



OFFICE OF THE COLLEGE DEAN
INDUSTRIAL TECHNOLOGY

SKSU_ISU_CIT_ MEMO No. 06 s. 2024

To: ALL FACULTY OF INDUSTRIAL TECHNOLOGY

From: **ABRAHAM S. ACCAD, PhD**
Dean, College of Industrial Technology

Subject: **FACULTY MEETING**

Date: March 19, 2024

1. You are hereby enjoined to attend the College Meeting to be held at Industech Faculty Room (Face to Face), on March 19, 2024 (Tuesday) this afternoon, 1:30 pm.
2. The agenda to be discussed:

- a. Introducing the New Faculty members and staff
- b. OJT status
- c. Intern's status
- d. Prof. Pama's workload
- e. Mr. Rendon's workload
- f. Mrs. Sy's status
- g. Midterm exam
 - Schedule
 - Test questions banking
 - Proctoring
- h. COPC - FICT

- i. BTVTE Accreditation
- j. Faculty Performance Evaluation
- k. Designations
 - BTVTE chair
 - BSIT Chair
 - NABA Adviser and Co-Adviser
- l. Research Presentations - *Ants, Edge*
- m. Assessment Center
- n. Project Proposals for IGPs
- o. Other matters
 - *Caylebas - TDS*
 - *Part-time (Mrs. Parina, Marille)*
 - *Supply Eff on ASST*

3. For your information, strict compliance, guidance, and cooperation.

Noted:

ELMER C. BUENAVIDES, DIT
Campus Director

