

# Battleship Project Meeting Agenda

*Date | time* 3/22/2018 3:00 PM | *Location* Swinburne University EN310

Meeting called by	Pasindu Ashen Devinda Wijayapura	Attendees Endru Joshua, Quang Huy Bach
Type of meeting	Battleship Project Meeting	
Facilitator	Pasindu Ashen Devinda Wijayapura	
Note taker	Carey McManus	

## Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Discussion on various roles within project	Ashen	10
<ul style="list-style-type: none"><li>• Setting up Trello Board</li><li>• Setting up Toggle Project</li><li>• Uploading VB.Net codebase to github</li><li>• Researching tools that can be used to convert VB to C#</li><li>• Researching suitable coding standards</li><li>• Identifying TODOs, BUGs and FIXMEs in code</li><li>• Determining quantity and quality of documentation</li></ul>		
<input type="checkbox"/> Discussion on general items relating to project	Endru	5
<ul style="list-style-type: none"><li>• Everyone needs to download the old code and ensure that it runs</li><li>• Need to find and list functional issues. What works the way it should and what doesn't</li><li>• A list should be created to keep track of any extension ideas and new features, this should not include bugs</li></ul>		

## Other Information