

education

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**UNIVERSITY OF HAWAII AT MĀNOA | SHIDLER COLLEGE OF BUSINESS** Aug. 2017 – Dec. 2021**B.B.A in Finance and Human Resource Management, Minor in Music | GPA: 3.86 (Magna Cum Laude)**

Relevant Coursework: Statistical Analysis for Business Decisions, Marketing and Data Analytics (SPSS), Corporate Financial Management, Investments, and Strategic Management

**YONSEI UNIVERSITY | SCHOOL OF BUSINESS (Seoul, South Korea)** Aug. 2021 – Dec. 2021**Manoa International Exchange Fall 2021 Study Abroad Program | GPA: 3.83**

Relevant Coursework: Introduction to Business Analytics (R Programming) and Management Science

experience

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**BANK OF HAWAII** Feb. 2022 – Present**Talent Acquisition Coordinator via Bishop & Company**

- Provide end-to-end application management support, including processing and screening candidates and entering job data in ATS
- Provide administrative support to team by scheduling interviews, updating candidate statuses, and coordinating recruiting events
- Manage the Spring 2022 Bank of Hawaii Mentorship Program with eight mentees and eight Bank of Hawaii employees

**BANK OF HAWAII** Jun. 2020 – Aug. 2021**Learning Development Student Assistant** (Aug. 2020 – Aug. 2021)

- Researched, designed, and facilitated monthly soft skills webinars for bank employees in Hawaii, Guam, and Palau
- Co-managed the semesterly Bank of Hawaii Mentorship Program with 15+ mentees and 15+ Bank of Hawaii employees
- Screened 200+ applicants and scheduled 35+ candidate interviews for Bank of Hawaii's "hybrid" 2021 Summer Intern Program

**People Services Intern** (Jun. 2020 – Aug. 2020)

- One of 29 interns selected among 700+ applicants for Bank of Hawaii's virtual 2020 Summer Intern Program
- Executed projects for the learning development, employee relations, organizational development, and talent acquisition teams
- Participated in weekly development sessions to meet bank executives, learn about the bank's business units, and hone soft skills

**TRUEUP ACCOUNTING DATA ANALYTICS CASE COMPETITION** Mar. 2021**1st Place Winner / Participant**

- Awarded 1st place out of 21 teams across 15 universities from the continental U.S., Puerto Rico, and Hong Kong
- Achieved 92.1% out of the total possible points by leveraging data analysis, business acumen, and critical thinking skills
- Developed seven KPIs using raw datasets and proposed strategic recommendations to improve overall company performance

**AKAMAI FINANCE ACADEMY** Sep. 2019 – Dec. 2019**Student**

- One of 20 students in the Fall 2019 cohort of the AKAMAI Finance Academy, a rigorous investment banking training program
- Studied financial accounting to understand the flow between income statements, balance sheets, & cash flow statements
- Excelled in financial statement speed tests and generating a forward EPS model for Nissan using Bloomberg data

extracurriculars

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**BUSINESS EXECUTIVE SOCIETY OF TOMORROW** Aug. 2019 – May 2021**Director of Corporate Relations** (Dec. 2020 – May 2021), **Mock Interview Co-Chair** (Jun. 2020 – Dec. 2020), **Director of Career Development** (Dec. 2019 – May 2020), **Active Member** (Aug. 2019 – May 2021)

- Coordinated Professional Interaction Night (networking event with 102 participants), three company tours, and two Q&A panels
- Co-chaired Mock Interview (professional interview event with 80 participants) and co-facilitated one mock interview workshop
- Coordinated Mock Interview (professional interview event with 64 participants) and five professional development workshops

**UNIVERSITY OF HAWAII SYMPHONY ORCHESTRA** Aug. 2017 – Nov. 2020**Principal Violist** (Aug. 2019 – Dec. 2019), **Violist** (Aug. 2017 – Nov. 2020)certifications & skills

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**CERTIFICATIONS** Udemy R Programming: Advanced Analytics in R for Data Science (Jan. 2022), Google Analytics for Beginners (Jan. 2022), LinkedIn Learning Excel: Data Analysis (Aug. 2021), Tableau Consumer Badge (Aug. 2021), 2021 TrueUp Accounting Data Analytics Badge (Mar. 2021)**TECHNICAL SKILLS** Microsoft Office (Excel, Word, PowerPoint, and Outlook), SPSS, R/R Studio, Python, Canva**OTHER SKILLS** Time management, detail-orientation, analytical thinking, problem solving, verbal and written communication, teamwork, leadership, project management, organization, presentation skills, graphic design, program management