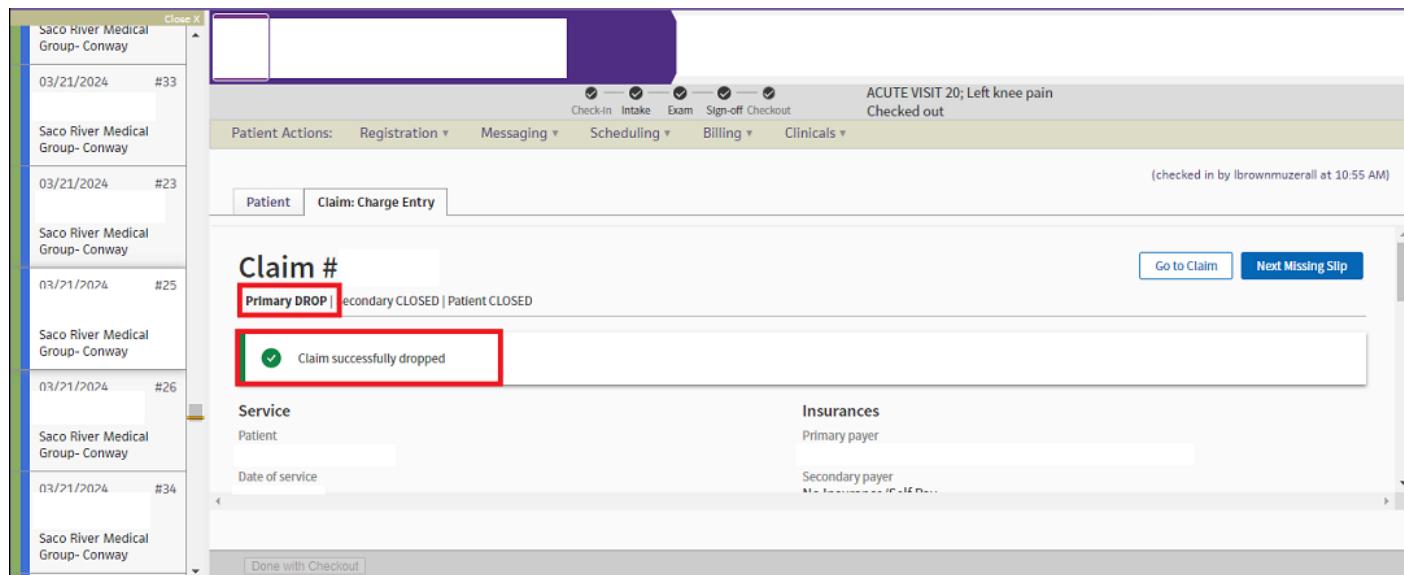
The screenshot shows the athenaOne software interface. On the left, there is a patient list. The main area is titled 'Checkout' with sections for 'Miscellaneous', 'Clinical Add-Ons', and 'Provider Review'. At the bottom, there are buttons for 'Done with Checkout', 'Save', and 'Save & Enter Charges'. The 'Save & Enter Charges' button is highlighted with a red box.

Step 2: Claim will move to Charge entry tab. Check whether claim have any issue. If no issues found then select validate and create claim.



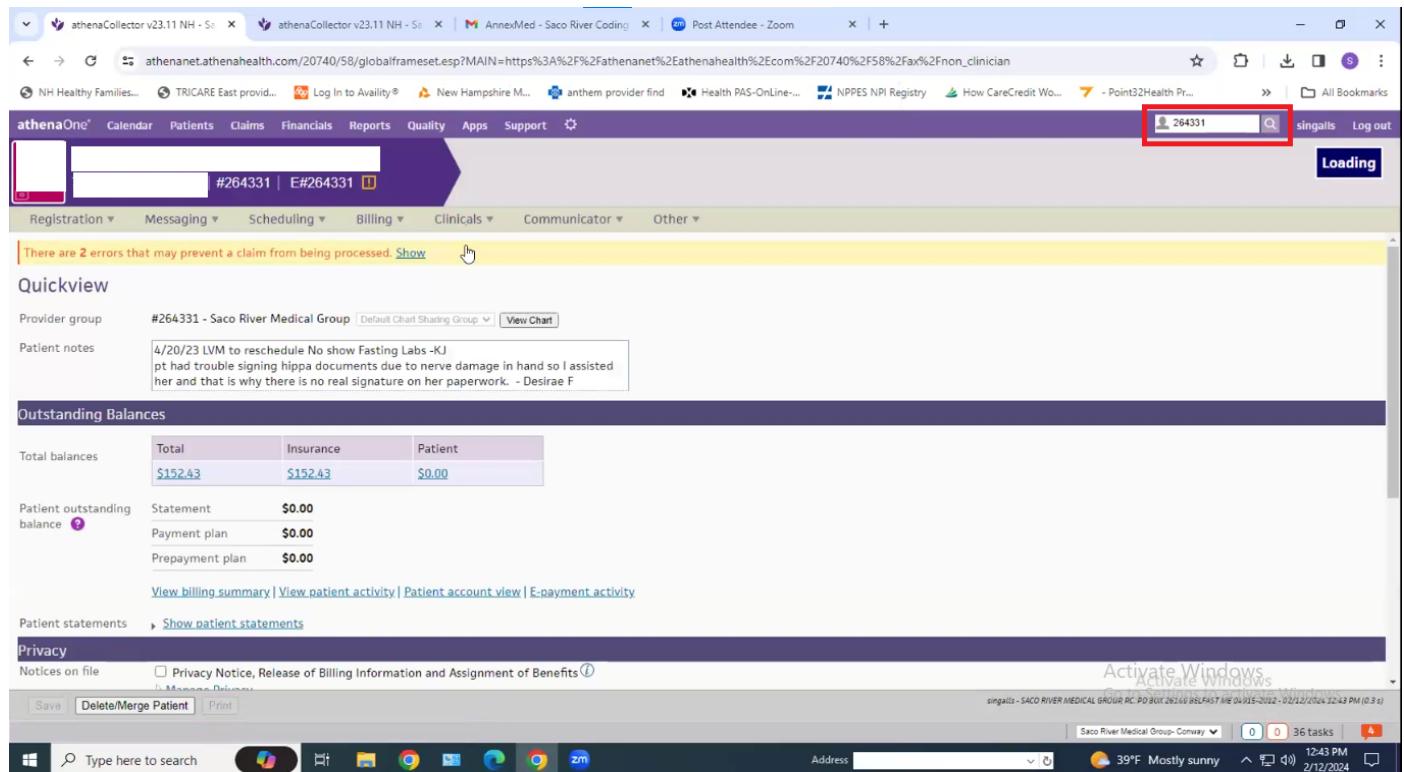
The screenshot shows the 'Claim: Charge Entry' tab. It includes a 'Return to Claim: Billing' link, 'Basic' and 'Advanced' tabs, and a 'Claim Assistant' box indicating 0 issues found. Below, there are buttons for 'Validate and create claim(s)', 'Save Changes', and 'Skip validation and create claim(s)'. There is also a section for 'Mark Appointments as Not Requiring Charge Entry' with a note about checking appointments. The bottom right corner has 'Help & Support' and 'Classic Charge Entry' links.

