



Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
EJC Montilla, City of Tacurong, 9800
Province of Sultan Kudarat

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Office of the College Dean
College of Industrial Technology
Isulan Campus

OFFICE MEMORANDUM No. 25, Series 2024

TO: RANDY T. BERINA, MAT

FROM: ABRAHAM S. ACCAD, PhD
Dean, College of Industrial Technology

SUBJECT: OFFICER IN CHARGE

DATE: November 18, 2024

You are hereby directed to act as officer-in-charge of the College of Industrial Technology on November 19-22, 2024 while the College Dean is on official travel. As such, you are requested to perform the following tasks:

1. To facilitate and monitor the compliance of the BSIT Accreditation;
2. To facilitate and monitor the compliance of the COPC for the BIT-Food Processing
3. Perform other tasks as deemed necessary.

For your information and guidance.

Noted:  **ELMER C. BUENAVIDES, DIT**
Campus Director

