

Republic of the Philippines
SULTAN KUDARAT STATE UNIVERSITY
EJC Montilla, City of Tacurong, 9800
Province of Sultan Kudarat

Office of the Vice President for Academic Affairs

2nd Endorsement
October 15, 2025


CG-25-00467
25-06404

OCT 15 2025

Respectfully forwarded to the Office of the University President, **DR. SAMSON L. MOLAO**, the herein attached endorsement of **PROF. ROMMEL M. LAGUMEN**, Director of Isulan Campus and a letter of **DR. CHARLIE J. MAGHANOY**, Dean of the College of Industrial Technology, re: request for approval to designate **ENGR. JEFFERSON C. TUNDAG** as part-time instructor.

Engr. Tundag is a graduate of the Bachelor of Science in Computer Engineering program and an alumnus of this University. He is currently serving as Secretary of the College of Industrial Technology from 8:00 a.m. to 5:00 p.m. and is proposed to handle a part-time teaching load from 5:00 p.m. to 6:00 p.m., Monday to Friday, for the course **INTECH 211 – Introduction to Information Technology**. His Individual Faculty Workload (IFW) and daily activity schedule are attached for your perusal.

Hence, this Office respectfully endorses the request to designate Engr. Tundag as part-time instructor for your approval, subject to existing University policies and CSC rules and regulations.


MARITES B. JAVA, EdD

Vice President for Academic Affairs

Approved
