

Cameron M. Chan

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EDUCATION:

Boston University, Questrom School of Business | Boston, MA **May 2022**

- Bachelor of Science, Business Administration; Minor in Biology
- Cumulative 2018 GPA: 3.35

WORK EXPERIENCE:

OBFM Accountants, Inc. | Emeryville, CA **June- August 2017**
Summer Intern

- Prepared financial statements and tax returns through the use of Quickbooks.
- Provided client services in payroll accounting and inventory audits
- Reconciled past financials for a three clients

LEADERSHIP EXPERIENCE:

Boy Scouts of America, Eagle Scout | Castro Valley, CA **February 2009- August 2018**
Troop Historian

- Documented five camping trips and multiple volunteering events.
- Created an electronic data base to store all troop photos.
- Built custom cabinets, clean and refurbished art room for Eagle Project.
- Mentored younger boy scouts on completing merit badges and camping skills.

Habitat for Humanity | Oakland, CA **August 2014-2018**
Board Member

- Worked with other board members and volunteers to review applications for homes in the local community.
- Voted and assessed which families had the greatest needs and which had to reapply.

VOLUNTEER EXPERIENCE:

Boston University, First-Year Student Outreach Project (FYSOP) **August 26-30 2018**

- Assisted in preparing teachers for the academic year by rearranging rooms and reorganizing the library at Mildred Avenue Middle School.
- Aided teachers in returning class supplies and furniture to the correct rooms. My team was able to converse and participate in games with students on the playground at Mather Elementary School.
- The task given was to provide a large welcoming banner for the cultural center. Our team was one of many groups that follow outlines for drawing and cutting pieces of the welcome sign at VietAid.

Chinese Independent Baptist Church, | Oakland, CA **June-July 2012-2018**
Teacher Assistant

- Assisted fifth grade students with games, crafts, and organized activities. Worked with children to learn songs for end of summer performance.
- Organized and packed gift of caring Christmas boxes for children overseas.

Bay Area Science Festival, STEM Volunteer | San Francisco, CA **July 2014-2018**

- Shared knowledge on STEM by teaching kids how to build Nano blocks and other science projects.

SKILLS & Interests:

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- Skills: Proficient in Excel, Word, and PowerPoint
 - Interests: Skiing, sailing, and basketball, and baseball
 - Clubs: Boston University Chinese Student Association and Asian American Christian Fellowship