

ESTD-1992

Ph. : (0612)2687257

Mob. 09931443066

09798621454

CAREER BUILDER ACADEMY

WITH HOSTEL

Secondary Section : Rd. No. : 2, Rajendra Nagar, Patna-16

Primary Section : Rd. No. : 1 'D', Rajendra Nagar, Patna-16

AFFILIATED TO BE C.B.S.E., CO-EDUCATION

PRE-NUR (PLAY) TO X

(सुविधा-सम्पन्न-छात्रावास)

Academy provides a
well equipped hostel
under the strict
guardianship



HARD WORK IS GOOD WORSHIP

Information

Regarding Admission for year 2009-10

CAREER BUILDER ACADEMY, Rajendra Nagar, Patna-16, established in 1992.

The major objective of this institution is to impart education, through the medium of English and educate the youth in a spirit of service to the humanity. Its priorities in education are not only scholastic excellence, but also formation of discipline in youth, hard work, moral values. These priorities are meant to prepare the youth for life, by promoting intellectual excellence, uprightness of character, emotional maturity, scientific temper, spirit of healthy competition, co-operation and sportsmanship through co-curricular activities and national integration. Admission is open to all irrespective of religion, cast, creed or community.

The school has a team of qualified and experienced teachers who are well versed in how to deal with children. Functional programmes such as general knowledge, Elocution drawing & painting contests and other related activities for the cultural uplift of students are organised periodically.

The school has a well established library with a collection of standard and expensive books on different subjects.

SESSION :

The session followed is from April to March. Registration of children begins from the first week of December.

ADMISSION OF PUPILS :

Children are admitted to the different classes between January and March depending on the vacancies in each class, the prospectus and admission form can be had from the office counter on payment of the requisite fee. Parents can get their ward/s registered after filling up the registration form after which the date of the entrance examination will be intimated to them. After the student passes the written entrance examination he/she will have to appear at the interview after which admission formalities will be completed. Registration is not a guarantee of admission. Students seeking admission in Std. Nursery are not required to appear for any written test.

The Principal reserves the right of refusing any applicant whose admission he /she considers undesirable.

ADMISSION-GENERAL CONDITIONS :

A student seeking admission to any class in the school will be eligible for admission to that class only if he/she:

1. Satisfies the requirement of age limit. Should have completed at least three years of age at the time of admission to Std. Nursery and Five years of age at the time of admission to Std. I
2. Passes the entrance examination conducted by the school in which he/she seeks admission.

3. Submits :

(a) Birth-Certificate (b) Transfer-Certificate (c) 2 passport size photographs

ADMISSION, WITHDRAWAL & DISMISSAL :

- (a) Parents/Guardians are requested to fill in the admission form with utmost accuracy. Date of birth once entered cannot be changed.
- (b) School fee / Hostel fee / Admission fee etc. charges are not refundable /transferable on any account.
- (c) Before withdrawing the student from school / hostel one month's before notice in writing is to be given or one month's tuition fee / hostel charges in lieu of notice. This notice should bear the Father's / Mother's signature.
- (d) Transfer certificate will not be issued until all dues to the school have been paid in full.
- (e) Irregular attendance, habitual idleness, disobedience, bad conduct or sickness liable to be injurious to other students justify dismissal.

- (f) If a child fails to resume classes on re-opening of the new scholastic year or a major holiday, within six teaching days after re-opening, without sanction of the Principal, the student's name will be struck off the rolls. Re-admission will be done if seats are available and on payment of the re-admission fee along the previous dues.
- (g) The school is liable to struck off the name of any student whose parent / guardian misbehaves or does not co-operate with the school authorities.
- (h) Continued idleness, use or bad language of behaviour inside or outside the school premises, chewing of pan masala or consumption of any form of intoxicants, drugs, damaging school / public property, and particularly and offences against honesty or morality will expose the offender to immediate removal

SCHOOL & HOSTEL FEE :

The school tuition fee / hostel fee is chargeable for twelve calendar months (monthly or bimonthly as the case may be) and shall be paid by the 5th of every month failing which a late Fee of Re. 1/- per day and Rs. 50/- per month (Hostel) will be levied. In the event of the 5th failing on a Sunday or a Public holiday the fee should be paid on the next working day failing which the late fine will be charged.

Students are liable to be charged full fee as long as their names are officially on the school admission register/ledger. Students whose fee are overdue may be debarred from appearing at an examination and are liable to have their names struck off the roll, if dues are not paid by the expiry of two months.

