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SULTAN KUDARAT STATE UNIVERSITY
OFFICE OF THE PRESIDENT

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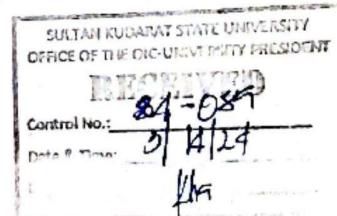
MAR 14 2024

DATE

ACTIVITY DESIGN

I. BASIC INFORMATION

Title	Career Information Drive 2024 (College of Industrial Technology)
Proponent:	ABRAHAM S. ACCAD, PhD Dean, College of Industrial Technology Program Chairpersons, Major Faculty Members of Industrial Technology
Coordinator	Dean, Program Chairpersons, Faculty Members, Guidance Center
Implementing Agency	Sultan Kudarat State University
Target Participants	Graduating Senior High School Students (Grade 12)
Areas/Venue	Selected Senior High Schools within Sultan Kudarat and South Cotabato
Duration	3 days
Covering Date	April 1, 4 & 5, 2024
Source of Fund	Fund 164 – Curriculum dev
Budget	Php 32,100.00



II. RATIONALE

The main purpose of education is to maximize the individual's development and participation in the economic and social processes of the larger society. Thus, it cannot do without beginning with the individual who is the target of the educative efforts and providing him/her with the program that meets his/her needs. This includes the preparation in the areas of career development and decision-making such as the inclusion of the K-12 program of the Department of Education. Career Guidance Program is designed to help learners explore their choices and make responsible decisions relevant to their career pathing.



These include aligning for their track and strand for Senior High School, choosing their curriculum exits (Higher Education, Employment, Entrepreneurship, and Middle-Level Skills Development), and planning for their future.

Thus, SKSU specifically the College of Industrial Technology will conduct an information drive to feeder schools to update students on the new trends in career development and increase their awareness of the courses offered by SKSU in the two programs of Industrial Technology; BTVTEd and BSIT. SKSU on the other hand will have the opportunity to entice excellent students to enroll.

III. OBJECTIVES

1. To inform the feeder schools and prospective enrollees about the Vision, Mission, Goals and Objectives of the University, Course Offerings, performance in the Board Exams, admission Tests, Admission Requirements, and Best Practices of the University.
2. To inform the community regarding the policy on affirmative action of the program of the University for Indigenous people of Sultan Kudarat.
3. To encourage students to be part of SKSU.

IV. METHODOLOGY

The career guidance information drive will be spearheaded by the guidance and testing center with the support of the College of Industrial Technology administration and Senior High Schools for the success of the said activity. The dean, program chairpersons, major faculty members, and selected students are assigned to conduct career guidance information drives and distribution of bulletins of information in different schools within the province of Sultan Kudarat and South Cotabato.

In the conduct of the activity adherence to the health protocol of the University will be observed like wearing face masks, using alcohol or handwashing, having a limited number of persons in the vehicle, disinfection of vehicle after travel, and social distancing in doing transactions to every school.



V. EXPECTED OUTPUT

- More than half of the population of the Grade 12 students reached by this career information drive will take the SKSU TPT.
- The Grade 12 students will be well-informed about SKSU's Programs, Vision, Mission, Goals, Objectives Admission Policies, and other relevant information about the University.

VI. BUDGET REQUIREMENTS

PARTICIPANTS	PARTICULARS	QUANTITY	UNIT PRICE	AMOUNT
DAY 1 6 FACULTY (SENDING OF LETTER TO THE DIVISIONS AND SCHOOLS)	2 SNACKS @100 1 LUNCH @150	SNACKS (12) LUNCH (6)	1,200.00 900.00	2,100.00
DAY 2 10 FACULTY (ACTUAL SURVEY)	2 SNACKS @100 1 LUNCH @ 150	SNACKS (20) LUNCH (10)	2,000.00 1,500.00	7,000.00
DAY 3 10 FACULTY (ACTUAL SURVEY)	2 SNACKS @100 1 LUNCH @ 150	SNACKS (20) LUNCH (10)	2,000.00 1,500.00	
TARPAULINS	25 pcs for @200.00	25	200.00	5,000.00
SOUVENIRS FOR PARTNER SCHOOLS	25 pcs @ 500.00	25	500.00	12,500.00
EPSON INKS FOR PRINTING OF FLYERS	10 pcs @ 400.00	10	400.00	4,000.00
CONTINGENCY				1,500.00
	Total			Php 32,100.00

VII.

SCHEDULES OF ACTIVITIES

Group	Schedule	Group	Activity	Area
Sending of Letters to Schools and Division	April 1, 2024	1. Abraham S. Accad 2. Jena Mae M. Fatagani 3. Randy T. Berina 4. Michael C. Arrivas 5. Romeo C. Narcilla 6. Debbie Joy Arrivas	1. Delivery of Communication for Booking 2. Sending Letter for Approval	Sultan Kudarat and South Cotabato * SULTAN KUDARAT DIVISION - Isulan National HS - Bambad NHS - Esperanza National HS - New Panay NHS - Salabaca NHS - Biwang NHS - New Pangasinan NHS * TACURONG CITY DIVISION - Tacurong NHS - Pres. Quirino NHS - Griño NHS - Lambayong NHS - Kalanawi II NHS - Maligaya NHS - Mamali NHS * SOUTH COTABATO DIVISION - Panay NHS - Lapuz NHS - Libertad NHS - Sto. Niño NHS - Norala NHS - T'Boli NHS - Edwards NHS - Lamian NHS - Tantangan Trade NHS
Group 1 Actual Career Guidance	April 4, 2024	1. Abraham S. Accad 2. Irene A. Binag ✓ 3. Kristian Jay Cabañal 4. Kirk Jing Jaingro ✓ 5. Michael C. Arrivas 6. Realyn Pahunar 7. Jonathan Valdez 8. Cyril John Domingo 9. Debbie Joy Arrivas 10. Lester L. Parinag ✓	3. Delivery of Communication for Booking 4. Conduct the Career Guidance and Information Drive	Sultan Kudarat (Selected School) - Isulan National HS - Esperanza National HS - New Panay NHS - Salabaca NHS - Tacurong NHS - Pres. Quirino NHS - Kalanawi II NHS - Griño NHS - Lambayong NHS - Maligaya NHS - Mamali NHS - Biwang NHS - New Pangasinan NHS



Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
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 Province of Sultan Kudarat*

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Group 2 Actual Career Guidance	April 5, 2024	<ol style="list-style-type: none"> 1. Abraham S. Accad 2. Jena Mae M. Fatagani 3. Randy T. Berina 4. Cirilo Evangelista 5. Rolando Arendain 6. Josue Guinsan 7. Romeo C. Narcilla 8. Jonathan Valdez <i>off</i> 9. Debbie Joy Arivas <i>off</i> 10. Jester L. Pasinag <i>off</i> 	<ol style="list-style-type: none"> 1. Delivery of Communication for Booking 2. Conduct the Career Guidance and Information Drive 	Sultan Kudarat and South Cotabato <ul style="list-style-type: none"> - Bambad NHS - T'Boli NHS - Edwards NHS ✓ - Lamian NHS - Panay NHS ✗ - Tantangan Trade NHS ✗ - Libertad NHS - Sto. Niño NHS - Lapuz NHS ✗ - Norala NHS
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Prepared by:

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Recommending Approval:

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 VP FARG

ERNIE C. CERADO, PhD
 Vice President for Academic Affairs

Approved:

JESUSA D. ORTUOSTE, PhD
 OIC President