

## Glossary of Term, Abbreviations, and Acronyms

## **Glossary of Terms**

**Admin** – company managers responsible for overseeing and managing office space, utility, and parking spot reservations within their organization.

Amazon Web Services – an online platform that is easily accessible from anywhere and provides various resources for things such as storage and databases.

**Application Programming Interface** – tools that allow different software applications to communicate and interact by exposing their tools.

**California Privacy Rights Act** – law in California that gives consumers more control over the personal information that businesses collect about them. (https://oag.ca.gov/privacy/ccpa)

**Employee** – employee who works remote or in-person in the office building.

**Fine-Grained Permissions** — a level of access control in which independent actions within the system are controlled and restricted based on the given user type privileges

**Floor Plan** – a visual layout of office space showing the arrangement of workspaces and rooms

**General Users** – general users who need to seek to reserve spaces outside of a professional work environment.

**Inventory** – list of utilities that are provided by Business and are available for its employees to check out .

**Multi-Factor Authentication** – A safety feature where you need two or more proofs to log in, for example a password and a code from your phone.

**Multi-Tenancy** – design system that serves various users or organizations to use software securely and independently, ensuring their data is kept separate from other users or organizations.

Principle of Least Privilege – a fundamental computer security concept in which individuals are granted the minimum level of access or permissions necessary to perform their responsibilities and tasks

**QR Code** – a machine-readable code consisting of an array of black and white squares, typically used for storing URLs or other information for reading by the camera on a smartphone.

**Reservations** – bookings that are made in advance to secure a place in the facility or resource for a specific time and day.

**Role-Based Access Controls** — method of restricting system access to users based off their user types and responsibilities

**Service** – specific functions or tools that provide a particular need or requirement for our team. For example, storage, analytics and deploying a web-application.

**Single-Page Application** - A web application or website that interacts with the user by dynamically updating the current page, rather than loading entire new pages from the server.

**Super Admin** – oversees security measures, and makes high-level decisions to optimize the user experience and facility management process.

**Time Slot** – specific period of time that is reserved for a place resource

**Top-Level Domain** – highest level in domain name system; appears at the end of domain name; categorizes and identifies purpose/type of website or domain

## **Abbreviations and Acronyms**

API - Application Programming Interface

AWS - Amazon Web Services

**CPRA** – California Privacy Rights Act

MFA — Multi Factor Authentication

**PII** — Personally Identifiable Information

**RBAC** — Role-Based Access Controls

**SPA** — Single Page Application

**TLD** — Top-Level Domain