



Alta Avionics, LLC Required Training Log

Employee Name				
Hire Date				
Position				
Initial Supervisor				
Training Type	Frequency	Date	Instructor	Notes
Drug and Alcohol Training and Testing	Initial			
Repair Station Manuals	Ongoing Test Once			
Repair Station Work Orders	As Required			
General Forms and Procedures	As Required			
Incoming Material Inspection	As Required			
Equipment and Parts Handling	As Required			
Airport Operations	As Required			
Qualified Line Technician	As Required			
Qualified Bench Technician	As Required			
Inspection Authority	As Required			
Supervisor Qualification	As Required			
FAA Coordinator	As Required			
Quality Assurance	As Required			
Chief Inspector	As Required			
Additional Optional Training	Frequency	Date	Instructor	Notes