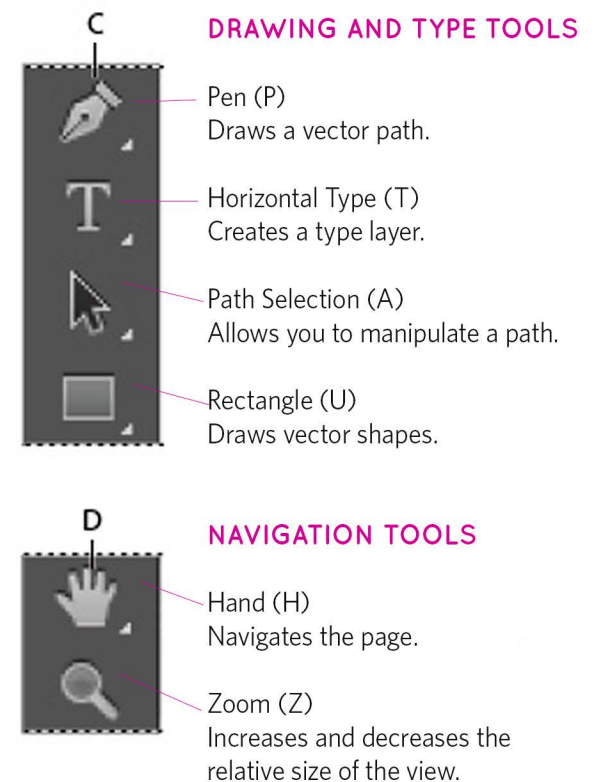
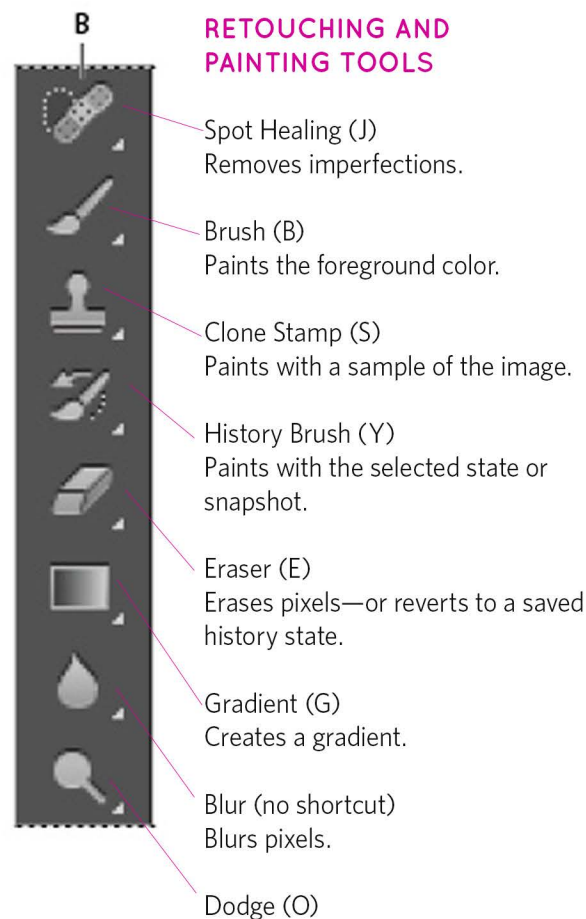
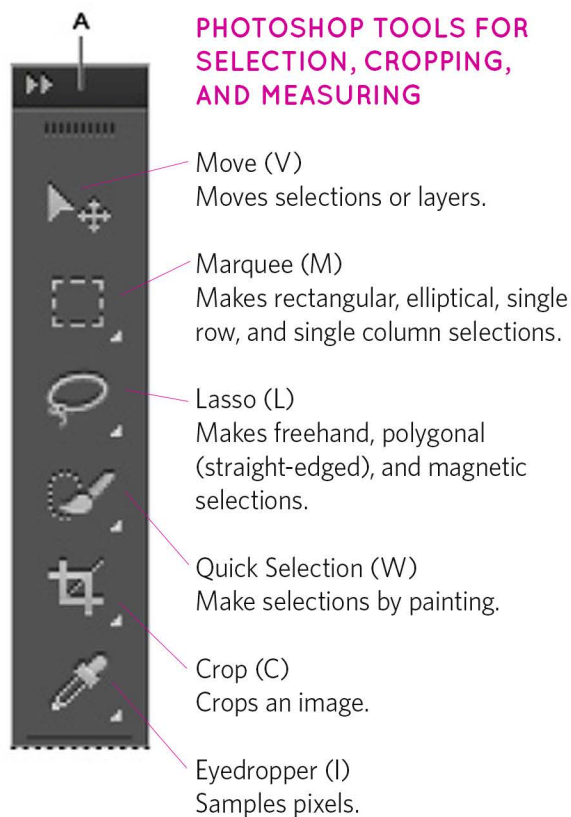




