Sprint Planning 05: 11/13 - 11/19

Scrum Master: Sarah S.

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Sprint Planning:
- Sprint Cycle Interval: 11/13/23 - 11/19/23

- Team Capacity: 52 hours
    - Sarah S: 8 hours
    - Carine: 10 hours
    - Brandon: 8 hours
    - Jason: 9 hours
    - Sarah P: 9 hours
    - Kay: 8 hours

- Identify Work:
    - Data Access Library (cont. Sprint 4) (Original Hours - 7 hours)
    - Logging Library (cont. Sprint 4) (Original Hours - 5 hours)
    - Data Access Library: Low-level Design (Original Hours - 5 hours)
    - Logging Library: Low-level Design (Original Hours - 5 hours)
    - High-level Design Revisions (Original Hours - 6 hours)
    - Project Plan Revisions (Original Hours - 6 hours)
    - Network Diagram (Original Hours - 5 hours)
    - Security Library: Low-level Design (Original Hours - 7 hours)
    - Team Review 2: Sprint 5 Documentation (Original Hours - 2 hours)

- Assign Work:
    - Kay
        i. Logging Library: Low-level Design (Original Hours - 5 hours)

  ii. **Secondary** Project Plan Revisions
      Total: = 5 hrs
      Calculations: 5 hrs - 8 hrs = -3 EP
      Net EP: -3

- Carine
  - i. Data Access Library: Low-level Design (Original Hours - 5 hours)
  - ii. **Secondary** Logging Library (cont. Sprint 4)
          Total: = 5 hrs
          Calculations: 5 hrs - 10 hrs = -5 EP
          Net EP: -5

- Sarah P.
  - i. Data Access Library (cont. Sprint 4) (Reduced Hours From Sprint 4 - 5 hours)
  - ii. Logging Library (cont. Sprint 4) (Original Hours - 5 hours)
          Total: 5 hrs + 5 hrs = 10 hrs
          Calculations: 10 hrs - 9 hrs = 1 EP
          Net EP: +1

- Brandon
  - i. Project Plan Revisions (Original Hours - 6 hours)
  - ii. **Secondary**Network Diagram
          Total: = 6 hrs
          Calculations: 6 hrs - 8 hrs = -2 EP
          Net EP: -2

- Jason
  - i. High-level Design Revisions (Original Hours - 6 hours)
  - ii. Network Diagram (Original Hours - 5 hours)
          Total: = 6 hrs + 5 hrs = 11 hrs
          Calculations: 11 hrs - 9 hrs = 2 EP
          Net EP: +2

- Sarah S.
  - i. Security Library: Low-level Design (Original Hours - 7 hours)
  - ii. Team Review 2: Sprint 5 Documentation (Original Hours - 2 hours)

Total: = 7 hrs + 2 hrs = 9 hrs
Calculations: 9 hrs - 8 hrs = 1 EP
Net EP: +1

- <u>Task Breakdown:</u>
    - Kay
        - Logging Library: Low-level Design (Original Hours - 5 hours)
        - **Secondary** Project Plan Revisions (2 hours *SPLIT HOURS WITH PRIMARY: BRANDON*)

            Total: 5 hrs + 2 hrs = 7 hrs
            Calculations: 7 hrs - 8 hrs = -1 EP
            Net EP: -1
    - Carine
        - Data Access Library: Low-level Design (Original Hours - 5 hours)
        - **Secondary** Logging Library (cont. Sprint 4) (2 hours *SPLIT HOURS WITH PRIMARY: SARAH P.*)

            Total: 5 hrs + 2 hrs = 7 hrs
            Calculations: 7 hrs - 10 hrs = -3 EP
            Net EP: -3
    - Sarah P.
        - Data Access Library (cont. Sprint 4) (Reduced Hours From Sprint 4 - 5 hours)
        - Logging Library (cont. Sprint 4) (3 hours *SPLIT HOURS WITH SECONDARY: CARINE*)

            Total: 5 hrs + 3 hrs = 8 hrs
            Calculations: 8 hrs - 9 hrs = -1 EP
            Net EP: -1
    - Brandon
        - Project Plan Revisions (4 hours *SPLIT HOURS WITH SECONDARY: KAY*)
        - **Secondary**Network Diagram (2 hours *SPLIT HOURS WITH PRIMARY: JASON*)

Total: 4 hrs + 2 hrs = 6 hrs
Calculations: 6 hrs - 8 hrs = -2 EP
Net EP: -2

- Jason
    - High-level Design Revisions (Original Hours - 6 hours)
    - Network Diagram (3 hours *SPLIT HOURS WITH SECONDARY: BRANDON*)
        Total: 6 hrs + 3 hrs = 9 hrs
        Calculations: 9 hrs - 9 hrs = 0 EP
        Net EP: 0
- Sarah S.
    - Security Library: Low-level Design (Original Hours - 7 hours)
    - Team Review 2: Sprint 5 Documentation (Original Hours - 2 hours)
        Total: 7 hrs + 2 hrs = 9 hrs
        Calculations: 9 hrs - 8 hrs = 1 EP
        Net EP: +1

- <u>Analyze (Team Velocity):</u>
    - Team Capacity: 52 hours
    - Work Item Time: 46 hours
    - Sarah S. will take on assigned work items
    - Any extra EP will go towards working on Milestone 1 work items