



Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
Isulan Campus, Isulan, Sultan Kudarat, 9805
Province of Sultan Kudarat



OFFICE OF THE CAMPUS DIRECTOR

Date: 11. 19. 2021

TO/FOR: Dean R. Berina

Subject: Attached Letter

Action/s Needed:

- for your information and perusal
 for appropriate action/compliance
 for comments/suggestion/recommendation
 for signature/Approval
 please come for a meeting/briefing

Remarks:

*It was already followed-up
by Mr. A. Celeste.*

ELMER C. BUENAVIDES, DIT
Campus Director

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RANDY T. BERINA, MAT
Dean, College of Industrial Technology



Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
College of Industrial Technology and Teacher Education
Isulan Campus Isulan, Sultan Kudarat



November 11, 2020

ELMER C. BUENAVIDES, DIT
Campus Director
SULTAN KUDARAT STATE UNIVERSITY
Isulan Campus, Isulan, Sultan Kudarat

Sir,

Good Day!

The S.Y. 2020-2021 started since October 5, 2020. As per observation the **Automotive Technology** classes have no Instructor yet.

With the above problem, may I follow up for the request of the Instructors who will be handling the major subjects on the said specialization.

Hoping for your positive response for the said request.

Thank you, more power and God bless.

Respectfully Yours,

RANDY T. BERINA, MAT
Dean, College of Industrial Technology

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