Step 3: Once validation done New claim will be created and it will move to drop bucket.



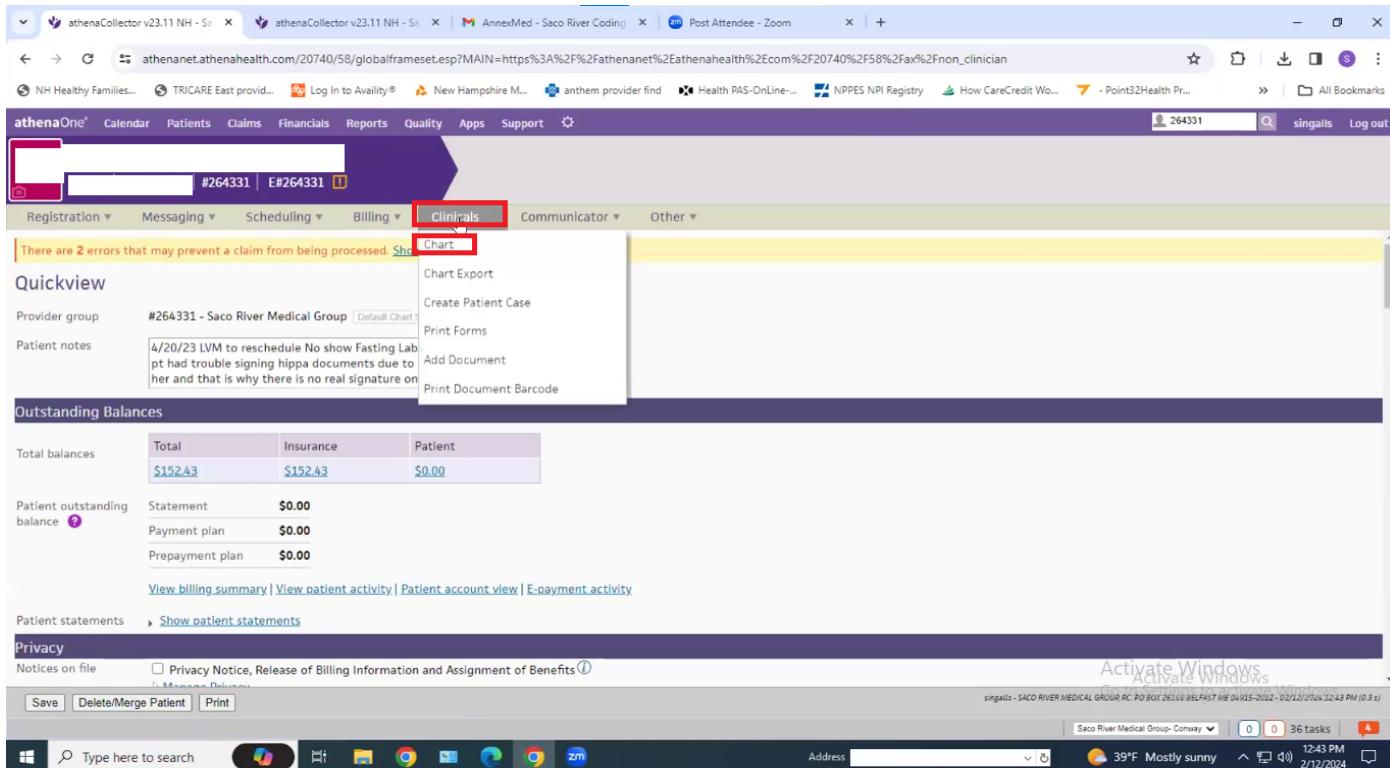
SOFTWARE NAVIGATION – MEDICAL RECORDS

Step 1: search with the patient name / MRN in the search box



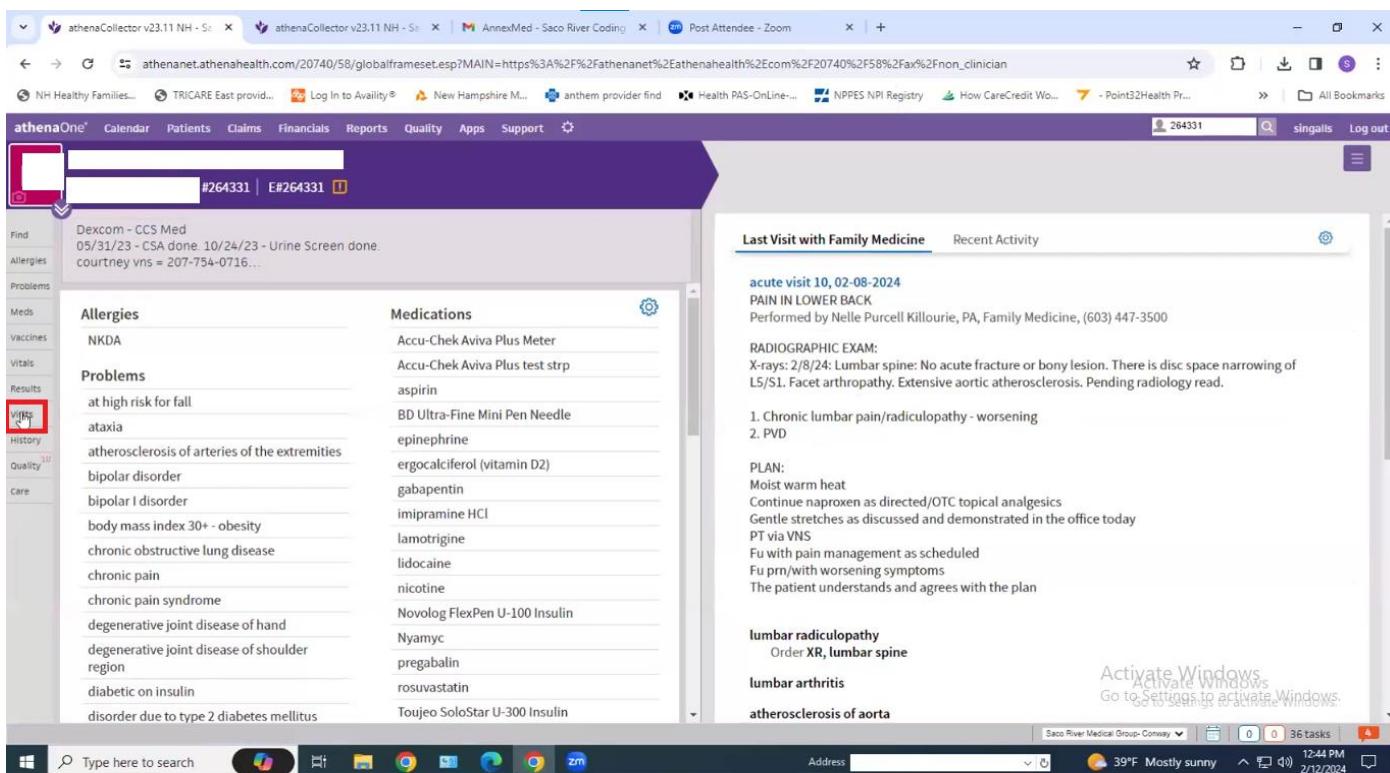
The screenshot shows the athenaOne software interface. The search bar at the top contains the MRN '264331'. Below the search bar, a message states 'There are 2 errors that may prevent a claim from being processed.' The 'Quickview' section shows provider group information and patient notes. The 'Outstanding Balances' section displays total balances and patient outstanding balances. The bottom of the screen shows the Windows taskbar with various icons and the date/time.

Step 2: Once found the required patient. Click on the “Chart” option from the clinicals tab.



