

DOST Form NO. 2B
DETAILED RESEARCH & DEVELOPMENT PROJECT PROPOSAL

(For the Component Project)

(To be accomplished by the researcher)

(1) Title/Leader/Gender/Agency/Address/Telephone/fax/E-mail	
Research Title:	
Leader/Gender:	
Agency/Address:	Telephone/Fax/E-mail:
(2) Cooperating Agencies	
(3) Research & Development Station	
(4) Site of implementation/Municipality/District/Province/Region	
(5) Classification Research: Development: <input type="checkbox"/> Basic <input type="checkbox"/> Pilot Testing <input type="checkbox"/> Applied <input type="checkbox"/> Tech. Promotion/	(6) Mode of Implementation <input type="checkbox"/> Single Agency <input type="checkbox"/> Multi Agency
Commercialization	
(7) Sector/Commodity	(8) Discipline
(9) Significance (State the research problem and significance of the project to the current needs of the country. The proposal should justify resource expenditure. A typical justification would include a brief introduction, a general statement concerning the historical basis for R & D, utilization of the expected output and the impact information generated will have on science, the target users and the country.)	
(9-A) Project Description (Discuss the project strategy and plan of action of the project. It should also describe the technical procedures and other works needed to carry out the project objectives. The relationship of the project inputs and activities should be explained clearly in this section. Projects similar/related to the proposed project should be mentioned.)	
(10) Objectives (Statement of the specific purpose to address the problem areas of the project.)	
(11) Review of Literature (Related researchers/activities that have been conducted. State-of -the-art of current technology / information from which the project proposal will take-off.)	

(12) Scientific Basis/Theoretical Framework (Include concepts, theories and variables that indicate relevant relationships to be tested.)

(13) Methodology (Details such as; a) variables to be measured and evaluated; b) treatments to be used and their layout; c) experimental procedures and design; d) statistical analysis; e) evaluation method and observations to be made, strategies for implementation.)

(14) Major Activities/Work plan (Enumerate in chronological order the task to be undertaken. Use gantt chart. See Form 2B-1)

(15) Expected Output (Indicate the specific products, processes or services which the project is expected to produce; quantify when possible)

(16) Targets Beneficiaries (Who the clienteles are and what are the expected outcome/effects of the use of the projects output)

(17) Personnel Requirement

Project

Percent time devoted to the

Program/Project Leader: _____

Others: _____

(18) Budget (See form 2B-2)

(19) Literature Cited

CURRICULUM VITAE

(21) Certificate of incorporation (if applicable)

Note: If the project is part of a program, this form should be submitted together with detailed R & D proposal summary sheet. See guidelines /definitions.

Workplan**Project Title:**

Total Duration (in months): _____ Planned Start: Month _____ Year _____ Planned End: Month _____ Year _____

Objectives	Expected Output *	Activities or Workplan	Year 1				Year 2			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4

DEPARTMENT OF SCIENCE AND TECHNOLOGY

Project Line-Item Budget

CY 200_

Period Covered	:			
Project Title:				
Project Leader	:			
Agency	:			
I. PERSONNEL SERVICES	Total Budget	* Counterpart Funding	DOST/PCIEERD Funding	
<u>DIRECT COST</u>				
Honoraria				
1 Project Leader				
1 Study Leader				
<u>INDIRECT COST</u>				
Subtotal for PS				
II. MAINTENANCE AND OPERATING EXPENSES				
<u>DIRECT COST</u>				
Traveling Expenses				
Local				
Communication Expenses (Shall be itemized based on NGAS)				
Postage and Deliveries,				
Telephone Expenses,				
Internet Expenses, etc.				

Repairs and Maintenance of Facilities (Shall be itemized based on NGAS)			
Office Buildings, Office Equipment, Furniture and Fixture, IT			
Equipment and Software , Machineries And Equipment , etc.			
Repairs and Maintenance of Vehicles			
Transportations and Delivery Expenses			
Supplies and materials Expenses (Shall be itemized based on NGAS)			
Office Supplies Expenses			
Gasoline, Oil and Lubricants Expenses			
Agricultural Supplies Expenses, etc.			
Utility Expenses (Please indicate)			
Water , Electricity and Cooking Gas Expenses			
Conduct of Training and Scholarship Expenses (Please Indicate)			
Membership Dues and Contributions to Organizations			
Advertising Expenses			
Printing and Binding Expenses			
Rent Expenses			
Representation Expenses (e.g. food for meetings, etc.)			
Subscriptions Expenses			
Survey Expenses			
Professional Services			
Legal Services, Auditing Services, Consultancy Services, Other Professional Services etc			
Taxes, Insurance Premiums and other Fees			
Administrative Cost			

Other Maintenance and Operating Expenses (Please Itemized)			
<u>INDIRECT COST</u>			
Total for MOOE			
III. EQUIPMENT OUTLAY			
Detailed List / Breakdown of Equipment			
Total for EO			
GRAND TOTAL			