

# Team Report

**Activity Name:**

**Team Members**

Manager:

Presenter:

Recorder:

Reflector:

**Key Concepts**

*Identify the most important concepts discussed today.*

**Muddiest Point**

*What, if anything, is your team still confused about?*

**Team Assessment**

*How can your team can be more effective next time?*

## **Key Questions**

*Write your team's answers to the key questions below.*

*Question #*

*Question #*

*Question #*