

## **Institutional Policies and Resources**

### **COVID-19 Updates**

While wearing masks is not mandatory, it is always available as an option for those who wish to wear one. To stay updated on current protocols, please bookmark [this page](#).

### **Academic Honor Code**

FIT's Academic Honor Code is enforced in this course. Students who copy another person's idea or written work and claim it as original would be in violation of academic integrity. See [Academic Honor Code Policy](#) for further details.

### **Withdrawal Procedures**

The last day to officially withdraw from a course is up until the last day of the 13th week of a fall or spring semester, the 9th day in a winter term, and until the 13th day in a summer term. The student will receive a final grade of WD for a course withdrawal completed in this time frame. WD grades do not affect GPA.

To officially withdraw from a course, students must submit a Course Withdrawal Form, completed and signed by them and their instructor, and submitted to the Registrar's Office in the Feldman Center, Room C158. If you stop attending classes without completing the official course withdrawal process you will receive a WF grade, which is equivalent to an F grade.

See [Course Withdrawal Procedures](#)

### **Emergency Preparedness**

FIT is committed to ensuring the safety and security of the FIT community and campus. The College's Emergency Management Plan provides direction for how to respond to major events and provides information about how to anticipate, prevent, and mitigate injury and damage.

For more information on campus safety procedures, review: [Emergency Preparedness](#)

Register for SUNY's Emergency Alert Notification System by login into the My FIT portal: Under My FIT Web Resources, click on "Emergency Messaging System."

## Student Conduct

FIT encourages student development of independence, maturity, and ethical sensitivity. Students are expected to refrain from conduct that threatens or endangers the health, safety, and welfare of the FIT community. See the [Code of Student Conduct Policy](#) for further details.

## Academic and Student Support Resources

- **The Advisement Center:** Feldman Center, Room C402. Call (212) 217-3080, or visit [Academic Advisement Center](#)
- **Counseling Services:** Dubinsky Student Center, Room A212B. Call (212) 217-4260 or visit [Counseling Services](#)
- **The Dean of Students (DOS):** Business & Liberal Arts Center, Room B221. Call (212) 217-3800, or visit [Dean of Students](#)
- **FIT-ABLE:** Room A-570 in the Dubinsky Student Center. Call 212-217-4090, email [fitable@fitnyc.edu](mailto:fitable@fitnyc.edu), or visit [FIT-ABLE](#)
- **Library services:** [The Gladys Marcus Library](#)
- **The Academic Skills Tutoring Center:** Dubinsky Student Center, A608B. See [Tutoring](#)
- **The Writing and Speaking Studio:** Feldman Center, Room C612. Call (212) 217-3060 or visit [FIT Writing & Speaking Studio](#)

## Technical Support

- **Brightspace:** Call 1-844-673-6786 or visit their help page.
- **Informational Technology at FIT:** Call 1.212.217.HELP or email [techhelp@fitnyc.edu](mailto:techhelp@fitnyc.edu). Visit [IT web pages](#) for important notifications.

## FIT Policies

All FIT policies apply both inside and outside of the classroom. Some specific policies include:

- [Academic Honor Code](#)
- [Computer and Network Use](#)
- [Children on Campus](#)
- [Intellectual Property](#)
- [Nondiscrimination and Anti-Harassment](#)
- [Preferred Name](#)
- [Religious Accommodations](#)
- [\(Title IX\): Sexual Misconduct Response](#)

- [Grading](#)
- [Code of Student Conduct](#)
- [Syllabi, Textbooks, and Required Course Materials](#)
- [All-Gender Restrooms](#)

These policies, and all other college policies, are published in the [College Policy Library, Policies A to Z](#), for your review.