

2. STATION AUTHORITY AND LIMITATIONS VS. ACTUAL PRACTICES, INCLUDING CONTROLS OVER AND DEVIATION AUTHORITY:

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|---|-----|-----|-----|
| A. Do employees thoroughly understand the ratings/limitations of the Alta Avionics Repair Station? | ___ | ___ | ___ |
| B. Do employees adhere closely to the Repair Station ratings/limitations? | ___ | ___ | ___ |
| C. Do employees consult a supervisor or inspector when questions arise concerning Repair Station ratings/limitations? | ___ | ___ | ___ |

3. PERSONNEL QUALIFICATIONS, TRAINING:

- | | | | |
|--|-----|-----|-----|
| A. Are personnel properly trained for the functions they are to perform? | ___ | ___ | ___ |
| • Supervisors | ___ | ___ | ___ |
| • Inspectors | ___ | ___ | ___ |
| • Receiving/Shipping | ___ | ___ | ___ |
| • Technicians | ___ | ___ | ___ |
| B. Are training records maintained on all applicable personnel? | ___ | ___ | ___ |
| C. Is there a program where employees can get recurrent training? | ___ | ___ | ___ |
| D. Are qualifications monitored and upgraded through training as often as the schedule of work allows? | ___ | ___ | ___ |

4. MANUALS AND AIRWORTHINESS DATA:

- | | | | |
|---|-----|-----|-----|
| A. Are all required manuals at hand or easily available to all the employees? | ___ | ___ | ___ |
| B. Are all manuals up to date or properly labeled as For Reference Only? | ___ | ___ | ___ |

