

| | <u>YES</u> | <u>NO</u> | <u>N/A</u> |
|---|------------|-----------|------------|
| C. Are airworthiness records available to the employees? | ___ | ___ | ___ |
| D. Are drawings compiled from installation data for aircraft records? (Installation Dept) | ___ | ___ | ___ |
| E. Is there a system to prohibit hand entries or corrections to technical data? | ___ | ___ | ___ |
| 5. SUPPLIER SELECTION APPROVAL AND SURVEILLANCE: | | | |
| A. Does parts/equipment orderer have access to a list of approved suppliers from whom they can order parts/equipment/materials/services? | ___ | ___ | ___ |
| B. Is purchased material cycled through an inspection process? | ___ | ___ | ___ |
| C. Is control maintained over procurement sources? | ___ | ___ | ___ |
| D. Does Alta Avionics have a system to approve suppliers? | ___ | ___ | ___ |
| 6. PARTS AND MATERIALS HANDLING: | | | |
| A. Are parts/materials stored properly? | ___ | ___ | ___ |
| B. Is material protected from damage, deterioration, loss or substitution? | ___ | ___ | ___ |
| C. Has a secured area been set aside for storage of non-conforming or questionable material, including separation of received materials and marketable stock (radios, instruments, equipment, parts)? | ___ | ___ | ___ |
| D. Are aircraft parts stored separately from non aircraft parts? | ___ | ___ | ___ |
| E. Does the department adhere to the traceability and record keeping requirements for the distribution of these parts? | ___ | ___ | ___ |

