

YES NO N/A**6. TRAINING**

A. Are personnel properly trained for the functions they are to perform?

* Supervisors

* Inspectors

* Receiving/Shipping

* Technicians

B. Are training records maintained on all applicable personnel?

7. PROCUREMENT

A. Is purchased material routed through receiving inspection?

B. Is control maintained over procurement sources?

C. Does the vendor have a list of suppliers from whom they procure their parts/materials/services?

D. Does the vendor have a system to approve suppliers?

E. Does the vendor have a system to monitor their rejects?

8. MATERIAL CONTROL

A. Are parts/materials properly stored?

B. Is material protected from damage, deterioration, loss or substitution?

C. Is there evidence of proper action taken on non-conforming materials and are records retained?

D. Is there a system for material review and rejection?

E. Has a secured area been set aside for storage of non-conforming or questionable material including separation of received material and marketable stock?

F. Are aircraft parts stored separately from non-aircraft parts?

