Group: 32
Jonathan Huston
Brian Campbell

Establishing 5 Ground Rules:

Communication method:

Discord will be the primary method of communication throughout this course. In general, team members will have 24 hours to respond to communication, and won't be expected to respond during working hours (8am-5pm PST for Jonathan and Brian). If communication relates to a requirement for an upcoming deadline, a more prompt response will be expected (e.g. a response within hours for a project due that night). If a team member expects to be away for an extended period, they should let the other team member know.

Communication style and conflict:

Team members will communicate with each other using positive and considerate language. Any ideas brought up by a team member should be considered, and if there is any disagreement, team members should communicate their views respectfully and compromise if now agreement is reached. During these discussions, team members should use evidence based arguments to support their arguments.

Failing expectations:

If a team member falls behind on their work, they will be expected to communicate this to their team member as quickly as possible. Team members should discuss the best course of action to allow the member to catch up on their work. If the issue is related to difficulties with the material, the other member should make an attempt to help that person, or allow time to talk to a staff member with help. If there is not enough time to complete an assignment, team members should discuss how to redistribute the work, and what changes will be made in the next assignment.

Extenuating circumstances:

Both team members in this project work full time jobs, and may have other responsibilities on top of as well. As a result, team members should be considerate of any circumstance that may arise that is outside of the members control. The team member with an extenuating circumstance should communicate the situation to the degree that they are comfortable and communicate the level of support needed. Team members should come up with a plan for any adjustments that need to be made in order to meet deadlines.

Getting to know teammates

At the start of the project, team members will get to know each other by having a conversation where they will share their cognitive styles, goals and ideas for the project, and also share their background. This will help team members align on a project direction early on, and make teammates more comfortable with each other so that it becomes easier to communicate and ask questions.