Sprint 01: 09/17 - 09/27
Scrum Master: Sarah S.

Daily Scrums:

Date: 09/20/23	What Did You Work On?	What Are You Going To Work On?	Are You Blocked?
Kay	Proposal	proposal and backlog	no
Carine	Proposal	proposal, BRD scope, user type reqs	no
Jason	Phase 2 feature	BRD features	no
Brandon	Phase 2 feature, business drive	BRD features	no
Sarah P.	Phase 2 feature, proposal	BRD goals and values	no
Sarah S.	Phase 2 feature, BRD security reqs, sprint planning	BRD user type/product reqs	no

Date: 09/21/23	What Did You Work On?	What Are You Going To Work On?	Are You Blocked?
Kay	Proposal	Proposal, BRD core components	no
Carine	N/A	BRD scope	no
Jason	N/A	Proposal	no
Brandon	BRD business drive	BRD feature	no
Sarah P.	N/A	Proposal	no
Sarah S.	BRD product reqs, sprint 1	BRD user type reqs	no

Date: 09/24/23	What Did You Work On?	What Are You Going To Work On?	Are You Blocked?
Kay	Proposal consolidation, BRD core components	BRD phase 1 features	no
Carine	Proposal feedback, BRD scope	BRD scope	no
Jason	BRD phase 1 features	BRD phase 1 features	no
Brandon	BRD phase 1 features	BRD phase 1 features	no
Sarah P.	Proposal rewording, BRD goals	BRD values	no
Sarah S.	BRD user types reqs	BRD phase 1 features	no

Date: 09/25/23	What Did You Work On?	What Are You Going To Work On?	Are You Blocked?
Kay	Clean up proposal	Features of the BRD	no
Carine	Proposal, BRD Scope	Proposal, BRD features	no
Jason	BRD features	BRD features	no
Brandon	Proposal, BRD features	BRD features	no
Sarah P.	BRD features and values	BRD features	no
Sarah S.	Clean up sprint docs	BRD product reqs, Scrum docs	no

Date: 09/27/23	What Did You Work On?	What Are You Going To Work On?	Are You Blocked?
Kay	BRD Phase 1 features	BRD Phase 1 features	no
Carine	N/A	BRD features	no
Jason	BRD phase 2 features	BRD features	no
Brandon	Burndown Chart	BRD features, Burndown chart	no
Sarah P.	BRD features/ formatting	BRD features	no
Sarah S.	BRD product reqs	BRD features, Sprint 02	no

[Burndown Chart](#)

Parking Lot:
- Rethink document format for upcoming assignments
- Use Discord reminders for Daily Stand-Ups
- Track Effort Points consistently (where?)
- Update burndown chart daily and backlog as we go
- Use feedback from prof on Scrum