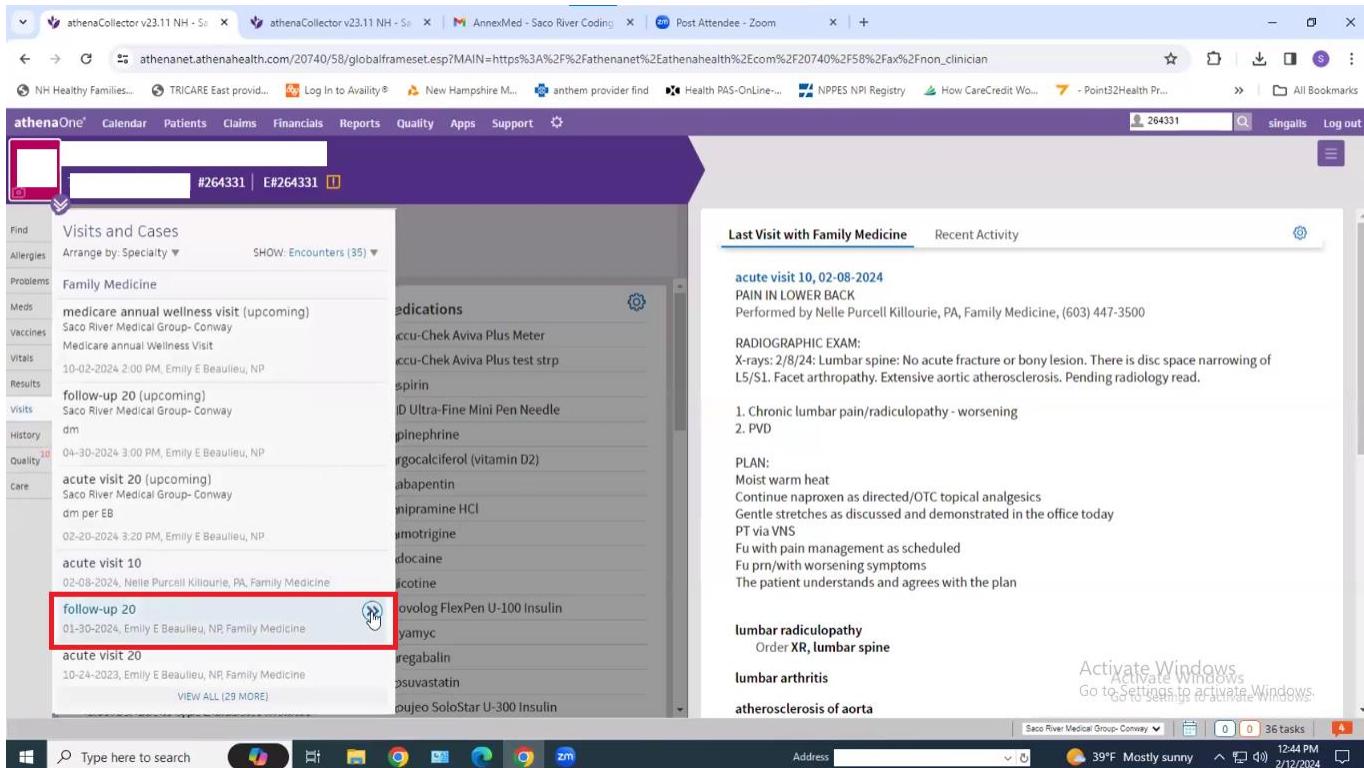
The screenshot shows the athenaOne software interface. At the top, there's a navigation bar with links like 'athenaCollector v23.11 NH - S...', 'athenaCollector v23.11 NH - S...', 'AnnexMed - Saco River Coding', and 'Post Attendee - Zoom'. Below the navigation bar is a purple header with tabs: 'athenaOne', 'Calendar', 'Patients', 'Claims', 'Financials', 'Reports', 'Quality', 'Apps', 'Support', and a dropdown menu. The 'Clinical' tab is highlighted with a red box. A dropdown menu for 'Clinical' is open, showing options like 'Chart Export', 'Create Patient Case', 'Print Forms', 'Add Document', and 'Print Document Barcode'. The main content area has sections for 'Quickview' (Provider group: #264331 - Saco River Medical Group), 'Patient notes' (4/20/23 LVM to reschedule No show Fasting Lab pt had trouble signing hippa documents due to her and that is why there is no real signature on), and 'Outstanding Balances' (Total balances: \$152.43). There are also links for 'View billing summary', 'View patient activity', 'Patient account view', and 'E-payment activity'. The bottom of the screen shows a Windows taskbar with icons for Start, Search, Task View, File Explorer, Edge, Google Chrome, and others.

Step 3: Click visits on the right to pull out the visit history for the patient.



