

Meta Activity: Team Roles

Decide who will be what role for today; we will rotate the roles each week. If you have only three people, one should have two roles. If you have five people, two may share the same role.

Manager:
Presenter:
Recorder:
Reflector:

Questions (15 min)

Start time:

1. What is the difference between **bold** and *italics* on the role cards?
2. Manager: invite each person to explain their role to the team. Recorder: take notes of the discussion by writing down key phrases next to the table above.
3. What responsibilities do two or more roles have in common?
4. For each role, give an example of how someone observing your team would know that a person is not doing their job well.
 - Manager:
 - Presenter:
 - Recorder:
 - Reflector: