**NOAH CALOVIS**

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Professional Summary

Friendly Customer Service Cashier with 2 years of experience working in all retail environments. Capable of working on cash registers and performing necessary calculations. A true people-person with the ability to mediate various disputes.

Skills

* Computer hardware
* Html, CSS, and JavaScript
* Video and photo editing software
* Microsoft Office products

Education

Vinal Technical High School - Graduation June 2019,   
Course of study -Information Systems Technology  
Focused studies in computer technologies, including computer hardware, computer programming, networking and software applications.

Work History

**Cashier** 12/2017 to Current

**Big Y Foods Inc**. – Old Lyme, CT

* Attended to customer needs, questions and complaints.
* Performed cash, card and check transactions for customer purchases.
* Trained new cashiers on procedures, customer service and sales techniques.
* Assisted customers in selecting items based on needs.
* Cleaned and organized register counters.
* Provided assistance to elderly customers or those who required help by carrying bags out to their vehicles.
* Returned any change rendered to the customer after counting it out appropriately.
* Monitored areas for security issues and safety hazards.
* Regularly checked the drawer to ensure that there were adequate cash and coin for transactions.

**Service Clerk**  08/2016 to 2017

**Shagbark Lumber & Farm Supplies Inc.** – East Haddam, CT

* Greeted incoming customers and answered questions about available services.
* Designed displays to make the store experience interactive, engaging and reassuring.
* Provided an elevated customer experience to generate a loyal clientele.
* Priced merchandise, stocked shelves and took inventory of supplies.
* Cleaned and organized the store.
* Routinely answered customer questions regarding merchandise and pricing.
* Described product to customers and accurately explained details and care of merchandise.
* Learned, referenced and applied product knowledge information.
* Investigated and resolved customer inquiries and complaints in a timely and empathetic manner.