



Republic of the Philippines  
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**OFFICE OF THE COLLEGE DEAN**  
**INDUSTRIAL TECHNOLOGY**

**SKSU\_ISU\_CIT\_MEMO No. 06 2024**

To : ALL ORGANIZATION OF INDUSTRIAL TECHNOLOGY

From :   
RANDY T. BERINA, MAT  
Dean, College of industrial technology

Subject : SUBMISSION OF DOCUMENTS

Date : DECEMBER 11, 2024

1. You are hereby obliged to submit the following at the Dean's office before the enrollment for Second Semester:
  - a. List of Officers
  - b. Financial Reports
2. For your information, strict compliance, guidance and cooperation.