	RESEARCH ACCESS TO STUDENTS	DSA 100

NOTES

1. This form must be **FULLY** completed by all applicants who want to access UCT students for the purpose of research or surveys.
2. Return the fully completed **(a) DSA 100** application form **by email**, in **the same word format**, together with **your: (b)** research proposal inclusive of your survey, **(c)** copy of your ethics approval letter / proof **(d)** informed consent letter to: Moonira.Khan@uct.ac.za. You application will be attended to by the Executive Director, Department of Student Affairs (DSA), UCT.
3. The turnaround time for a reply is **approximately 10 working days**.
4. NB: It is the responsibility of the researcher/s to apply for and to obtain **ethics approval and to comply with amendments that may be requested;** as well as **to obtain** approval to access UCT staff and/or UCT students, from the following, at UCT, respectively:
   (a) **Ethics**: Chairperson, Faculty Research Ethics Committee' (FREC) for ethics approval, (b) **Staff access:** Executive Director: HR for approval to access UCT staff, and (c) **Student access:** Executive Director: Student Affairs for approval to access UCT students.
5. **Note:** UCT Senate Research Protocols requires compliance to the above, **even if prior approval has been obtained from any other institution/agency. UCT's research protocol requirements applies to** *all* **persons, institutions and agencies from UCT and external to UCT** who want to conduct research on human subjects for academic, marketing or service related reasons at UCT.
6. Should approval be granted to access UCT students for this research study, such approval is effective for a period of one year from the date of approval (as stated in Section D of this form), and the approval expires automatically on the last day.
7. The approving authority reserves the right to revoke an approval based on reasonable grounds and/or new information.

SECTION A: RESEARCH APPLICANT/S DETAILS

Position	Staff / Student No	Title and Name	Contact Details (Email / Cell / land line)
A.1 Student Number	**KRKCAR003**	**Ms Carla Kirk-Cohen**	carlakirkcohen@gmail.com **0715320386**
A.2 Academic / PASS Staff No.			
A.3 Visitor/ Researcher ID No.			
A.4 University at which a student or employee	**University of Cape Town**	**Address if _not_ UCT:**	
A.5 Faculty/ Department/School	**Faculty of Science, Department of Computer Science**		
A.6 APPLICANTS DETAILS	**Title and Name**	**Tel.**	**Email**
If different from above			

SECTION B: RESEARCHER/S SUPERVISOR/S DETAILS

Position	Title and Name	Tel.	Email
B.1 Supervisor	**Mr Gary Stewart**	**+27 21 650 2665**	**gstewart@cs.uct.ac.za**
B.2 Co-Supervisor/s	**Ms Catherine Chavula**	**+27 21 650 2663**	**cmpando@gmail.com**

SECTION C: APPLICANT'S RESEARCH STUDY FIELD AND APPROVAL STATUS

C.1 Degree (if a student)	**Computer Science Honours**
C.2 Research Project Title	**PyTut: Examining the Effectiveness of E-Learning**
C.3 Research Proposal	Attached: **Yes** [x] **No** [ ]
C.4 Target population	**CS1010H students – first year students struggling with the CS1 course**
C.5 Lead Researcher details	If different from applicant:
C6. Will use research assistant/s	**Yes** [ ] **No** [x] If yes- provide a list of names, contact details and ID no.
C.7 Research Methodology and Informed consent:	**Research methodology**: Qualitative – through the use of surveys; Quantitative – usage statistics **Informed consent:** Informed consent will be obtained before any surveys are administered. Users will be made aware of and consent to usage statistics before measurement commences
C.8 Ethics clearance status from UCT's Faculty Ethics in Research Committee /Chair (EiRC)	Approved by the UCT EiRC: Yes [■] With amendments: Yes [ ] No [■] **(a)** Attach copy of your UCT ethics approval. Attached: Yes [■] No [ ] **(b)** State date / Ref. No / Faculty of your UCT ethics approval:20 July 2016 Ref. /Faculty.: FSREC 037 **– 2016**

SECTION D: APPLICANT/S APPROVAL STATUS FOR ACCESS TO STUDENTS FOR RESEARCH PURPOSE
(*To be completed by the UCT - ED, DSA or Nominee*)

D.1 APPROVAL STATUS	Approved / With Terms / Not	* Conditional approval with terms	Applicant/s Ref. No.:
	(i) Approved [■] (ii) With terms (iii) Not approved	**(a)** Access to students for this research study must only be undertaken after written ethics approval has been obtained. **(b)** In event any ethics conditions are attached, these must be complied with before access to students.	**KRKCAR003/ Ms Carla Kirk-Cohen**

D.2 APPROVED BY:	Designation	Name	Signature	Date of Approval
	Executive Director Department of Student Affairs	*Dr Moonira Khan*	*(signature)*	*11 September 2016*