

## **Tutor's teaching skills and strategies**

1. Ask tutees to read out material in English and correct their pronunciation.
2. Encourage tutees to apply new vocabulary terms they have just learned in sentences or in the context of a conversation.
3. Teach tutees basic communication skills.
  - a. Be able to reveal personal information —name, age, address, telephone number, name of school.
  - b. Be able to communicate and adapt in a school environment.
4. Ask tutees to write about hobbies and subjects that are of interest to them.
5. Talk about a topic or an experience with tutees and help them shape the conversation into writing.
  - a. Read an article about school or an educational subject of interest to them.
  - b. Talk about tutee's school experience or a subject of interest.
  - c. Ask tutee to write down the discussion.

### **Tips:**

- Find a topic that is meaningful and interesting to the tutee.
  - Use the “wh-” questions to stimulate the discussion.
  - Modify tutees' speech minimally so they can learn acceptable rules of English grammar.
  - Have tutee read the written composition immediately after it is written.
  - Ask tutees to rewrite composition once as homework and bring it back to edit.
6. Guide for creative writing:
    - The essence of writing is to communicate ideas and feelings.
    - Tutees are encouraged to produce “written” language and, by means of feedback from the tutors, are led to organize their thoughts better and eventually to follow the conventional rules of writing.
    - Grammar and spelling are explicitly taught only after tutees experience the thrill of uninhibitedly expressing themselves through writing.
    - Feedback given on writing must first focus on the content of the message (what the article is about) and its meaning rather than on its form and the ways in which the piece is written.
  7. How to utilize the reading material:
    - a. Let tutee read out the material first.
    - b. Learn new vocabulary:
      - Ask tutee to identify new vocabulary terms.
      - Have them try and figure out the meaning of the term through the context of the passage. Explain the meaning if they still cannot figure it out.
      - Ask tutee to use the new terms in sentences.
    - c. Understand the content:
      - Ask tutee to summarize the paragraph after reading a passage.
      - Ask tutee to summarize the whole article after read a book.
      - Educationally discuss the content with tutee.
      - Ask tutee to give his/her personal opinion of the reading.
    - d. Revise all of tutee's writing work and have tutee copy the corrected pieces and reread them out loud to the tutor.

## Ways Tutors Can Help Tutees Master Language

What	How to	Why
Engage in extended conversations	<ul style="list-style-type: none"> <li>➤ Ask tutee to reflect upon experience</li> <li>➤ Ask tutee thought-provoking questions about his experiences                             <ul style="list-style-type: none"> <li>○ Complete descriptions of what happened</li> <li>○ What was important</li> </ul> </li> </ul>	Helps tutee construct meaning from events
Read stories aloud interactively	While reading a story aloud <ul style="list-style-type: none"> <li>➤ Pause periodically and ask open-ended questions</li> <li>➤ Expand on the tutee's answers</li> <li>➤ Suggest alternative possibilities</li> <li>➤ Pose progressively more challenging questions</li> </ul>	Improves tutee's verbal expression
Discuss unknown words	During reading or a conversation when reading an unknown word <ul style="list-style-type: none"> <li>➤ Ask tutee if he knows the word</li> <li>➤ If not, explain the definition/connotation and use the word in an example</li> </ul>	Develops tutee's vocabulary

## When a Student Gets Stuck while Reading

### Pause

Wait, count to five slowly 1...2...3...4...5...

### Say

“What would make sense?”

“Reread the sentence again and get your mouth ready for the first part.”

“Look at the picture.”

“Give it a try.”

### Praise

“That was a good try!”

“That makes sense.”

“I like that you noticed the first part...!”

“I like how you reread that part.”

“You’re improving a lot!”

### Tell

After the tutee attempts to read a phrase or word twice, hint “Could it be \_\_\_\_\_?”

### Ask

“Does it make sense?”

“Does it sound right?”

“Does it look right?”

“Is it grammatically correct?”