Dear Sir or Madam:

I am a highly motivated and competent individual with professional experience in software engineering. I have completed my second Master degree: computer and information science and am interested in a full-time or internship position as a software engineer at your company. I am convinced of your company’s potential for growth. I believe that my background is an excellent fit for this position and that it would be an ideal place to pursue my career in software engineering.

My current graduate studies at University of South Dakota have given me an in depth understanding of computer architecture, operating systems, algorithms and software engineering best practices. I am adept in object oriented programming (OOP) methodologies and have successfully completed a number of development projects in C# and Java, both for school and for previous employers.

In addition to a solid academic record, I have over three years of professional experience in commercial-grade software design and development in the energy industry. As Senior Software Engineer for the Beijing Qingda Hi-Tech System Control Limited Company, I was responsible for custom application design, enterprise system integration, requirements development and testing for mission-critical automation systems. This hands-on experience provided me with strong working knowledge of Java, HTML, ASP.Net, C#, and SQL, as well as networked Windows and Unix client/server operating systems. Apart from technical skills, this professional experience exposed me to technical project management practices and gave me the confidence to lead. As a software development team leader in the final year, I trained junior team members, provided technical support to internal and external customers, and consistently delivered high-quality project status reports to management.

I am a passionate and determined individual who has the ability to achieve long-term goals and think outside the box. Now that I am hoping to continue my career in a challenging and rewarding position that will utilize my proven skills in software engineering. My personal values resonate with your company’s culture and I know that I would be a valuable and productive addition to your team.

Thank you for your time and consideration of my application.

Sincerely

Xinghua Cao

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