

# Sprint Planning 02: 9/28 - 10/11

Scrum Master: Sarah S.

## Product Backlog

### Sprint Planning:

- Sprint Cycle Interval: 9/28/23 - 10/11/23
- Team Capacity: 56 hours
  - Sarah S: 10 hours
  - Carine: 8 hours
  - Brandon: 9 hours
  - Jason: 7 hours
  - Sarah P: 10 hours
  - Kay: 12 hours
- Identify Work:
  - BRD: Process
  - BRD: Phase 1 Feature Behaviors
  - BRD: Phase 2 Feature Behaviors
  - BRD: Revise Product Overview
  - BRD: Revise User Type Behaviors
  - BRD: Revise Product Behaviors
  - BRD: Revise Feature Behaviors
  - Team Review 1: Study Guide
  - Team Review 1: Sprint 2 Documentation
- Assign Work:
  - Kay
    - i. BRD: Revise Product Overview (Original - 2 hrs)
    - ii. Team Review 1: Study Guide (Original - 3 hrs)
  - Carine
    - i. BRD: Revise User Type Behaviors (Original - 2 hrs)

- ii. **\*\*Secondary\*\*** BRD: Revise Product Overview (Original - 1 hr)
- Sarah P.
  - i. BRD: Phase 1 Feature Behaviors (Original - 8 hrs)
  - ii. **\*\*Secondary\*\*** BRD: Revise Feature Behaviors (Original - 4 hr)
- Brandon
  - i. BRD: Process (Original - 1 hr)
  - ii. BRD: Revise Product Behaviors (Original - 2 hrs)
  - iii. **\*\*Secondary\*\*** Team Review 1: Sprint 2 Documentation (Original - 3 hrs)
- Jason
  - i. BRD: Phase 2 Feature Behaviors (Original - 4 hrs)
  - ii. BRD: Revise Feature Behaviors (Original - 4 hrs)
- Sarah S.
  - i. BRD: Revise User Type Behaviors (Original - 2 hrs)
  - ii. Team Review 1: Sprint 2 Documentation (Original - 3 hrs)
- Task Breakdown:
  - Kay
    - BRD: Revise Product Overview (1 hr)
      - Goals
      - Values
    - Team Review 1: Study Guide (3 hrs)
 

Total: 4 hrs

EP: -8 hrs
  - Carine
    - BRD: Revise User Type Behaviors (2 hrs)
    - **\*\*Secondary\*\*** BRD: Revise Product Overview (1 hr)
      - Business Drivers
      - Scope

Total: 3 hrs

EP: -5 hrs

- Sarah P.
  - BRD: Phase 1 Feature Behaviors (4 hrs)
  - **\*\*Secondary\*\*** BRD: Revise Feature Behaviors (2 hrs)
    - First half of Phase 1 Features
      - Total: 6 hrs
      - EP: -4
- Brandon
  - BRD: Process (1 hr)
  - BRD: Revise Product Behaviors (2 hrs)
  - **\*\*Secondary\*\*** Team Review 1: Sprint 2 Documentation (1 hr)
    - Total: 4 hrs
    - EP: -5
- Jason
  - BRD: Phase 2 Feature Behaviors (4 hrs)
  - BRD: Revise Feature Behaviors (2 hrs)
    - Total: 6 hrs
    - EP: -1
- Sarah S.
  - BRD: Revise User Type Behaviors (2 hr)
  - Team Review 1: Sprint 2 Documentation (3 hr)
    - Total: 5 hrs
    - EP: -5
- Analyze (Team Velocity):
  - Team Capacity: 56 hours
  - Work Item Time: 31 hours
  - Extra EP goes to secondary help for any BRD revisions
  - Carine, Brandon: -5 EP goes to secondary work tasks for more BRD feature revisions if needed
  - Kay: -8 EP goes to secondary work tasks for more BRD feature revisions if needed

