

Memorandum of Understanding

Between

University of Battambang (UBB) & Ptea Teuk Dong (PTD)

Valid from February 2015 to 31st December 2016

UBB and PTD share a commitment to supporting community development in North West Cambodia and agree to work together to achieve common goals and objectives. This will be achieved through a series of agreed programs that combine formal educational activities for current students at UBB with supervised field work at PTD.

Programs will include but not be limited to:

- Education, especially TESL, Agriculture, Management, Tourism, Fine Arts & Humanities.
- Individual programs will be detailed in a series of Schedules attached to this agreement.

Responsibilities of UBB.

- Cooperate with PTD in achieving agreed goals and outcomes.
- Nominate supervisors for students working on field projects with PTD.
- Assist in the selection of participating students.

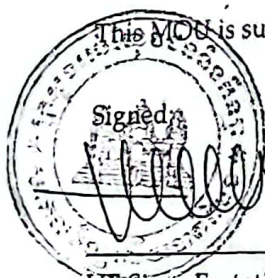
Responsibilities of PTD.

- Cooperate with UBB in achieving agreed goals and outcomes.
- Provide a safe working place for UBB students working at PTD.
- Hold in trust, any funds allocated to programs by PTD.
- Inform UBB of any problems with programs or students participation on them.

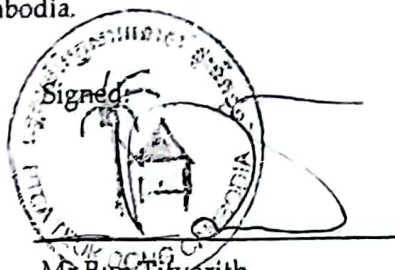
General Terms & Conditions.

- The MOU will end on 31st December 2016 unless UBB & PTD agree to extend it by an exchange of letters.
- It can be terminated by either party by giving thirty days' notice in writing or immediately by one party if the terms are breached or one party acts unlawfully.
- It can be amended at any time through an exchange of letters or by the attachment of agreed programs by way of a schedule.
- In case of a dispute, both parties will try to negotiate a solution. If this fails, the MOU will be cancelled.

This MOU is subject to the laws of the Kingdom of Cambodia.



HE Sieng Emtotim
Rector
University of Battambang



Mr. Bun Tityarith
Executive Director
Ptea Teuk Dong

DATE:

DATE:

MEMORANDUM OF UNDERSTANDING.
UNIVERSITY OF BATTAMBANG & PTEA TEUK DONG

Schedule One

TESOL Pre Service Teacher Placement Program

Terms of Reference Agreement between

University of Battambang (UBB)

Institute of Foreign Languages (IFL)

And

Ptea Teuk Dong (PTD)

Aims of TESOL Pre Service Teacher Program

- UBB will be working in partnership with a Cambodian Non Government Organization (CNGO) for the benefit of children in Battambang.
- Build the capacity of UBB students by providing them with practical placement experience.
- Provide employment, training and professional development for Pre Service Teachers (PSTs).
- Enhance the education of the children in our community.
- Build a working relationship with our local community.
- Help local people of all ages to become better educated, healthier more prosperous and more empowered, achieve this in a way that is both measureable and sustainable.

Responsibilities of UBB

- Mentor the PSTs throughout their participation in the program, including modeling for them, regularly observing their teaching, team teaching with them and providing support through regular meetings.
- Assessment of PSTs.

Responsibilities of PTD

- Ensure regular feedback on PST performance to UBB mentor.
- Provide PSTs with a monthly allowance of \$80.
- Provide PSTs with lunch each working day (5 days per week).

Joint Responsibilities of UBB and PTD

- Recruit TESOL PST candidates.

MEMORANDUM OF UNDERSTANDING.
UNIVERSITY OF BATTAMBANG & PTEA TEUK DONG

- Communicate any problems or issues to school management immediately.

Funding.

PTD has provided the letter below which details how it will fund the program. The original copy of the letter is attached to this schedule



អង្គការ ផ្ទៃក្នុង
PTEA TEUK DONG (PTD)

ភូមិជ័យសម្រេច សង្កាត់ជ័យសម្រេច ក្រុងបាត់ដំបង ខេត្តបាត់ដំបង ប្រជាមានិតកម្ពុជា
Phum Chamkar Samrong, Sangkat Chamkar Samrong, Tel : (855-53) 43 45 788, 012 963 016
Battambang City, Battambang Province E-mail : info@ptdeambodia.org
P O Box 147 Battambang, Cambodia Website : www.ptdeambodia.org

No. 014/2015 IPTD

Thursday Feb 12th, 2015

To: H.E Ms. Sieng EmTotim
Rector of University Of Battambang

Dear Her Excellency,

We at Ptea Teuk Dong (IPTD) are very much looking forward to working with you and your colleagues at UBB on our joint projects.

We are ready for our first project together, practical placement of UBB students as Pre Service Teachers (PSTs) at PTD, to begin.

We feel positive that this will be an 18 month program.

We make a commitment to you that we will pay four PSTs \$80 per month each for a period of 6 months (the first phase of the project).

We have the funds set aside for this from our existing budget for the 2015 financial year.

We are currently undertaking fundraising in Australia and I will be visiting there myself later this month to attend meetings and sure up further funding.

- We confidently anticipate that the outcome of this will allow us to set aside further funds for this project.

After the first phase of the project (6 months) we will review the progress of the PST project. Subject to good progress and availability of funds we will enter into a further 6 months (phase two).

The same process will take place for the final 6 months (phase three).



Executive Director