

Arianne Campbell

LinkedIN profile: <https://www.linkedin.com/in/arianne-domka>

GitHub pages: <https://github.com/campbella722>

Experienced School Counselor and Environmental Educator with previous National Park Service experience, public safety background, and current Web Development bootcamp student

EDUCATION

- *Eleven Fifty Academy, Fishers, IN (online) - JavaScript/HTML/CSS bootcamp (part time); began March 2021, anticipated completion October 2021*
- *Purdue University, Hammond, IN - Master of Science in Education - School Counseling Licensure; Graduated August 2015*
- *Purdue University, West Lafayette, IN - Bachelor of Arts in Psychology; Graduated August 2004*

PROFESSIONAL EXPERIENCE

Indiana Connections Career Academy, a Gold Star and RAMP certified virtual public school, August 2016 to Present Day

Professional High School Counselor in a Career Technical Education specific program

- Engage Indiana high school students in a virtual public school environment to make the best decisions for their academic, personal, and social well-being;
- Administer and assist in the coordination of federal and state-mandated standardized assessments for students K-12 while maintaining the integrity of tests and student confidentiality through proper supervision of secure testing materials, rigorous observation of testers during administration, implementation of approved student accommodations, and regularly scheduled training and review of test administration guidelines and policies
- Implementing evidence-based curriculum targeted at increasing college and career readiness
- Communicating with students, parents, caretakers, and staff daily through the use of conferencing software, email, internal webmail, social media, telephones, online chat software, and laptops/mobile devices;
- Demonstrate knowledge of course content, standards, and requirements for all Indiana high school diplomas
- Attend scheduled case conferences and make appropriate recommendations as part of students Individualized Education Plan or 504 plan
- Advise students regarding options for career technical education and dual credit opportunities to support their plans for post-secondary training and employment
- Coordinating with school faculty and administration, counseling department team members and director, community agencies, and other stakeholders to ensure delivery of outstanding student and family support
- Connecting students with industry professionals and career exploration opportunities in their region
- Knowledgeable on growing hiring and post-secondary readiness trends

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- Researching available resources and providing referrals and follow ups to meet the needs of students and their families online as well as in their area of the state
- Adhere to ethical standards as set by ASCA National School Counseling Model and the guidelines of the school and its parent company, Connections Academy.
- Coordinate school efforts at increasing student retention through implementation of strategies and interventions devised in collaboration with other student retention committee
- Facilitate and act as point of contact for INCA high school students participating in student-led club aimed at supporting students identifying as part of the LGBTQIAA+ community

AmeriCorps VISTA - Department of the Interior/Indiana Dunes National Lakeshore Partnership November 2015 - August 2016

Community Outreach and Environmental Education Facilitator

- Paid federal volunteer position with the Department of the Interior through the National Park Service for the Indiana Dunes National Park
- Engage local community members to increase awareness of available Indiana Dunes National Lakeshore educational programs and vocational opportunities for underserved populations
- Develop, implement, and facilitate a sustainable year-round STEAM-focused (Science, Technology, Engineering, Art, and Mathematics) after-school environmental science education program for low-income at-risk area students utilizing evidence-based curriculum
- Collaborate with a variety of area community organizations and agencies on initiatives concerning inclusion and accessibility, environmental justice, and economic development
- Attend and support guided tours of the Indiana Dunes National Park and collaborate with Park rangers and staff to provide learning opportunity for area students and the community
- Advocate on behalf of park staff, students, and their parents for greater access to available community resources through community donations and grant proposals
- Recruit, train, and support qualified eligible volunteers to support Park service and after-school program in particular

AmeriCorps VISTA – United Way of Porter County Partnership, Portage, IN October 2012 – June 2013

Resource Room Coordinator/Tutor/Service Member (volunteer)

- Giving one-on-one instruction for at-risk high school students in order to attain grade level in a variety of core subjects including algebra, vocabulary and language arts, social studies, and science
- Acting as a mentor and positive adult role model for students struggling academically
- Providing a quiet, structured, and supportive learning environment on-site at assigned high school location for students to better concentrate on studies and complete assigned tasks
- Organizing service learning projects to help students to become more involved and empowered in their community and aware of their individual impact
- Adhere to the professional standards and requirements of AmeriCorps and United Way