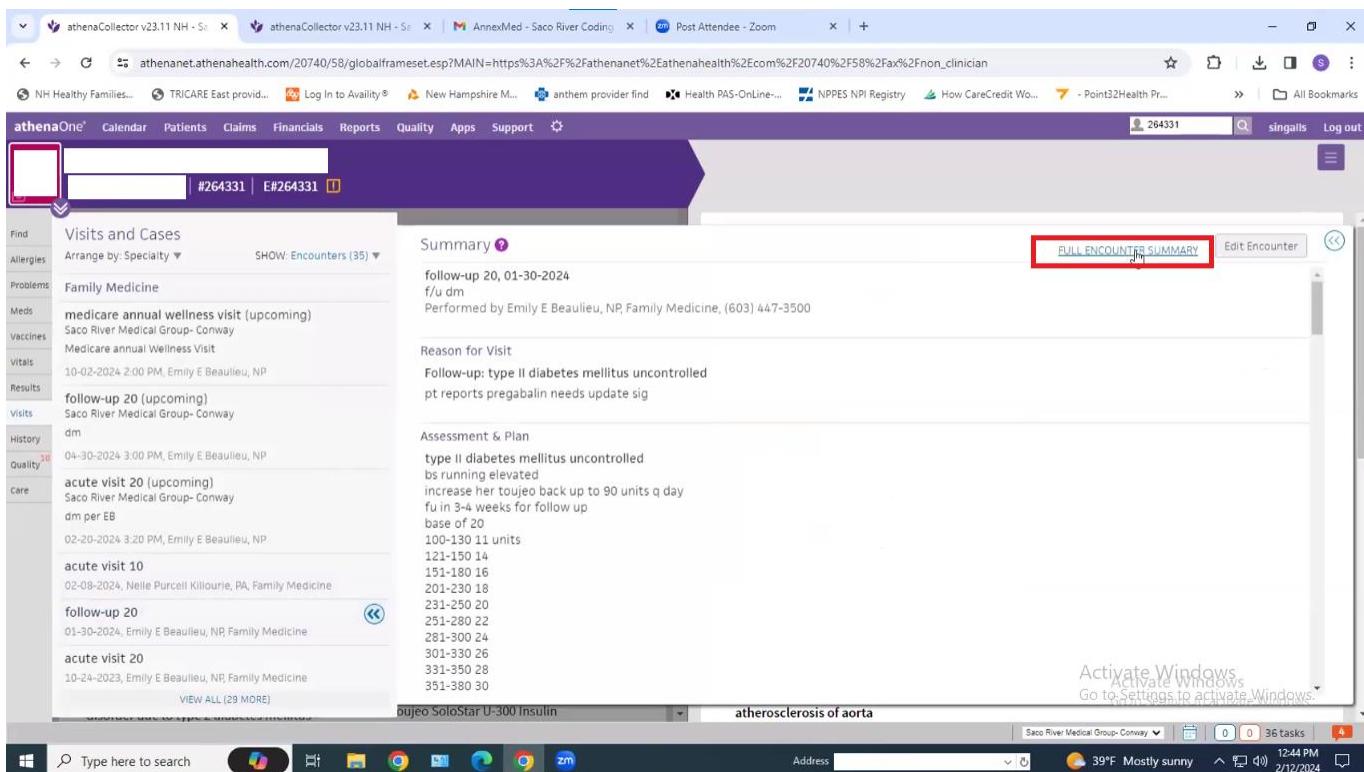
The screenshot shows the athenaOne software interface with the 'Visits' section highlighted in the sidebar (indicated by a red box). The main content area displays the 'Last Visit with Family Medicine' section for a visit on 10/02/2024. It includes details about the visit, radiographic exam findings (X-rays: 2/8/24; Lumbar spine: No acute fracture or bony lesion; disc space narrowing of L5/S1; facet arthropathy; extensive aortic atherosclerosis; pending radiology read), a plan (chronic lumbar pain/radiculopathy - worsening; PVD), and a note about the patient understanding and agreeing with the plan. The sidebar also lists 'Allergies' (Dexcom - CCS Med, NKDA), 'Problems' (at high risk for fall, ataxia, atherosclerosis of arteries of the extremities, bipolar disorder, bipolar I disorder, body mass index 30+ - obesity, chronic obstructive lung disease, chronic pain, chronic pain syndrome, degenerative joint disease of hand, degenerative joint disease of shoulder region, diabetic on insulin, disorder due to type 2 diabetes mellitus), and 'Medications' (Accu-Chek Aviva Plus Meter, Accu-Chek Aviva Plus test strip, aspirin, BD Ultra-Fine Mini Pen Needle, epinephrine, ergocalciferol (vitamin D2), gabapentin, imipramine HCl, lamotrigine, lidocaine, nicotine, Novolog FlexPen U-100 Insulin, Nyamyc, pregabalin, rosuvastatin, Toujeo SoloStar U-300 Insulin).

Step 4: Click on the required encounter by choosing the right DOS.



The screenshot shows the athenaOne software interface. On the left, a sidebar lists various medical categories like Visits and Cases, Allergies, Problems, and Medications. The main panel displays a 'Last Visit with Family Medicine' section for a patient named Emily E Beaulieu, NP. A specific encounter from January 30, 2024, is highlighted with a red box. The encounter details show it was a follow-up visit for type II diabetes mellitus uncontrolled, with a report of pregabalin needs update sig. The right side of the screen shows a list of medications.

