| | | | <u>YES</u> | NO | N/A |
|-----|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|------------|----|-----|
| | | 7. Any deviation or exclusion from the calibration method? | | | |
| | | 8. Date of issue, and the person's signature and title, who accepted responsibility for the certificate or report content? | | | |
| | | 9. Special limitations of used? | | | |
| | | 10. Traceability to National Institute of Standards and Technology statement? | | | |
| 9. | SHIPPING | | | | |
| | Α. | Are tools and/or test equipment returned to the customer in appropriate shipping containers, or one provided by the customer? | | | |
| | В. | Are part, model, serial, and I.D. numbers recorded on calibration/report and shipping documents? | | | |
| 10. | SHELF LIFE PROGRAM | | | | |
| | Α. | Is there a documented shelf life program? | | | |
| | В. | Is there a listing of shelf life limited materials and/or parts, and their limits? | | | |
| 11. | ELECTROSTATIC DISCHARGE PROCEDURES (E.S.D.) | | | | |
| | A. | Is there an E.S.D. program/procedure to prevent damage to electrostatic discharge sensitive devices (E.S.D.S.)? | | | |
| 12. | DRUG/ALCOHOL | | | | |
| | Α. | Attach copy of drug/alcohol program. | | | |
| 13. | REPAIR STATION | | | | |
| | A. | Attach copy of Repair Station Certificate, Operations Specifications. | | | |

