

# Battleship Project Meeting Agenda

*Date | time* 4/5/2018 12:00 AM | *Location* Swinburne University EN310

Meeting called by	Pasindu Ashen Devinda Wijayapura	Attendees Endru Joshua, Quang Huy Bach
Type of meeting	Battleship Project Meeting	
Facilitator	Pasindu Ashen Devinda Wijayapura	
Note taker	Carey McManus	

## Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Everyone was able to build and run the old VB project	Ashen	1
<input type="checkbox"/> Trello board created	Endru	1
<input type="checkbox"/> All team members added		
<input type="checkbox"/> Sensible columns used		
<input type="checkbox"/> Tasks with appropriate details		
<input type="checkbox"/> People allocated to cards		
<input type="checkbox"/> Toggle account created		1
<input type="checkbox"/> Github account created		1
<input type="checkbox"/> Github Wiki pages created		1
<input type="checkbox"/> Report of what tools can be used to convert VB to C# code		5
<input type="checkbox"/> Report of what coding standards can be used		2
<input type="checkbox"/> Report of any TODO, BUG or FIXME comments in code found		2
<input type="checkbox"/> Report of how much code has been documented and what is missing		2
<input type="checkbox"/> List of all bugs with the VB code and documented		2
<input type="checkbox"/> List of extension ideas and documented		2
<b>Week 5 outcomes</b>		
<input type="checkbox"/> Decision made on what tool is used to convert the code		1
<input type="checkbox"/> Decision made on what coding standard will be followed in C# Code		1

Topic	Presenter	Time allotted
<input type="checkbox"/> Actions created to convert the project from VB to C#		1
<input type="checkbox"/> Actions created to be able to build and run the project		2
<input type="checkbox"/> Actions created to fix missing code documentation		2
<input type="checkbox"/> Actions created to confirm converted code works the same as the preconversion code		1
<input type="checkbox"/> Actions to improve the documented list of identified feature issues		1

### Decisions

<input type="checkbox"/> Who will add tutor account to team tools?	1
<input type="checkbox"/> Who will convert the VB code and fix the compile errors with the C# code?	1
<input type="checkbox"/> Who is responsible for completing the missing documents?	1
<input type="checkbox"/> Who is responsible for validating the converted C# code	1

### General Items

<input type="checkbox"/> There may be missing features, bugs or extension ideas that have not been identified and documented. This will be needed for the up-coming two-week iteration, so we should continue to look for these and note what they are.	
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## Other Information

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Observers [Observers]

Resources [Resources]

Special notes [Special notes]