

6. TRAINING

A. Are personnel properly trained for the functions they are to perform?

\* Supervisors

\* Inspectors

\* Receiving/Shipping

\* Technicians

B. Are training records maintained on all applicable personnel?

___	___	___
___	___	___
___	___	___
___	___	___

7. PROCUREMENT

A. Is purchased material routed through receiving inspection?

B. Is control maintained over procurement sources?

C. Does the vendor have a list of suppliers from whom they procure their parts/materials/services?

D. Does the vendor have a system to approve suppliers?

E. Does the vendor have a system to monitor their rejects?

___	___	___
___	___	___
___	___	___
___	___	___
___	___	___

8. MATERIAL CONTROL

A. Are parts/materials properly stored?

B. Is material protected from damage, deterioration, loss or substitution?

C. Is there evidence of proper action taken on non-conforming materials and are records retained?

D. Is there a system for material review and rejection?

E. Has a secured area been set aside for storage of non-conforming or questionable material including separation of received material and marketable stock?

F. Are aircraft parts stored separately from non-aircraft parts?

___	___	___
___	___	___
___	___	___
___	___	___
___	___	___
___	___	___