



Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
EJC Montilla, City of Tacurong, 9800
Province of Sultan Kudarat

http://www.skssu.edu.ph | officeofthepresident@skssu.edu.ph | (094) 200-7330

25-01145

Office of the Campus Director

ISULAN CAMPUS

Travel Order

(Travel within the region)

No. _____

Name	: Jonathan Valdez	Date	: February 17, 2025
Designation	: Faculty	Departure Date	: February 21, 2025
Station	: Isulan-Campus	Return Date	: February 22, 2025
Destination	: Notre Dame of Tacurong College, Gynasium, Tacurong City		
Purpose	: To participate in the Upcoming Regional Students' Congress with the theme: EMPOWERING PRESERVICE TEACHERS: Acing the LEPT And Navigating Hiring Policies.		

☒ Official Time
☐ Official Business

(For Group Travel)

Accompanied by: **ROLANDO ARENDAIN**

Vehicle shall be provided: ☐ Yes
☐ Not Necessary

Remarks: _____

NOTED BY:

ROMMEL M. LAGUMEN

Campus Director

RECOMMENDING
APPROVAL:

MARITES B. JAVA, EdD
VPAA

APPROVED BY:

SAMSON L. MOLAO, EdD
University President

CERTIFICATE OF APPEARANCE

TO WHOM IT MAY CONCERN:

This is to certify that the above-mentioned name/s actually appeared in this office during _____ to _____. This certification is issued upon his/her request as evidence.



SULTAN KUDARAT STATE UNIVERSITY
J.P. Magsaysay Avenue, Zamboanga City
Province of Sultan Kudarat

OFFICE OF THE CAMPUS DIRECTOR

Date: 7/7/25

TO/FOR: Mom Madriga

Subject: Faculty Trainings

Action/s Needed:

- ☒ for your information and perusal
- ☐ for appropriate action/compliance
- ☐ for comments/suggestion/recommendation
- ☐ for signature/Approval
- ☐ please come for a meeting/briefing

Remarks:

Kindly evaluate and
recommend to the different
Deans of the Colleges

ROMMEL M. LAGUMEN
CAMPUS DIRECTOR

OFFICE OF THE VICE PRESIDENT

TO/FOR: CDs

SUBJECT: Attn: chad

ACTION/S NEEDED

- ☒ For your information
- ☒ For appropriate action
- ☐ For comments/suggestion
- ☐ For signature/Approval
- ☐ Please come for a meeting/briefing

Remarks:

You may allow your
preservice teachers to attend
to this invitation.

MARITES B. JAVA, EdD
Vice President for Academic Affairs



Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
J.P. Magsaysay City of Tarlac, 3605
Province of Sultan Kudarat

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

Date: 02/07/2025

TO/FOR: CDs and Deans of Teacher

SUBJECT: Education Programme

"Attached PAFEE XII invitation"

ACTION/S NEEDED

- ☒ For your information and perusal
- ☒ For appropriate action/compliance
- ☐ For comments/suggestion/ recommendation
- ☐ For signature/approval
- ☐ Please come for a meeting briefing

Remarks:

You may allow your
preservice teachers to attend
to this invitation.

MARITES B. JAVA, EdD
Vice President for Academic Affairs



**PAFTE XII
PHILIPPINE ASSOCIATION FOR TEACHERS
AND EDUCATORS - REGION XII**

RECEIVED
CONTROL NO. 11-00018
DATE: 2-7-26
BY: [Signature]

February 4, 2025

SAMSON L. MOLAO, EdD
President
Sultan Kudarat State University
ACCESS Camus, EJC Montilla, Tacurong City

25-00385

FEB 05 2025

Dear Sir:

A Prosperous 2025 to you and your prestigious institution!

I am writing to formally invite all preservice teachers from your esteemed school particularly campuses offering Teacher Education program to participate in the upcoming Regional Students' Congress with the theme: **"Empowering Preservice Teachers: Acing the LEPT and Navigating Hiring Policies"**. This will be held at the Gymnasium, Notre Dame of Tacurong College on February 21, 2025 from 7:30am to 4:00pm.

This year's congress aims to equip preservice teachers with essential knowledge, skills and strategies to successfully pass the Licensure Examination for Professional Teachers (LEPT) and navigate hiring policies in educational institutions. Hence, it will be graced by **ASDS GILBERT B. BARRERA, CESE** who will provide pertinent information relative to the DepEd Hiring Policies, while **DR. THERESA FALCULAN-MISOLA** and **DR. KATHLEEN FALCULAN-HJOSA** will give an elaborate discussion about the strategies and tips on how to successfully pass the Licensure Examination for Professional Teachers.

Moreover, the preservice teachers will also be showcasing their talents and competencies through a contest in Demonstration Teaching, Research Presentation, Extemporaneous Speaking, Quiz Bee, Song Solo and Hip-Hop Dancing.

With this, a minimal fee will be collected to defray the expenses for the speakers' token, honoraria and accommodation, plaque, medals, certificates, and the like. Hence, Three Hundred pesos (Php 300.00) will be collected to those who can register a week before the congress, while on-site registrants will pay Three Hundred Fifty pesos (Php 350.00).

Payment for early registration may be done through BDO Account No: 003310333110 under Honeylyn Mahinay, Kautin Kulano & Paz Beleno. For the on-site registrants, payment must be collected by your school's representative and pay at once upon registering at the venue.

Thank you very much for your favorable response on this matter.

Sincerely yours,

DR. HONEYLYN M. MAHINAY
Chair, PAFTE 12

Sp. Rolando Amadorin Jr. SUMARTAN VALDEZ
Kindly accompany our pre-service
teachers during the Regional Congress.
[Signature]