Clarence Carpenter



ENTRY LEVEL SOFTWARE DEVELOPER IN ST. LOUIS, MO

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SECURITY CLEARANCE

A dedicated leader and manager with more than 10 years' experience as supervisor, project manager, planner, trainer, and customer support. Possesses the ability to estimate and account for budgets, forecast equipment needs, and communicate with users at all levels of technical knowledge. Builds teams and focuses efforts towards the organizational strategic vision.

LANGUAGES		FRAMEWORKS	DATABASES	TOOLS
• Java	• HTML5/CSS3	• Spring boot	• MySQL	• IntelliJ
Python		• Flask	• Access	 Visual Studio
				Code

PROJECT EXPERIENCE

WizPic — Photo Journal and Social Networking App

• Designed UI for iOS & Android Apps. Planned launch July 2019.

WORK EXPERIENCE

Business and Finance Analyst Journeyman, Sawdey Solution Services, O'Fallon IL, Apr 18 - Sep 18

- Monitored and tracked financial transactions for United States Air Force Air Mobility Command's Communications and Information Technology division
- Imported financial transactions from Excel balance sheets into MS Access; provided leadership with a real-time statistical view of contract data and actual expenditures
- Coordinated with team members, clarified contract and balance sheet discrepancies, provided additional layer of checks and balances

Operations Manager, United States Air Force, Scott Air Force Base IL, Sep 12 - Feb 18

- Oversaw 9 work-centers including operations, finance, audio/video, computer information systems, training, safety, administrative support functions, transportation, and supply departments with over \$3 million dollars in equipment; prepared and executed \$700,000-dollar annual budget
- Coordinated with leaders across the Air Force to re-write and implement job descriptions for 17 positions; wrote recruitment standards, progression requirements, organizational standard operating procedures, and ensured the training and preparation of unit personnel
- Planned special projects and guided the organization towards top leader's strategic global vision

Director of Operations, United States Air Force, Ramstein Air Base Germany, Mar 11 - Aug 12

- Planned and monitored 670 priority events for Ambassadors and military leaders throughout Europe, Africa and Central Asia supporting the U.S. military and State department goals.
- Delivered U.S Air Force strategic global messages to 692K people live and 1.43B people on social media
- Planned and executed a \$650K travel budget for 47-member organization; cut previous year's costs by 15%
- Managed 17-member section; controlled operations, transport of 46 members and 6 sub-groups; coordinated with embassies and military units to identify program locations and space requirements

Performance Team & Logistics Manager, United States Air Force, Sembach Air Base Germany, Dec 10 - Aug 11

- Led 14-member ensemble in support of initiatives by the U.S. Commander in Europe and Africa. Led 29 events designed to build partnerships with critically important strategic nations
- Countered real-world threat emergency guiding organization through government vehicle travel restrictions. Saved 6 events, ensured trust in U.S. with European civic leaders
- Headed 5-member transportation shop; controlled \$153K budget, processed country clearances for 47 members; acquired 4 new vehicles, managed 65 missions and cut annual budget costs \$3.6K

Employee Liaison Manager United States Air Force, Sembach Air Base Germany, Aug 08 - Dec 10

- Provided care for 47 members and families on issues dealing with finances, personal problems, and mental health; designed programs supporting unit morale and readiness
- Guided members with legal, equal opportunity, and health related issues to appropriate agencies
- Led DoD initiatives for the prevention of sexual assault, alcohol and drug abuse, and suicide

Human Resources Section Chief, United States Air Force, Langley Air Force Base VA, Mar 11 - Aug 12

- Managed evaluations, recognition programs, pay issues, and vacation for 75 people
- Safety Manager Implemented anti-terrorism measures; aided in thwarting real-world threats
- Unit Security Manager Developed system for sensitive electronic information storage
- Records Manager Updated obsolete records system, created new electronic database
- Government Travel Card Program Coordinator Managed visa purchases for 60-member division

EDUCATION

Webster University, MBA (Expected Graduation) — 2021

LaunchCode, LC101 Programming Course — 2019

Community College of the Air Force, AS, Music — 2006

Florida State University, BA Music — 1987