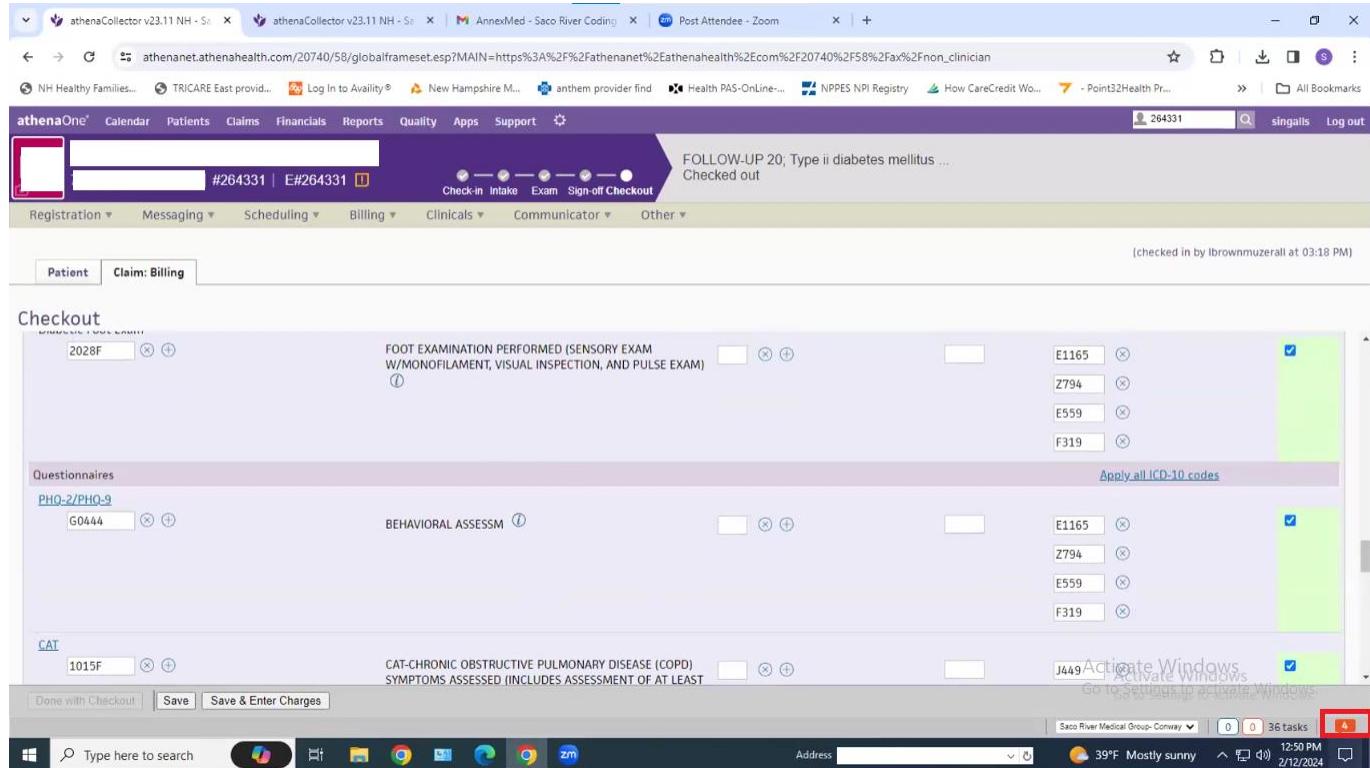
Step 5: Click on the “Full encounter Summary” to view the entire medical records.



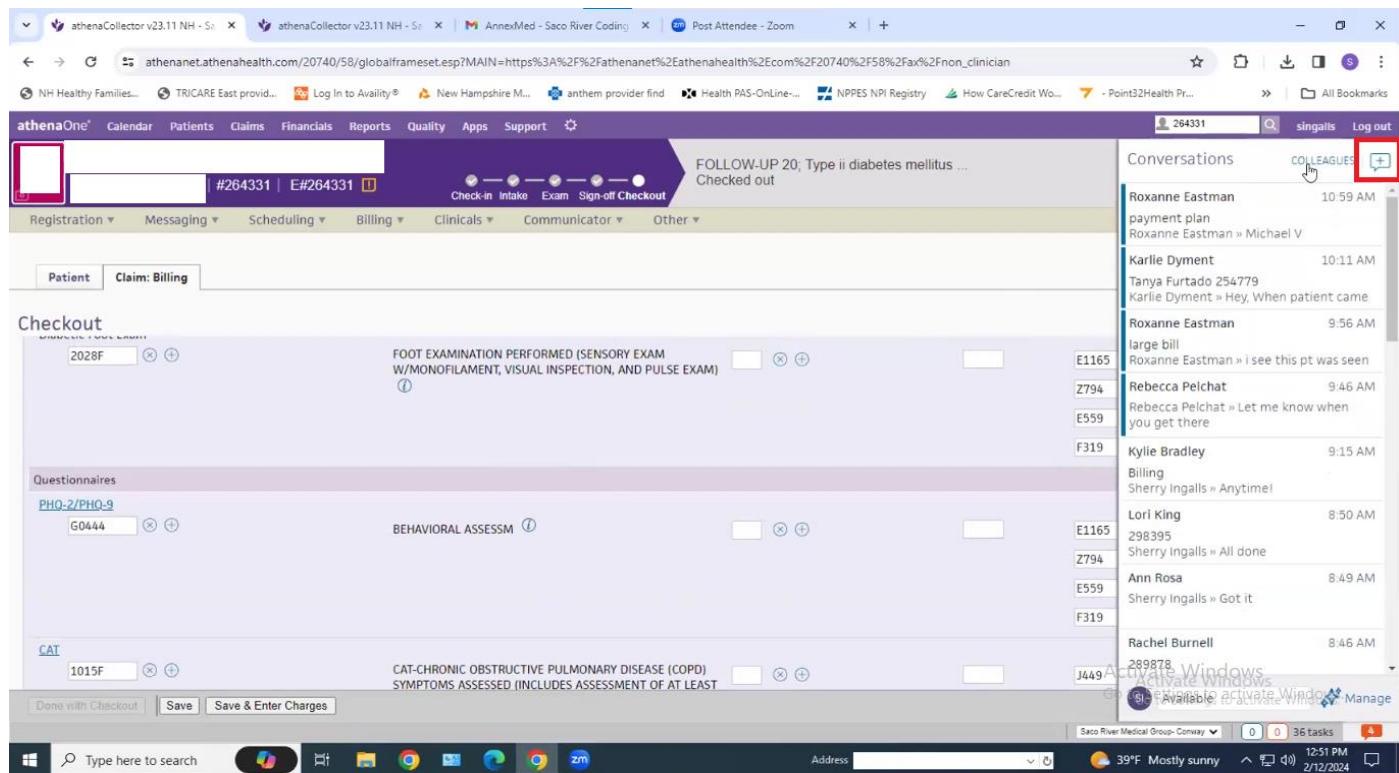
The screenshot shows the 'Full encounter summary' page for the encounter from January 30, 2024. The summary includes the visit date (01-30-2024), reason for visit (Follow-up: type II diabetes mellitus uncontrolled pt reports pregabalin needs update sig), and assessment & plan (type II diabetes mellitus uncontrolled). The right side of the screen shows a list of medications.

