

ECE 4600 Written Proposal & Design Review Feedback

Group # _____ Proposal _____ or D.R. # _____

Attribute Indicator CS – 2: Designs and produces appropriate engineering documents

Element	Strong	Competent	Developing	Needs Work	Comments
Context Includes a clear introduction to both the report and the project itself (do not assume your reader has access to your previous report)					
Proposal / Progress Details the project undertaken, the proposed methodology, and includes clear technical specifications and budget information OR Details the progress made to date (including, but not limited to, items completed, problems encountered, changes made), indicating where you are in the process and any results to date					
Next steps Includes discussion of the next steps to be taken, clearly indicating any scope changes					
Clarity & Readability - Demonstrates logical & coherent organization, with content structured appropriately - Demonstrates grammatical accuracy - Incorporates clear & effective transitions for continuity & flow - Explains & analyzes problems/ideas clearly in well written sentences & well-constructed paragraphs					

Descriptor	Written Performance
Strong	Demonstrates a thorough understanding and effective execution of the required elements. Contains little to no evidence of errors in process or construction. The work is consistent and flows well, demonstrating a good level of engagement with the material and the process. Organization generally propels the reader forward through clear, concise explanations/arguments.
Competent	Fulfills the stated requirements adequately. The work is acceptable, though not remarkable. The work may contain small errors in construction, but overall comprehension is sound. However, the material does not contain many elements which show the additional effort to excel.
Developing	Shows evidence of effort, but some elements may be missing, incomplete or misunderstood. Errors of process and/or construction may appear. Language & organization problems may detract from the design project itself, reducing clarity.
Needs Work	Contains little to no evidence of the required element. Gaps in comprehension are apparent. Significant work is required to meet an acceptable standard.