



September 23, 2024

**ELMER C. BUENAVIDES, DIT**  
Campus Director  
**SULTAN KUDARAT STATE UNIVERSITY**  
Isulan Campus, Isulan, Sultan Kudarat

Dear Sir,

Greetings of Peace and Prosperity!

This letter serves to formally request the approval of part-time instructors and professors within the College of Industrial Technology (CIT) for the following subjects.

This request is driven by a combination of factors:

**No Qualified Applicants:** Despite extensive recruitment efforts, we have been unable to secure qualified full-time candidates for these critical subjects.

**Retirement of Faculty:** The recent retirement of several experienced faculty members in these subject areas has further exacerbated the staffing shortage.

**Increased Student Enrollment:** The CIT has witnessed a substantial increase in student enrollment in recent years, placing a greater demand on our existing faculty resources.

These factors have significantly impacted our ability to offer a comprehensive curriculum and provide adequate support for our students.

To address these challenges, the addition of part-time instructors and professors is essential.

These positions will allow us to:

**Maintain Curriculum Delivery:** Ensure the timely delivery of essential courses in English, Mathematics, Electrical Technology, and Drafting Technology.

**Enhance Student Learning:** Bring diverse industry experience and fresh perspectives to the classroom, enriching the learning experience for our students.

**Address Enrollment Growth:** Manage the increased student population and provide adequate support and guidance.

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09-23-2024



Republic of the Philippines  
**SULTAN KUDARAT STATE UNIVERSITY**  
EJC Montilla, City of Tacurong, 9800  
Province of Sultan Kudarat

<https://www.sksu.edu.ph> officeofthepresident@sksu.edu.ph (064) 200 7326

We are confident that the addition of these part-time positions will significantly benefit the CIT and its students.

We kindly request your approval of this request to address the urgent part time faculty needs and maintain the high standards of education at our institution.

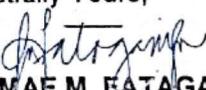
Attached is a list of the requested part-time faculty and outlining the specific subjects.

Thank you for your time and consideration.

Hoping for your positive response for the said request.

Thank you, more power and God bless.

Respectfully Yours,

  
**JENA MAE M. FATAGANI, MAT**  
BTVTE Program Chairperson

  
**ABRAHAM S. ACCAD, PhD**  
College Dean



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#### PART TIME FACULTY NEEDS

COURSE DESCRIPTION	Sections	SCHEDULE	INSTRUCTORS
<b>CHEMISTRY</b>			
MST 001- Chemistry for Industrial Technologist 1	BSIT 1-F	8:00-12:00/ Saturday	DONNA GIN CASTRO
MST 001- Chemistry for Industrial Technologist 1	BSIT 1-H	8:00-12:00/ Saturday	
<b>PHYSICS</b>			
MST 004 - Physics for Industrial technology 1	BSIT 2 H	5:00-6:00 MWF	PROF. EULOGIO APELLIDO
MST 004 - Physics for Industrial technology 1	BSIT 2 D	5:00-6:30 THH	
MST 004 - Physics for Industrial technology 1	BSIT 2 E	5:00-6:00 MWF	PROF. RANDY T. BERINA
MST 004- Physics for Industrial technology 1	BSIT 2 C	5:00-6:30 THH	
MST 004- Physics for Industrial technology 1	BSIT 2 G	5:00-6:00 MWF	PROF. ARNEL BEN
MST 004 - Physics for Industrial technology 1	BSIT 2 F	5:00-6:30 THH	

COURSE DESCRIPTION	Sections	SCHEDULE	INSTRUCTORS
<b>MATHEMATICS</b>			
GEC 002- Mathematics in the Modern World	BSIT 1-E	5:00-6:00/ MWF	PROF. MICHELLA A. FLORES
GEC 002- Mathematics in the Modern World	BSIT 1-F	5:00-6:00/ MWF	PROF. REY PACULAMAN
GEC 002- Mathematics in the Modern World	BSIT 1-G	5:00-6:00/ MWF	PROF. J JUARIO
GEC 002- Mathematics in the Modern World	BSIT 1-H	5:00-6:00/ MWF	PROF. WELARD JAY VICERA
<b>STATISTICS</b>			



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COURSE DESCRIPTION	Sections	SCHEDULE	INSTRUCTORS
<b>Electrical Technology</b>			
ET 211-Residential Wiring Systems	BTVTE 2A-B	7:30-12:00/ SUNDAY	ROLANDO F. ARENDAIN
ET 311- Industrial Process and Motor Controller	BTVTE/BSIT 3A-D	1:00-5:30/ SATURDAY AND SUNDAY	JONATHAN VALDEZ JR.
ET 111A- Electricity and Electronics Principles	BTVTE-1AB	5:00-6:00/ TTW	
ET 112- DC Circuits	BTVTE- 1AB	5:00-6:00/ MWF	
<b>CIVIL Technology</b>			
CT 211-Plumbing	BTVTEDI	7:00AM-1:00PM	PROF. JOSUE V. GUINSAN
	BSIT 2 A-H	SATURDAY	
CT 212-Strength of Materials	BTVTEDI	1:00-5:30 PM SUNDAY	
	BSIT 2 A-H		
IT 412-Labor Code and Industry Practices	BSIT-4B	5:00-6:00 MWF	PROF. ABRAHAM S. ACCAD
	BSIT- 3C	5:00-6:30 TTW	