



Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
ACCESS, EJC Montilla, 9800 City of Tacurong
Province of Sultan Kudarat

CERTIFIED
ISO 9001:2015
Certificate No. PHL190038



Office of the President

Memorandum No. 149, s. 2020

**TO : VICE PRESIDENT FOR ACADEMIC AFFAIRS
ALL CAMPUS DIRECTORS/DEANS**

FROM : ROLANDO F. HECHANONA, RPAE, Ph.D.
President

**SUBJECT : RESUMPTION OF WORK AT FULL OPERATIONAL
CAPACITY**

DATE : NOVEMBER 13, 2020

In view of the issuance of EO No. 55, s. 2020 by the Provincial Local Government of Sultan Kudarat, Sec. 6 of which provides for resumption of physical reporting to work of both public and private offices at full operational capacity, as well as Sec. 21 which provides for resumption of administrative staff of public and private schools, and considering that reports of faculty members not reporting for duty have reached this office, you are hereby directed to closely monitor attendance of your faculty and staff.

Moreover, be reminded that per Memorandum Order No. 119, s. 2020, faculty members on teacher's leave should have reported back to work as early as September 21, 2020. In this regard, a report of the faculty and staff who have not yet resumed physical reporting to work since October 5, 2020, the official opening of our 1st Semester classes, must be submitted every end of the month to the Office of the Vice President for Academic Affairs for consolidation and further submission to this office.

Finally, observance of health and safety protocols established by the University Health Response Team and the several executive orders is strictly enjoined.

For your guidance and compliance.

10/13/2020

APPROVED FOR POSTING	
Signature:	
Valid from 11/12/2020 to 11/26/2020	

SECTION 6. OPERATION OF PUBLIC AND PRIVATE OFFICES. Work in all public and private offices may be allowed to resume physical reporting to work at full operational capacity, with alternative work arrangements for persons who are sixty (60) years old and above, those with immunodeficiency, comorbidity, or other health risks and pregnant women.

SECTION 21. RESUMPTION OF WORK OF ADMINISTRATIVE STAFF OF PUBLIC AND PRIVATE SCHOOLS AND RESUMPTION OF CLASSES. All administrative staff of private and public schools in the Province of Sultan Kudarat are directed to resume their work and functions, maintaining a skeletal workforce, wearing of face mask and to observe the social distancing in the office.

Classes in the elementary and high school, both in public and private, in the Province of Sultan Kudarat will now resume effective immediately provided:

- a) Modules shall be distributed not oftener than once every two (2) months;
- b) No solicitations shall be made by schools to parents of students/pupils in relation to the different modes of learning;
- c) There shall be comprehensive strategy, health-care system and contingency plan to combat the COVID-19 pandemic and to address hospitalization and other needs of the concerned teachers and pupils/students should contamination occur; and
- d) There must be a requisite delivery of safe, accessible and quality education.

Limited face-to-face or in-person classes may be conducted in HEIs provided there is strict compliance with minimum public health standards and compliance with guidelines set by CHED.

Face-to-face TVET training and competency assessment may be conducted at up to 50 % training and assessment site capacity, provided there is strict compliance with minimum public health standards and TESDA guidelines.