



Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
Colleges of Engineering, Computer Studies and Industrial Technology
Campus Extension Office
Isulan, Sultan Kudarat



December 2, 2020

Randy T. Berina, MAT – Dean, College of Industrial Technology
Cecilia E. Gener, MIT- Dean, College of Computer Studies
Meilaflor A. Paclibar, MEP-CoE– Dean, College of Engineering
SKSU, Isulan Campus
Isulan, Sultan Kudarat

Dear Sirs and Mesdames;

Greetings!

Extension and Community involvement is one of the major functions of the University. It has been a practice of Sultan Kudarat State University to help those who are less fortunate who need assistance. The Bureau of Jail Management and Penology Sultan Kudarat District Jail – Male Dormitory will be celebrating their **Christmas Festival** on December 16-24, 2020. The BJMP is asking us to show our love and concern to nine hundred twenty (921) male inmates. Thus, the Extension office of SKSU-Isulan Campus is requesting you to solicit wholeheartedly any support from your colleagues in your Department in kinds such as foods, snacks, goods or toiletries to be given to the identified inmates.

Our Almighty Father will continue to bless you a hundredfold as you share your blessings this Yuletide Season.

Thank you very much and God Bless.

Respectfully yours,

CELIA ROSE J. NOTA
Campus Extension Coordinator

Noted:

ELMER C. BUENAVIDES, DIT
Campus Director



Republic of the Philippines

SULTAN KUDARAT STATE UNIVERSITY

Bulan Campus, Bulan, Sultan Kudarat, 9805
Province of Sultan Kudarat

OFFICE OF THE CAMPUS DIRECTOR

Date: 11/26/2020

TO/FOR: Eng. Celia Rose Xata

Subject:

Attached) letter

1 If Needed:

- for your information and perusal
- for appropriate action/compliance
- for comments/suggestion/recommendation
- for signature/Approval
- please come for a meeting/briefing

Remarks:

Please facilitate this request.
You may ask support from each
college in the campus

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ELMER C. BUENAVIDES, DIT

Campus Director