



CONFIDENTIALITY AGREEMENT FOR THESES AND DISSERTATION SUBMISSION TO THE LIBRARY

This Confidentiality Agreement is entered into by and between Bulacan State University Library, hereinafter referred to as the "Library," and Bryan Jett T. Calulo, Elijah Iñigo C. Fabian, Lovely Angeline OL. Cunanan, hereinafter referred to as the "Author."

Purpose: The purpose of this agreement is to establish the terms and conditions for the handling and protection of theses and dissertations submitted by the Author/s to the Library.

Confidentiality Obligations:

- a. The Library agrees to treat all theses and dissertations submitted by the Author as confidential and to exercise reasonable efforts to ensure their confidentiality.
- b. The Library shall restrict access to the theses and dissertations only to authorized library personnel and individuals involved in the evaluation or examination process.
- c. The Library shall not disclose the content or any personal information contained within the theses and dissertations to any third parties without the explicit written consent of the Author unless required by law.
- d. The Library shall implement appropriate physical, technical, and administrative safeguards to prevent unauthorized access, use, or disclosure of the theses and dissertations.

Use of Theses and Dissertations:

For Library

- a. The Library shall use the theses and dissertations solely for the purpose of facilitating academic research, scholarship, and learning within the authorized community.
- b. The Library may create digital copies or make the theses and dissertations available in electronic format for the purpose of access, preservation, and scholarly dissemination, as per the Library's policies and guidelines.
- c. The Author acknowledges that once the theses and dissertations are made available to the public or specific academic community, complete confidentiality cannot be guaranteed.

For Author/s

- a. The Author shall ensure that the content of the theses and dissertations does not contain any sensitive or confidential information that should not be disclosed to the public or shared beyond the authorized individuals.
- b. The Author shall promptly inform the Library of any specific restrictions or limitations on access, use, or disclosure of the theses and dissertations.
- c. The Author acknowledges and agrees that the Library cannot be held responsible for any unauthorized access, use, or disclosure of the theses and dissertations resulting from factors beyond its reasonable control.

**Term and Termination:**

This Agreement shall remain in effect indefinitely, starting from the date of thesis or dissertation submission, unless terminated by either party in writing. Upon termination, the obligations of confidentiality shall continue to apply to the theses and dissertations received by the Library during the term of this Agreement.

By signing below, the Library and the Author acknowledge that they have read, understood, and agreed to the terms and conditions of this Confidentiality Agreement.

SUBMITTED BY:

Bryan Jett T. Calulo
Signature over Printed Name/Date

Elijah Iñigo C. Fabian
Signature over Printed Name/Date

Lovely Angeline OL. Cunanan
Signature over Printed Name/Date

RECEIVED BY:

LIBRARIAN
(Signature over Printed Name/Date)