KEEP
CALM
AND
COMMAND Z

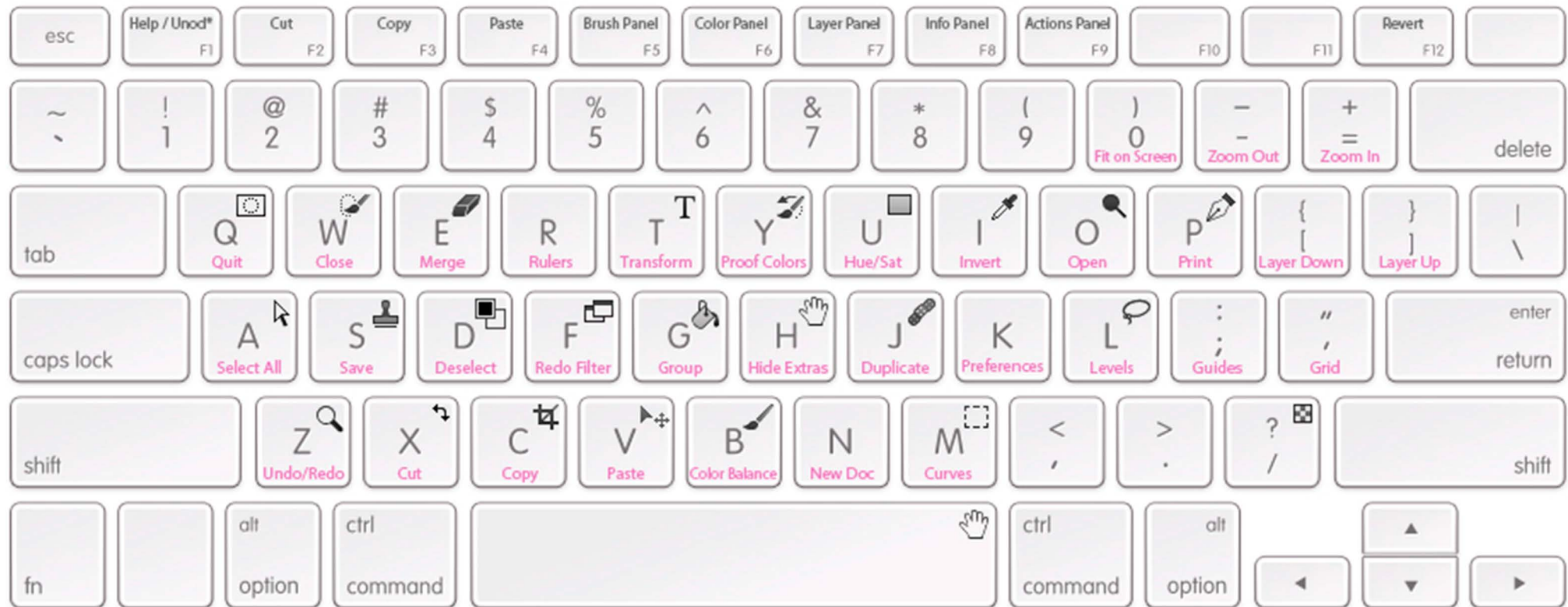
GETTING TO KNOW THE TOOLS PANEL IN PHOTOSHOP

