

## MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENT:

This agreement entered into by and among:

**THE SULTAN KUDARAT POLYTECHNIC STATE COLLEGE ( SKPSC )**, a state institution of higher learning with principal office at EJC Montilla, Tacurong City, represented herein by its president, **DR. NELSON T. BINAG**, herein referred to as **SKPSC**;

-- and --

**THE SULTAN KUDARAT POLYTECHNIC STATE COLLEGE, INSTITUTE OF ENGINEERING, INFORMATION SCIENCE AND INDUSTRIAL TECHNOLOGY**, an academic unit of the Sultan Kudarat Polytechnic State College, with principal office at Isulan Campus, Isulan, Sultan Kudarat, represented by its Dean, **DR. REBECCA L. LOJA**, herein referred to as **SKPSC-ISULAN**;

--and--

**THE MUNICIPAL GOVERNMENT OF ISULAN**, with principal office at Poblacion Isulan, Sultan Kudarat, represented by its Municipal Mayor, **HON. ERNESTO F. MATIAS**, herein after referred to as **LGU**;

and

**THE MAREMCO ELEMENTARY SCHOOL**, Isulan, Sultan Kudarat, represented by its Barangay Principal, **MRS. ENDALECIA MARISON**, herein referred to as **SCHOOL**.

### WITNESSETH

**WHEREAS**, the Sultan Kudarat Polytechnic State College (SKPSC) has four mandated major functions, namely instruction, research, extension and production;

**WHEREAS**, SKPSC, being the lone state institution of higher learning in the province of Sultan Kudarat has the manpower resources and expertise necessary to enhance or introduce industrial and information technology to maximize productivity and improve domestic lifestyle.

**WHEREAS**, SKPSC has strong force of extension workers in the field of technologies such as Food, Building Construction, Furniture and Cabinet Making, Weaving, Electrical, Electronics, Computer, Graphic Arts and many more.

**WHEREAS**, the Municipality of Isulan is one of the SKPSC's identified service areas with its professional, technical and vocational advancement;

**WHEREAS**, the Municipality of Isulan is a frontier of countryside development and is very supportive to the college;

**WHEREAS**, the institute of Engineering, Information Science and Industrial Technology in consonance with the four-fold functions of the Sultan Kudarat Polytechnic State College is implementing its extension function at **Barangay Tayugo, Isulan, Sultan Kudarat**;



**WHEREAS**, the constituents of **Maremco Elementary school** is in need of external interventions to help them enhance their capabilities, knowledge and skills to facilitate empowerment, technology discoveries and self-reliance;

**WHEREAS**, the **LGU** has a long-term and medium-term countryside development programs with rural education and literacy as integral components in response to Memorandum Circular No. 71, s. 1993, and Adm. Order No. 324, s. 1997.

**NOW THEREFORE**, in consideration of the above premises, the parties hereby agree on the following:

**A. The SKPSC-Isulan:**

1. Provide the necessary technical assistance and support in the form of lectures, seminars, demonstrations, consultancies and other appropriate channels;
2. Form network with other experts from SKPSC and other government and non-government organizations and recommend necessary steps and actions to ensure the success of the extension program;
3. Provide the initial materials/ stock for technology demonstration projects; and
4. Work closely with the LGU and Barangay in supervising and monitoring of the project.

**B. The LGU shall:**

1. Identify and provide the necessary information, cooperation and support in the program planning and implementation;
2. Provide security assistance to SKPSC staff and other cooperating agencies who are involved in the project in the area;
3. Collaborate with SKPSC in the supervision, administration and monitoring of the extension program, and in sustaining the same in the site and in expanding it in some other barangays if, should it be found economically feasible and affordable to ordinary farmers and;
4. Assist SKPSC in providing technical and financial support to the project when needed.

**C. The School shall:**

1. Provide venue for all meetings, training and seminars in the area and take charge of the security of resource speakers, facilitators, participants and visitors;
2. Responsible for the billeting and hosting of speakers, resource persons and visitors;
3. Act as frontliners of information dissemination and shall take charge of the invitations of all concerned sectors who shall attend meetings, training seminars, etc.
4. Identify project family recipients and beneficiaries based on their needs and capabilities;
5. Administer, supervise, coordinate and monitor all extension programs at the barangay level.



**D. General provision:**

1. A committee composed of three members shall be created after the approval of this agreement whose functions are as follows:

- a. to document all activities to include processing of data and dissemination of information;
- b. to prepare the initial, interim and terminal reports.

**E. Effectivity:**

The agreement shall take effect on the date after all parties have affixed their signatures and shall remain in force and effect unless terminated or amended upon mutual consent among all parties.

IN WITNESS WHEREOF, the parties hereto have herunto affixed their signature to this MEMORANDUM OF AGREEMENT; this OCTOBER of \_\_\_\_\_, 2003 at Isulan, Sultan Kudarat, Philippines.

SKPSC-ISULAN

MAREMCO ELEMENTARY SCHOOL

By: REBECCA L. LOJA, Ed.D.

By: ENDALECIA JAMISON

SKPSC

LGU

By: NELSON T. BINAG, Ph.D.

By: HON. ERNESTO F. MATIAS, MD.

SUBSCRIBE AND SWORN TO BEFORE me this \_\_\_\_\_ of \_\_\_\_\_ at the Municipality of Isulan, province of Sultan Kudarat, Philippines.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_