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## OFFICE OF THE CAMPUS DIRECTOR

### ISULAN CAMPUS

SKSU\_ISU\_CIT\_MEMO NO. 95 2025

To : All College of Industrial Technology Core Faculty Members, Permanent, and COS

From: : ROMMEL M. LAGUMEN  
Campus Director

Subject : Consultative Meeting

Date : September 4, 2025

You are hereby requested to attend a Consultative Meeting on September 12, 2025 (Friday) at 9:00 AM at the University Boardroom. The meeting will be joined by the Director of Instruction and the Vice President for Academic Affairs, together with all CIT core faculty members, both permanent and contract of service.

The purpose of the meeting is to:

1. Discuss the basis for determining the appropriate class size, particularly for programs with laboratory
2. Address other academic matters deemed essential to upholding the quality of instruction and ensuring effective learning delivery.

This consultation will provide an open discussion to clarify issues and ensure that all concerns are properly addressed by the higher authorities.

All faculty members whose names appear on the attached list are required to attend. Attendance is strictly expected.

Thank you for your cooperation.