Internship - Valparaiso High School, Valparaiso, IN September 2014 - May 2015

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Practicum Student - River Forest Junior/Senior High School, Lake Station, IN February 2014 - May 2014 *Guidance Counselor, Master of Science in Education candidate*

- Utilizing principles of solution-focused counseling theories and techniques while working with students grades 7-12 in a public school guidance setting
 - Communicating and collaborating with teachers, faculty, parents, and other stakeholders regarding student progress, college and career readiness, community resources, and school protocol and policies
 - Maintaining small caseload of students with whom regular contact and frequent sessions were conducted
 - Creating and fostering therapeutic relationship and rapport with students on caseload and in general student body population
 - Organizing and distributing comprehensive extracurricular activity list with contact information
 - Conducting group guidance presentations and activities in conjunction with site supervisor or sponsoring teacher
 - Maintaining client-counselor confidentiality and contacting parents/guardians when needed
 - Participating in school events to support students, faculty, and school culture
 - Administering and supervising students during standardized testing periods
 - Providing clerical assistance in office on as needed basis and as part of regularly assigned duties
 - Completing all other duties as assigned by site supervisor while adhering to school, state, and national ethical guidelines and standards
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- Internship level only: supervising peer-based in-school tutoring program, obtaining student feedback and performance data, organizing and interpreting data for better accountability and efficacy of program services, facilitating peer mediation and group discussion in a therapeutic/academic setting, evaluating efficacy of implemented guidance curriculum and making adjustments as needed and communicating this goal and progress with other guidance staff, school faculty, administration, parents, community members, and other stakeholders, maintaining regular and accurate documentation of student-counselor interaction and student progress; maintain documentation and accountability of interaction with students, parents, teachers, and other stakeholders using Google Documents/Spreadsheets/Presentations and Microsoft Word/Excel/PowerPoint/Access

Graduate Assistant - Purdue University Calumet, Hammond, IN September 2014 - December 2014

- Supervising, advising, and remotely observing mental health and school counseling licensure candidates in EDPS 60100 Counseling Theories and Techniques Laboratory Reporting observations and recommendations to supervising professor and other graduate assistants in regular and frequent communications following class meetings and via email
- Providing constructive and guided post-session feedback to supervised counselors in-person and via email regarding candidate's application of research-based theories and techniques
- Providing additional mental health assistance to and follow up for client, if needed, based on client need and distress, candidate performance, and any other influencing factors

Portage Township School Corporation, Portage, IN September 2010 - June 2016

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Duneland Community School Corporation, Chesterton, IN October 2010-May 2012

Michigan City Area Schools, Michigan City, IN September 2010 - May 2012

School City of East Chicago, East Chicago, IN June 2006- May 2007

Substitute Teacher/Paraprofessional; Special Needs Students

- Provide continuity of curriculum, instruction, and additional educational support in-classroom for K-12 students
- Areas of instruction include Special Education, English as a Second Language, Adult Educational Services
- Long-term/permanent assignment with sixth grade special needs students with Westchester Intermediate School (Duneland); assignment yielded request for my services as a mentor for pre-adolescent at-risk girls on volunteer and as-needed basis

Corizon, Inc., Westville, IN May 2012 - October 2012

Correctional Substance Abuse Recovery Specialist

- Facilitate group counseling sessions in an intensive in-patient substance abuse treatment program oriented towards personal accountability and a structured community
- Engage in one-on-one counseling sessions for individual clients on a caseload of over 30 clients
- Maintaining accurate and objective documentation of client progress within program through assessment instruments, and written communication in state database
- Adhere to ACA and CACREP ethical standards and guidelines as well as policy and procedures of IDOC

YES English, Online/Remote April 2011 - August 2011

Online English Tutor

- Tutoring elementary school aged English Language Learners utilizing internet and A/V technology to provide real-time P2P lessons to students based in South Korea from home in the United States, including conferencing software, webcams, microphones, word processing, and a high-speed internet connection
- Coordinating with Yes English staff to facilitate provided curriculum and materials and to communicate scheduling needs and efficacy of lessons, attendance, and required documentation and reporting
- Maintaining schedule that is conducive to the learning of students residing thousands of miles away
- Demonstrating cultural sensitivity and providing a welcoming and engaging environment conducive to student learning and expression

