

How do I use "Here2There"?

Here2There is what is called a "one click platform", which is a tool to assist you in finding transportation options based on your individual needs. It can provide private transportation vendors, taxi's, public transportation, and even how you would navigate if walking, biking or driving.

Booking is done directly with the individual vendor. It is suggested that you plan ahead for this. Each transportation option, also, <u>has its own individual fee structure</u>. That information can be found by contacting the vendor directly.

So how do you use it?

How do I find transportation options?

- 1. Click on "plan a trip"
- 2. Enter your starting address
- 3. Enter your destination
- 4. Choose your "trip purpose" (if you choose none, all transportation vendors that service your route will be displayed, vs, just those specializing in your needs)
- 5. Choose whether or not you'd like your options to be based on "departure" or "arrival" time
- 6. Choose date
- 7. Choose associated time
- 8. Click on "plan your trip"
- 9. You now arrive at the "Customize your Travel" portion
- 10. Complete as your personal needs call for
- 11. Be sure to check the boxes of all the different transportation types you would like to be made aware of. This broadens your search.
- 12. Click "Find Matching Travel Options"

You are now provided with the list of Transportation Options.

Some highlights:

- 1. Under the name of each is an approximate length of the trip
- 2. To the far right, highlighted in yellow, are the types of trips the vendor will service
- 3. To the far right is a blue button; "show details". This will show more detailed information on the provider, such as contact information, service area and hours of operation.

Questions regarding a vendor need to be taken to them directly. The Here2There team cannot answer specific questions or book rides. We are, however, happy to receive any concerns, suggestions or complements on services you may have.