MOBILE: 0402 561 982 EMAIL: naomimowbray@ live.com WEBSITE: <u>www.naomimowbray.com</u> PORTFOLIO: <u>naomimowbray-t1a2.netlify.app</u>

EDUCATION AND STUDIES

Diploma of IT: Web Development and Coding Commercial Pilot Licence (Helicopter: R22/R44, LL)

Diploma of Aviation

Cert. IV: Wedding and Funeral Celebrancy

Cert. IV: Christian Ministry and Theology CPR First Aid (not current) OH&S Risk Management Defence Force Equity & Diversity Training

WORK HISTORY

FULL TIME PILOT + OPERATIONS

BEKAA AIR | December 2021 - present

We don't have a receptionist or dedicated operations team, and there are three of us (including the Chief Pilot). So, on top of full time flying our scenics, transfers, full day pub crawls etc, we also juggle all phone calls and emails, custom quote requests, landing permissions, marketing, website/brochure designs - it's a full plate, but a good one.

WEDDING CELEBRANT

REGISTERED MARRIAGE CELEBRANT | October 2019 - ongoing

I can legally marry people! It's a fun side gig!

OPERATIONS COORDINATOR AND CHARTER PILOT

TOWNSVILLE HELICOPTERS & ZEPHAIR AUSTRALIA | July 2020 - October 2021

Basically the Operations Manager without the 'manager' badge.

Here, I ensured the background running of the aviation business continued smoothly, alongside flying scenics, charter, and ferry flights in between. This position covered a wide range of jobs and put me through many challenges: liaising with clients, setting up quoting and charter work, invoicing, editing company manuals, ensuring compliance with permits and authorisations.

Note: Townsville is Class C airspace, so after having flown there for two years, I'm comfortable with my radio calls!

BAR ATTENDANT AND TRIVIA HOST

LENNOX HEAD HOTEL | November 2015 - April 2019

Not only did I pour the best schooner in the pub and was the crowd favourite host of local trivia, I also worked as a fill-in for management, and periodically did banking/bookwork for the entire establishment: bar/pokies and gaming/bottle shop/restaurant.

PARKING OFFICER

LISMORE CITY COUNCIL | January - July 2018

I would like to address that I did do this as a 'fill in' job between travels, but I am not one of those typical uncompromising/sadist parking inspectors.

This role took a high level of people skills, empathy, discernment and common sense. (Plus, working with council is not as bad as I would have previously imagined). It was a highly demanding role, and I was pleasantly surprised to find that I loved the challenge.

OTHER PREVIOUS ROLES

LEARN TO SWIM INSTRUCTOR, GOONELLABAH SWIM AND AQUATIC CENTRE | December 2017 - April 2018 BAR ATTENDANT, ENGADINE TAVERN | October 2014 - July 2015 INDEPENDENT SALES CONSULTANT, ISAGENIX | June 2009 - December 2013 GENERAL EXPERIENCE SAILOR, ROYAL AUSTRALIAN NAVY | August 2009 - August 2010 CREW CHIEF, ENGADINE McDONALDS | October 2005 - March 2009

KEY WORK SKILLS

Skilled in HTML/CSS, Python, Javascript and smalltalk Able to work under pressure and prioritise Excellent people skills (but who doesn't write that?) Can do coding and fly a heli (but not simultaneously) Also highly competent with technology Work well both in teams and individually

PERSONAL ATTRIBUTES

Driven and reliable
Fast learner and adaptable
Confident in myself and my abilities
Eye for detail/observant
Tenacious - strong work ethic
Switched on and a problem solver

ACCOMPLISHMENTS (AND A LITTLE ABOUT ME)

Well, I keep saying that I'm a helicopter pilot and I can marry people, so you already know that I can handle expensive machinery and big responsibility with an eye for details and people skills.

I've also done a lot of cool things along the way. This section used to be a whole page, but I feel it's better to meet me and make that decision for yourself. I can tell you that I was raised to always give my best, and live in gratitude. And this year, I conquered the Coder Academy Bootcamp as one of their Diversity Scholarship Winners, so I'm super excited and ready to hit the ground running - hopefully as a part of your team!