Fees for Computer Education will be charged separately for twelve months of the session.

School conveyance if made use of, will be charged additionally from April to September and October to March. No deduction or cancellation will be entertained. Before discontinuing the conveyance facilities provided by the school, one month's notice in writing or one month's conveyance fee in lieu of notice will have to be paid.

Bus cards must be carried by the student/s daily and must travel by the buses / van allotted to them by the school office / transport section.

Parents must be present at the allotted bus-stops to pick up and drop their wards to and from their homes

SCHOOL UNIFORM :

Boys: Shirts (light sky), Pants / Trousers (Navy blue), Black-Shoes, Socks (N. blue with sky stripped), Sweater / Blazer, Mufflar (Plaine Nv. Blue) School Tie, Belt, Diary, Badge (Mon-Thu) White T. Shirt & Trousers, (Designed) White Shoes & Socks, School Belt (Fri & Sat)

Girls: Shirts (Light Sky), Skirts (Nv. Blue), Black Shoes, Socks (Nv. Blue with Sky stripped), Sweater/ Blazer, Mufflar, Scarf (Plaine-Nv. Blue), School tie, Belt, Diary, Badge (Mon-Thu), White T. Shirts & Divided (Designed)(White shoes & socks, School Belt (Fri & Sat)

GENERAL RULES & REGULATION OF THE HOSTEL

School Provides well equipped Hostel Facilities (सुविधा-सम्पन्न-छात्रावास)

(UNDER THE STRICT GUARDIANSHIP) for boys & girls (Separate Building)

- Hostel facilities are available for the students of 5 to 14 Yrs. old.
- Two Months Hostel Fee must be paid in advance. In the case of delay, late payment Rs. 50/- (Rupees fifty only) per month will be charged, otherwise the name of the ward/s may be struck off.
- The parents /guardians has to provide each and everything according to the prospectus to their ward/s property.
- Books, copies, pencils etc. are to be provided by the parents / guardians. If hostel will provide, the guardians has to pay that amount.
- Authorized visitors are allowed to meet their ward/s only on Sunday during 10:00 a.m. to 01:00 p.m. & 4:30 to 6:00 p.m.

- The boarders can be released only with their authorized guardians during the festival holidays/vacations.
- The guardians are not allowed to give any costly things to their wards at the hostel.
- Medical expenses will be born by the guardians/parents.
- The hostel authority is not responsible for any mishappening at all.
- The hostel authority reserves the right to remove any boarder from the hostel without assigning any cause.
- Thirty days advance notice for withdrawal of any student is compulsory or the parents / guardians has to pay one month's fee / hostel charges, otherwise security deposit will not be released.
- The parents / guardian has to clear entire dues before leaving the hostel of his/her wards.
- One passport size photograph of the authorized persons of the student, should be submitted to the school for issue of identity card.

SCHOOL & HOSTEL ROUTINE (AUG. TO MARCH)

	SUMMER	WINTER	EVENTS	
FOR HOSTEL	05.00 h	05.45 h	Reveille	FOR HOSTEL
	05.45 h	06.30 h	P.T./Yoga	
	06.30 h	07.30 h	Wash and change	
	07.30 h	08.00 h	Study on his /her Bed (Under guardianship)	
	08.00 h	08.30 h	Breakfast	
	08.30 h	08.50 h	Zero Period / Assembly	
	08.50 h	09.40 h	First Period	
	09.40 h	10.20 h	Second Period	
	10.20 h	11.00 h	Third Period	
	11.00 h	11.40 h	Fourth period	
	11.40 h	12.00 h	Milk/Tea Break	
	12.00 h	12.40 h	Fifth Period	
	12.40 h	13.20 h	Sixth Period	
	13.20 h	14.00h	Seventh Period	
FOR HOSTEL	14.05 h	16.00 h	Lunch & Rest	FOR HOSTEL
	16.00 h	18.00 h	Coaching	
	18.00 h	19.00h	Refreshment & Recreation/Games/Computer	
	19.00 h	20.30 h	Study in Coaching classes (Under Guardianship)	
	20.30 h	21.30 h	Dinner	
	21.30h	22.00 h	Silent hour in houses	
	22.00 h	04.45 h	Lights out	

- NOTE:**
- On Sundays & Saturdays, there will be afternoon and evening study at 11 -30 hrs. and 1830 hrs respectively.
 - Cinema / Serial will be screened on chosen Saturday / Sunday.
 - Organised class trips / tours are held on Saturday / Sunday.