Omar Chaudhry
571 . 276 . 7630 – omarchaudhry.1991@gmail.com

Education & Certifications:	Skill Sets:
Amazon Web Services – Cloud Computing / Cloud Practitioner Certification. Facilitated through Northern Virginia Community College - April 2019 **Project Management Institute –** PMP Certification - December 2019 **General Assembly –** Fullstack Web Development Bootcamp - June 2017 **Marymount University –** Bachelors in Business Administration September 2015 - (GPA 3.1/4.0)	**Programming Languages –** Web Development (HTML/CSS/JS) Java, Python, Ruby, SQL (PostgresSQL, SQLite) **Software –** AWS, Sharepoint, PowerBI, Adobe Photoshop, Illustrator, Dreamweaver, Git, GitHub, Qualtrics, ConstantContact

Featured Experience:

Department of Navy
Sharepoint Program Specialist (WRP Intern)
April 2019 – Present
- Dedicated response to Administrative IT team within the Office of Civilian Human Resources (OCHR).
- Customized team pages, policy & guidance libraries, points of contact, and FAQs.
- Optimized Sharepoint UI/UX experience for teams ranging in levels of seniority.
- Provided Metadata on HR policy and guidance to restructure backend.

FDIC - Federal Deposit Insurance Corporation
DCP / Community Affairs Intern
May 2016 – October 2016
- Integrated Internship within Pathways Program.
- Prepared agenda for the Department of Consumer Protection (DCP) and/or partner meetings, schedule conference rooms, monitor follow-up action items.
- Analyzed existing policies through intranet archives, information and technical assistance to encourage up to 440 financial organizations and nonprofits to be responsive to the credit and banking needs of the communities they serve, including low- and moderate-income neighborhoods.
- Supported Community Affairs Specialists in regards to MoneySmart ® Programs for Community Development Financial Institutions (CDFIs) and their eligible dependents using Microsoft SharePoint.

The Wicket Club
Creative Lead
August 2012 – November 2015
- Developed various promotion and marketing solutions through Hubspot Inbound Marketing and ConstantContact through Sentiment Analysis.
- Created Data Visualizations with Microsoft PowerBI to research customer feedback focus group data.
- Created a CMS-based website using Wix and Adobe Dreamweaver that appeals to consumers and sports-enthusiasts.