State of Indiana Department of Correction, Westville, IN November 2007-September 2010

Correctional Counselor/Officer

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- Advised offenders regarding available educational, behavioral, vocational programs and substance abuse treatments as well as issues relevant to incarcerated populations
- Supervised incarcerated individuals housed in a medium-security men's correctional facility
- Patrolled perimeter, interior grounds, and dormitories on foot and with use of state-owned vehicle to maintain proper safety and security of the facility and general public
- Maintained professional and confidential written and verbal communication with department staff, community resources, stake holders, and offenders in person, electronically, via radio communications, and over the phone
- Learned and consequently maintained up-to-date detailed knowledge and understanding of facility, departmental, and statewide policies, procedures, and statutes in order to provide most accurate information and effectively advise offenders and staff on varying subjects, processes, and inquiries
- Extensive use of Microsoft Excel and Access program to maintain personal accountability of interaction with and inventory of materials distributed to offender population
- Frequently conducted orientation presentations to incoming offender population regarding facility and department policies and procedures
- Assisted in case management, job placement, and classification of assigned caseload of approximately 850 offenders
- Provided administrative and clerical support in a busy office environment; presentation of orientation-related material and information to new intake offenders;
- Applied knowledge of IDOC policy and procedures to ensure safety and security of facility, community, staff and offenders

Wabash Center Assisted Living Services, Lafayette, IN March 2003-April 2006

Community Living Supervisor

- Increased independence of individuals with developmental disabilities within the community at large as well as own homes through active instruction, the administration of medical treatments, required documentation, regular communication between staff and behavioral specialists, and maintaining rapport with consumers and their support structure

SKILLS

- Individual and group counseling techniques, treatment planning, transcription
- Proficient in Microsoft Office (Word, Excel, Power Point, Outlook, and Access), Windows OS XP/Vista/2007/7/8/10, social media and networking (Facebook, Twitter, LinkedIn, Instagram), website design (Wix.com, sites.google.com), internet navigation, Adobe Suite (Photoshop Creative Cloud 5, Reader Document Cloud), Google Drive, Docs, Sheets, Mail, Hangouts, Forms, and Slides, Adobe Connect,
- Experienced in Offender Case Management System (OCMS); Offender Information System (OIS); PowerSchool, RDS, Harmony Student Database Systems, and Connexus
- Multi-line phone operation, typing (approx. 45 wpm), customer service skills, office equipment use - scanner, copier, fax, printer

RESEARCH EXPERIENCE

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Senior Research Project, Graduate Studies of Education, Purdue University Calumet, Hammond, IN, August 2014 - December, 2014

- Gathered information from non-structured interviews and surveys of the perceptions of first-generation college-bound high school seniors pertaining to their needs and level of preparation for post-secondary success
- Interpreted and analyzed quantitative and qualitative results

Undergraduate Research Assistant, Department of Psychology, Purdue University, West Lafayette, IN, May 2002 - August 2002

- Observing video footage of three-person groups participating in a small group activity
- identifying group mood based on provided group mood coding scale at one-minute intervals, Recording data for each group in spreadsheet format

ADDITIONAL WORK HISTORY

- Server/bartender, 12 on the Lake, Michigan City, IN, Seasonal (June - November 2011)
- Server, Olive Garden, Lansing, IL, September 2006 - November 2007
- Customer Service Representative, Domino's Pizza, West Lafayette, IN, August 2004 - April 2006
- Team Member, Burger King, West Lafayette, IN, September 2001 - April 2002
- Crew Member, McDonald's - Stadium, West Lafayette, IN, September 1999 - September 2003

ADDITIONAL VOLUNTEER EXPERIENCE

Daycare Assistant, Joyland Daycare, Lafayette, IN, Ages 0- 12, May 2005 – April 2006

Volunteer Tutor, Michigan City Public Library, Michigan City, IN, Instructional support for children and adults, utilizing Wilson Reading System, December 2010 – August 2012

Production Manager and Head of Media Dept, including Web Content Creator, Marketing Manager, Web Designer, Social Media Manager, Spokesperson, and Executive Assistant, Urban Sports Entertainment, Hammond, IN, January 2013 - present