SOFTWARE NAVIGATION – QUERYING THE PROVIDER

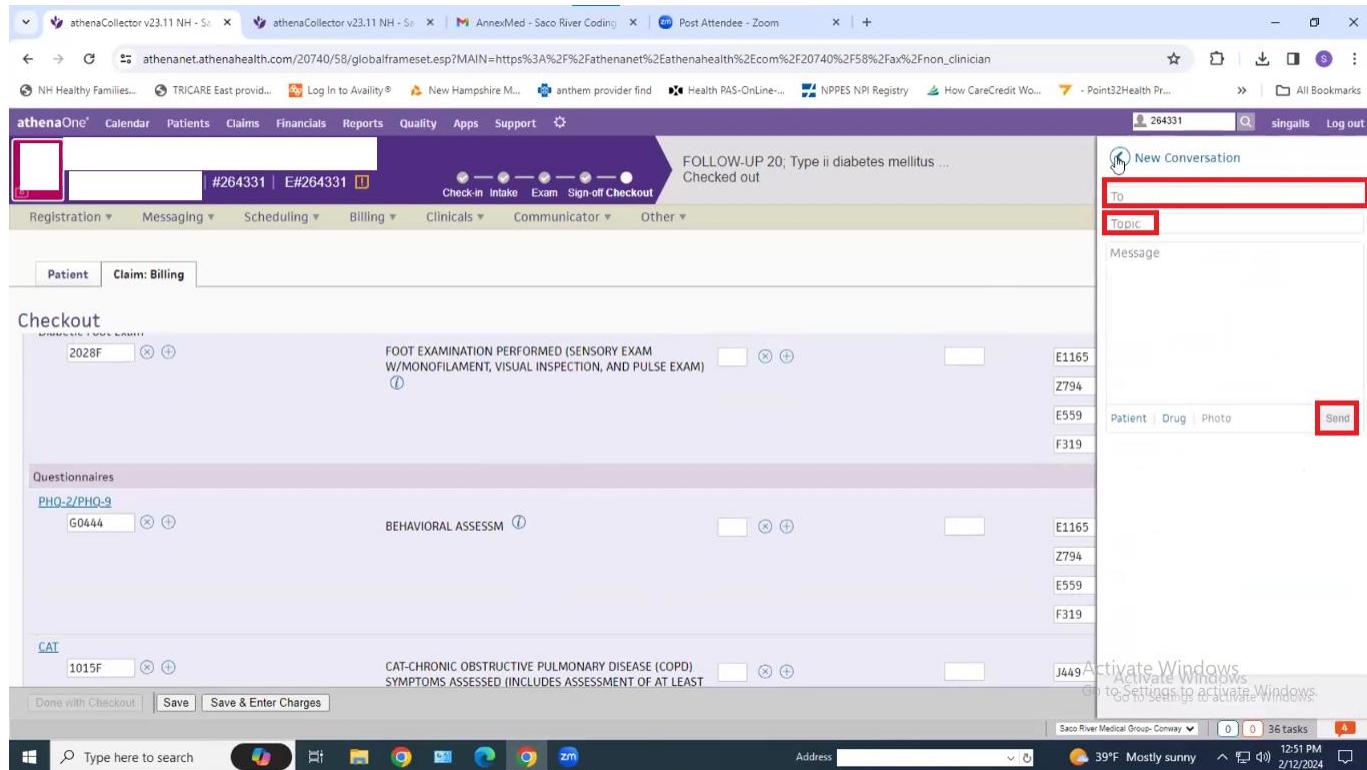
Step 1: Click on the message icon on the right bottom corner of the athena home screen to access the conversation list.



Step 2: To create a new conversation, need to click on the '+' icon as shown below.



Step 3: Add the name of the recipient on the "To" field and fill the Topic and Message fields as required then click 'send'.



CLIENT SPECIFICATIONS

- 1) Need to code PHQ-2 / PHQ-9 with CPT 96127 with the Dx Z13.89 (Encounter for screening for other disorder) or code the depression related diagnosis.
- 2) Medicare payer accepts the CPT 96127 once a year.
- 3) MIPS dashboard can be found in Athena from Quality> MIPS dashboard>Performance > Measure Performance
- 4) List of MIPS measures Breast, Colorectal cancer etc
 - 1160F
 - 3008F
 - 3077F
 - 3080F
 - 1036F
 - G0444
 - 1015F
 - 2028F

Email Heads up dated on 02/29/2024 from Ross Emery

In regards to supervising physicians: When an APP needs to be billed under a Supervising Physician it will always be Frank Hubbell, DO. Fortunately, the need for this is very rare. Now most of the insurers in New Hampshire are allowing NPs and PAs to be directly credentialed and have their own patient panels in New Hampshire. That includes Medicare and Medicaid. What we will have your team do for now is to process the claim for the NPs and PAs as the rendering providers. If that needs to be changed to a Supervising doctor Athena will put that claim into the "Hold bucket" and Sherry will correct them and send them out.

