

**YES NO N/A**

2. STATION AUTHORITY AND LIMITATIONS VS. ACTUAL PRACTICES, INCLUDING CONTROLS OVER AND DEVIATION AUTHORITY:

- |   |     |     |     |
|---|-----|-----|-----|
| A. Do employees thoroughly understand the ratings/limitations of the Alta Avionics Repair Station?                    | ___ | ___ | ___ |
| B. Do employees adhere closely to the Repair Station ratings/limitations?   | ___ | ___ | ___ |
| C. Do employees consult a supervisor or inspector when questions arise concerning Repair Station ratings/limitations? | ___ | ___ | ___ |

3. PERSONNEL QUALIFICATIONS, TRAINING:

- |  |     |     |     |
|--|-----|-----|-----|
| A. Are personnel properly trained for the functions they are to perform?                               | ___ | ___ | ___ |
| • Supervisors  | ___ | ___ | ___ |
| • Inspectors   | ___ | ___ | ___ |
| • Receiving/Shipping   | ___ | ___ | ___ |
| • Technicians  | ___ | ___ | ___ |
| B. Are training records maintained on all applicable personnel?  | ___ | ___ | ___ |
| C. Is there a program where employees can get recurrent training?                                      | ___ | ___ | ___ |
| D. Are qualifications monitored and upgraded through training as often as the schedule of work allows? | ___ | ___ | ___ |

4. MANUALS AND AIRWORTHINESS DATA:

- |   |     |     |     |
|---|-----|-----|-----|
| A. Are all required manuals at hand or easily available to all the employees? | ___ | ___ | ___ |
| B. Are all manuals up to date or properly labeled as For Reference Only?      | ___ | ___ | ___ |

