

KINGS AVIONICS, INC.

FORMS MANUAL

Form KA-29 (Electromagnetic Compatibility Test Completion Record) – This form is used when conducting DO-160 testing of components. The technician will complete and sign form at completion of testing. Completed forms will be scanned in appropriate work order.

Form KA-30 (Vertical Speed Indicator Correction Card) – This form is used when testing the accuracy of a vertical speed indicator. The technician will document the results and signed. Upon completion, the form will be scanned into the appropriate work order.

Form KA-64 (Capabilities Self-Evaluation Form)- This form will be used to evaluate the proposed repair station that is requesting an added capability to the Ops Specs' limited rating.

Form K-AUD-1 (Vendor Audit) - This form is used for vendor audit and evaluation. Upon completion and approval of this form, a vendor may be placed on the Approved Vendor List, and electronically filed with vendor audits in Kings Avionics, Inc. computer system.

Form K-AUD-2 (Internal Audit) - This form is used for the internal audit function of the different departments and/or areas within the company. Upon proper completion, forms are to be electronically stored in Kings Avionic, Inc. computer system.

Form K-AUD-3 (Audit Findings/Corrective Action) - This form is used to document findings and corrective actions for audits. Upon completion, forms are to be electronically filed with appropriate audit in Kings Avionics, Inc. computer system.

Form K-AUD-6 (Audit Request) - This form is used to request a new vendor, current vendor, or internal audit.

Form K-AUD-7 (Calibration Vendor Audit) - This form is used to audit and evaluate test equipment/tool calibration facilities. Upon completion, forms are to be electronically filed with appropriate audit in Kings Avionics, Inc. computer system.

Examples of these forms can be found on the following pages.