

PARTY WITHOUT ATTORNEY OR ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: TELEPHONE NO.: EMAIL ADDRESS: ATTORNEY FOR (name):	STATE BAR NUMBER: STATE: ZIP CODE: FAX NO.:	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF		
STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:		
PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT: OTHER PARENT/PARTY:		
REQUEST TO RESCHEDULE HEARING		CASE NUMBER:

Notice: Read *How to Reschedule a Hearing in Family Court* before you complete this form.

Notice: Do not use this form to ask to change the date of a domestic violence restraining order hearing.
For more information, read *, How to Ask for a New Hearing Date.*

CASE INFORMATION

1. Name of person asking to reschedule the hearing (*specify*):
 a. I am the party who filed the *Request for Order* (form FL-300), order to show cause, or other moving paper in item 2.
 b. I am the party who is responding to the *Request for Order* (form FL-300), order to show cause, or other moving paper in item 2.
2. I ask that the court reschedule the hearing date for the (*select one*)
 a. *Request for Order* for (*specify*):
 b. *Order to Show Cause* for contempt. seek work.
 c. Other (*specify*):
3. The item in 2 was filed on (*date*):
4. The hearing is currently set for (*date*):
5. The court did not issue temporary emergency (ex parte) orders with the item in 2.

REQUEST

6. I request that the hearing be rescheduled as follows:
 a. After (*specify date*):
 b. On a date I am available, which does not include (*specify dates*):
 c. Other (*specify*):

REASON FOR RESCHEDULING

7. The hearing needs to be rescheduled because (*select all that apply*)
 a. the papers were not served before the hearing date.
 b. the parties need to attend child custody mediation or child custody recommending counseling before the hearing.
 c. other good cause as stated below:

PETITIONER/PLAINTIFF:	CASE NUMBER:
RESPONDENT/DEFENDANT:	
OTHER PARENT/PARTY:	

SPECIAL PROCEDURES MAY APPLY

The procedures in items 8 and 9 apply only if the documents in item 2 were served on the parties.

8. Unless the court determines that there are exceptional circumstances, the other parties must first be
 - a. notified that you are going to ask the court to reschedule the hearing; and
 - b. served with copies of the request to reschedule at the first reasonable opportunity.
9. You must then submit to the court a proof of the notice and service in items 8a and 8b, along with the request to reschedule. You may use *Declaration Regarding Notice and Service of Request for Temporary Emergency (Ex Parte) Orders* (form FL-303) to comply with the proof of notice and service.
10. You should submit the documents in item 9 to the court no later than five court days before the hearing date set on the *Request for Order* (form FL-300), order to show cause, or other moving paper, unless you have a very good reason to submit them later.

PROPOSED ORDER REQUIRED

11. I have submitted a proposed *Order on Request to Reschedule Hearing* (form FL-309).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

(TYPE OR PRINT NAME)



SIGNATURE