



Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
LJC Montilla, City of Tacurong, 9800
Province of Sultan Kudarat
Phone: (093) 206 1336

March 27, 2024

BENEDICT T. RABUT, DIT
Dean, College of Computer Studies
SKSU-Isulan Campus

Sir:

Greetings!

I'm writing to request permission to borrow ~~one (1)~~ All in One PC that was designated for the Dean's Office of the College of Industrial Technology. This printer will be utilized for upcoming enrollments, university-related activities, particularly for preparing for the next Online AACCUP Accreditation Survey Visit (BTTE Program), and other chores that can benefit from printing assistance, such as filing paperwork and submitting reports.

You may be confident that the needed PC will receive quality attention.

Hoping that this letter merits your approval.

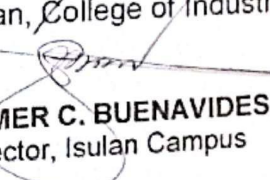
Thank you very much.

Sincerely yours,


JENA MAE M. FATAGANI, MAT
Program Chairperson, BTVTED/BTTE

Noted:


ABRAHAM S. ACCAD, PhD
Dean, College of Industrial Technology


ELMER C. BUENAVIDES, DIT
Director, Isulan Campus

Approved:

BENEDICT T. RABUT, DIT
Dean, College of Computer Studies