When you start Photoshop, the Tools panel appears docked on the left side of the screen. There are four main groups of tools, separated by functionality on the Tools panel: selection, cropping, and measuring; retouching and painting; drawing and type; and navigation. At the bottom of the Tools panel you find Set foreground color and Set background color, as well as Quick Mask.





KEYBOARD SHORTCUTS



* Hold Command (PC: Ctrl) and key to use shortcut.

* F1: Windows: Opens Help page in browser. Mac: Undo/Redo

** Mac Keyboard pictured above, however shortcuts will work on Windows as well.

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LAYER SHORTCUTS

Create new layer	Ctrl + Shift + N
Select non-contiguous layers	Ctrl + Click Layers
Select contiguous layers (click one layer then).....	Shift + Click Next Layer
Delete Layer (while in the Move tool)	Delete
View contents of layer mask	Alt + Click layer mask icon
Temporarily turn off layer mask	Shift + Click layer mask icon
Clone layer as you move it	Alt + Drag
Find/Select layer containing object (w/Move tool)	Right-Click on the object
Cycle down or up through blend modes	Shift + + / -
Go to specific blend mode (w/Move tool)	Shift + Alt + First Letter
Switch to layer below/above current layer	Alt +] / [

TYPE SHORTCUTS

Select all text on layer	Double-Click on T thumbnail in Layers panel
Change selected text size by 2 pts	Ctrl + Shift + > / <
Change selected text size by 10 pts	Ctrl + Shift + Alt + > / <
Align text left/center/right	Ctrl + Shift + L / C / R

PAINTING

Fill selection with background color	Ctrl + Backspace
Fill selection with foreground color	Alt + Backspace
Fill selection with foreground color using Lock Transparent Pixels	Shift + Alt + Backspace
Fill selection with source state in History panel	Ctrl + Alt + Backspace
Display Fill dialog box	Shift + Backspace
Sample as background color (w/Eyedropper tool)	Alt + Click
Use Move tool (while in any painting/editing tool)	Ctrl

Use Eyedropper (while in any paint tool)	Alt
Change paint opacity (with Airbrush OFF)	Number Keys
Change paint opacity (with Airbrush ON)	Shift + Number Keys
Change Airbrush flow (with Airbrush ON)	Number Keys
Change Airbrush flow (with Airbrush OFF)	Shift + Number Keys
Cross-Hair Cursor (any painting/editing tool)	Caps Lock
Decrease/Increase Hardness of Brush	Shift +] / [
Open Brushes pop-up panel (w/Brushes tool)	Right-Click in image window
Erase to History panel's source state	Alt + Eraser
Temp Color Sampling (w/Eyedropper tool)	Shift + Click in image window
Delete fixed color target (w/Color Sampling tool)	Alt + Click on target
Create new spot-color channel from current selection	Ctrl + Click on New Channel button in Channels panel

PEN TOOL SHORTCUTS

To get Direct Selection tool while using Pen	Ctrl
Switch between Add and Delete-Anchor Point tools	Alt
Switch from Path Selection tool to Convert Point tool when pointer is over anchor point	Ctrl + Alt
To Select a whole path w/Direct Selection tool	Ctrl + Click
Convert path to a selection (in Paths panel)	Ctrl + Click on path name

OTHER SHORTCUTS

Switch between open documents	Ctrl + Tab
Undo operations beyond last one	Ctrl + Alt + Z
Redo operations beyond last one	Ctrl + Shift + Z
Snap Guide to Ruler ticks	Shift While Dragging
Don't Snap object edge while moving	Ctrl While Dragging
Open Adobe Bridge	Ctrl + Alt + O