**How to Use Privileges.app**

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**Requesting admin**

If your macOS user account has standard privileges and you need admin rights, verify that the **Privileges.app** icon  is in your dock or is installed in your Applications folder then use the following procedure:

1. Launch **Privileges.app**

A picture containing photo, monitor, different, sitting

Description automatically generated

1. Click the Request Privileges button.

A screenshot of a cell phone

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1. Enter the password that you used to login to your Mac.

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1. The **Privileges** dock icon should change to look like a yellow unlocked padlock .
2. A **Privileges have been changed successfully** message should appear.
3. The logged-in account should now have admin rights.

A screenshot of a cell phone

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**Requesting admin**

If your macOS user account has admin privileges and you want to go back to standard rights, verify that the **Privileges.app** icon  is in your dock or is installed in your Applications folder then use the following procedure:

1. Launch **Privileges.app**.

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1. Click the Remove Privileges button.

A screenshot of a cell phone

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1. The **Privileges** dock icon should change to look like a green locked padlock .
2. A **Privileges have been changed successfully** message should appear.

**NOTE**: If you forget to go back to standard user privileges while performing normal tasks **Privileges.app**will automatically add standard user privileges back to your user account **15 minutes** after the admin privileges were requested. ☺️

1. The logged-in account should now be a standard user account.

A screenshot of a cell phone

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