JEFF CAO

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SKILLS AND QUALIFICATIONS

- Python
  - Pandas, NumPy, Matplotlib
- Java
- JavaScript
- R
  - Machine learning Concepts, graphs
- SQL
  -manipulated databases using MySQL
- HTML
- CSS
- Excel
  -Pivot tables
  -Sort, Filter
  -Reading Data

PROJECTS

Computer Terminal

- Developed computer terminal app using Java with the use of object oriented programming and agile design process

Class Website

- Created a course website using Python Flask framework incorporating SQL, CSS, and HTML
- Built a login system for students and instructors while keeping track of all student marks

Business Analysis (Personal Project)

- Analyzed Business Questions using 12 months of sales data
- Completed using Python and Pandas and Matplotlib packages
- Can be found on my personal website

EMPLOYMENT HISTORY

Information Data Analyst

Volunteer Markham | July 2019 - August 2019

- Analyzed CSV and Excel files to notice trends in website activity
- Ensured Database was up to date with volunteer opportunities
- Maintained and edited website to ensure changes and news was up to date

Camp Counsellor

Calvary Logos Baptist Church | July 2017 - August 2017

- Facilitated multiple camp activities everyday for kids which lead to a successful two-week camp
- Planned camp activities everyday for two weeks to ensure camp ran smoothly
- Analyzed camper altercations during the camp establishing a zero-tolerance zone for arguments

Crew Member

McDonalds Canada| July 2015- August 2015

- Initiated orders to other crew members which created fast and on-time reliable service to customers
- Motivated team members during busy, and tough circumstances causing the team to work more efficiently

ACADEMIC PROFILE

University of Toronto

September 2017 - May 2021
BSc Statistics

- Specialist Program in Statistics - Statistical Machine Learning and Data Mining Stream