

Step 1:

Select “ADD CLIENT” button

The screenshot shows the Faro10 dashboard interface. At the top, there's a navigation bar with 'Faro10' on the left and 'Patient Dashboard', 'Patient Alerts', 'Clinician Dashboard', and 'Account' on the right. Below the navigation bar, there's a sidebar on the left with 'Select Date Range:' (showing 11/27/2017 to 12/11/20) and 'Select Filters:' (Race, Gender, Age Group, Diagnosis). The main content area has a 'Completed:' section with 'My Clients' and a table. The table has columns: Clients, Status, Avg Mood, Hospital, Panic Attacks, Suicidal Thoughts, and Reports. Below the table, it says 'No data available in table' and 'Showing 0 to 0 of 0 entries'. At the bottom left of the main content area, there's a green 'Add Client' button with an envelope icon, which is highlighted by a red arrow.

Step 2:

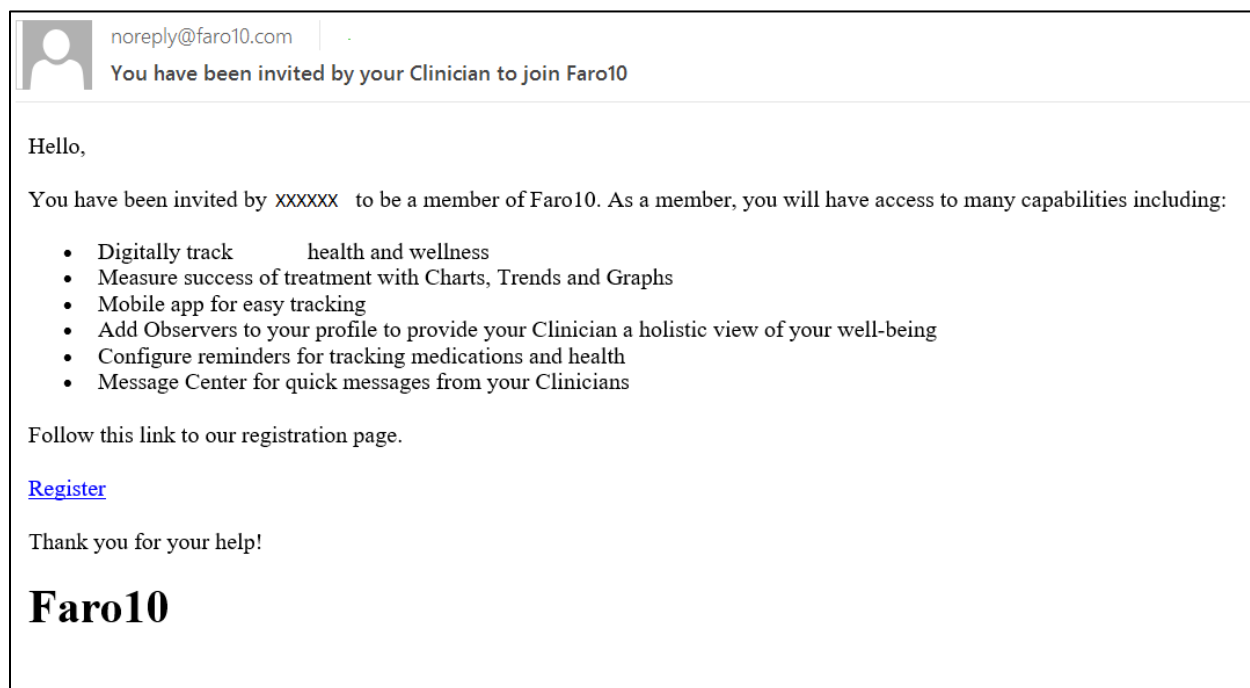
Enter the client’s Faro10 email address and press “Send Invitation”

NOTE: Clients will need to register for Faro10 (if they are not already registered) and will need to use this same email address

The screenshot shows a modal window titled 'Invite a Client'. It contains a list of instructions: 'Insert email address of the Client you would like to add.', 'Clients should register with Faro10 using this same email.', and 'Once they are registered, they can "approve" your request and they will become "active" as a client.' Below the instructions, there's a section titled 'Invite by email address' with a text input field. At the bottom right, there are two buttons: 'Close' and 'Send Invitation' (which is green).

Clients will receive an automated email informing them of the request.

Here is a sample of the email that is sent



Step 3:

Once the client has been added, they will appear in your patient list as “pending”.

Step 4:

This patient must “approve” you as their clinician before you can view their data, assign exercises, or manage their schedule.

NOTE: Patients can do this by logging in to either their mobile app or a web browser, and going to the “My Team” section. They will have a pending approval request. Once they select the “approve” option, their status will change to “active” and you will then have access to their information.

Clients	Status	Avg Mood	
josh_test	active	0	0
josh_test22@faro10.com	pending		

Showing 1 to 2 of 2 entries

Add Client