In regards to bullet #6, the issue for our new provider, Audrey Wehmeyer, PA, is that we are awaiting on credentialing from Anthem for her. Anthem is the one insurer that is not allowing use to bill an APP with under a supervising physician. We want your team to continue process those claims with Wehmeyer as the rendering provider. Athena will put those into the "Hold bucket" and Sherry will later resubmit once her credentialing from Anthem is in place.



FW_ Points
discussed in 02_28_;

Call points discussed on 02/28/2024

- Ross instructed the coding team to bill X-rays separately for Straight Medicare, using modifiers 26 and TC.
- For other commercial payers, X-rays should be billed as Global without any modifiers.
- To prevent duplicate claims, the coding team will deselect the X-ray CPT codes during checkout when billing commercial payers.
- Select Franklin Hubbell as the supervising provider for claims associated with provider Audrey Wehmeyer. Despite this adjustment, the same error persists, as exemplified by Patient ID: 222738. Attached the screen shot for your reference.



FW_ Points
discussed in 02_28_;

LISTING OF TESTS PERFORMED IN THE FACILITY



FW_ Points
discussed in 02_28_;

Facility Name: Saco River Medical Group, PC	Date: 01/24/2024
Facility Address: 7 Greenwood Ave, Conway NH 03818	

Name of Laboratory Test	Name of Instrument or Kit used for testing	CPT Code
UA Dip	Clinitek Status & McKesson Consult 10SG waived	81002
Urine hCG	Clinitek Status & Consult waived	81025
ESR	Sedi – Rate waived	85651
FOB	Hemoccult waived	82270
Glucose	HemoCue 201 waived	82947
Mono	Osom waived	86403
Hemoglobin A1c	DCA Vantage waived	83036
Hemoglobin	HemoCue B-hgb waived	85018
Rapid Strep	Rapid Test Kit Sofia® waived	87880
CBC	Beckman Coulter DxH 520 moderate	85025
Influenza	Consult waived	87804
Influenza	Sofia Influenza Antigen FIA waived	87502

Influenza & SARS	Sofia 2 Flu + SARS Antigen FIA	87428
COVID	Sofia® SARS Antigen FIA	87635
INR	RocheCoaguChek XS moderate	85610
UTOX	UScreen Urine Drug Test Cup waived	80305

Vaccine admin fee chart

	90460 (commercial ins.)	90461 (commercial ins.)
	90460,SL (state ins.)	90461,SL (state ins.)
	1st vaccine component	Additional vaccine components
Hep B	1	0
DTaP	1	2
Hib	1	0
IPV	1	0
PCV13	1	0
Rota	1	0
Pediarix (DTaP/IPV/hepB)	1	4
MMR	1	2
varivax	1	0
Proquad (MMRV)	1	3
Kinrix (DTaP/IPV)	1	3
Tdap	1	2
MCV4	1	0
HPV	1	0

This table shows the breakdown for how to code the administration fees for pediatric vaccines (18 and under). The coding is based on the number of different vaccine components given.

*For example: if you give Kinrix, Proquad and a flu vaccine at the 4 yr check up then you would code:
90460 x 3 (giving three vaccines, so 3 initial components and 90461 x 6 (six total additional components).*

When entering the codes into electronic encounters for posting, you enter in the format of 1 unit plus the additional units.

For example, if you give pediarix, hib, pcv13 and rota at the 2 month visit to a person with commercial insurance the administration codes would be:

- 90460 1unit + 3 additional units (the 4 initial components in 4 separate vaccines)
- 90461 1 unit + 3 additional units (the 4 additional components in the 4 vaccines, all from pediarix in this example)

Pediatric vaccines provided at a nurse visit without provider involvement has administration fees in the same manner as adult vaccine administration fees. Based on number of injections and not components:

- 90471 first vaccine
- 90472 each additional vaccine.

For example, if you give Td and Men B to a 20 yo then you would code a 90471 and 90472

For example, if a nurse gives pediarix, hib, pcv13 and rota at a NURSE VISIT to a person with commercial insurance the administration codes would be: 90471 and 90472(3 units)

CPT Coding

90460 Through 18 years via any route with counseling by physician or other qualified health care professional; first vaccine/toxoid component.
90461 Through 18 years via any route, with counseling by physician or other qualified health care professional; each additional vaccine/toxoid component.
90471 (including percutaneous, intradermal, subcutaneous, or intramuscular injections); one vaccine (single or combination vaccines/toxoid).
90472 (including percutaneous, subcutaneous, intradermal, or intramuscular injections); each additional vaccine (single or combination vaccine/toxoid).

Update from Sherry (03/22/2024):

For depression screening CPT (G0444) review error - need to tag dx Z13.31 with CPT G0444 to remove the CPT error.

Thank you!