



**Republic of the Philippines**  
**SULTAN KUDARAT STATE UNIVERSITY**  
 Province of Sultan Kudarat



Campus : Isulan  
 Updated : 07-19-2025

**INDIVIDUAL FACULTY WORK LOAD**  
 1st semester A.Y. 2025 - 2026

Name : CHARLIE J. MAGHANOY  
 Degree :

College : College of Computer Studies  
 Major :

Course Code	Course Description	Course	Day	Time	Room	Unit	No. of Hours		Faculty Load	No. of Students
							LEC	LAB		
ProfEd 003	The Teaching Profession	BTVTE AT & DT 2	TH	07:30am-09:00am	Admin Building Rm. Audio Visual Room	3.00	0	0	3.000	
ProfEd 005A	Facilitating Learner Centered Teaching: The Learner Centered Approach w/ Emphasis on Trainers Methodology 1	BTVTE AT & DT 2	MWF	02:00pm-03:00pm	Admin Building Rm. Audio Visual Room	3.00	0	0	3.000	
ProfEd 003	The Teaching Profession	BTVTEd-2AB	MWF	08:00am-09:00am	Admin Building Rm. Audio Visual Room	3.00	0	0	3.000	
ProfEd 005A	Facilitating Learner Centered Teaching: The Learner Centered Approach w/ Emphasis on Trainers Methodology 1	BTVTE FSM & ET 2	MWF	01:00pm-02:00pm	Admin Building Rm. Audio Visual Room	3.00	0	0	3.000	
FPS 212A	Food Processing and Preservation	BTVTE FSM 2	TH	01:00pm-02:30pm	Admin Building Rm. Audio Visual Room	3.00	0	3	3.750	



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ACA-ARTA Form 02  
Revision No.: 001  
Date



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**INDIVIDUAL FACULTY WORK LOAD**  
1st semester A.Y. 2025 - 2026

Name : CHARLIE J. MAGHANOY  
Degree :

College : College of Computer Studies  
Major :

Teaching Load

Designation : 0

Total Load :

Preparations : 3

15.00	0	3	15.750	
			0.000	
			15.750	

Conforme:

**CHARLIE J. MAGHANOY**  
Name/Signature over Printed Name

Prepared by:

Date

Approved:

Program Chairman

College Dean

Note:

1. Regular number of students in the class:  
Lecture: 40, Lab: 25
2. Load of teaching lab only 0.8 per contact hour/week/semester  
Load of teaching lecture only 1.0 per contact hour/week/semester
3. Thesis in firm adviser:  
0-15 students, 1 unit  
16-30 students, 2 units  
31-45 students, 3 units
4. Compute additional unit as:  
0.33 unit/subject after the 2nd class preparation  
0.02 unit/subject in excess of the set regular number

cc:  
1 - VP ACA  
1 - Registrar  
1 - Dean  
1 - Department Chairman  
1 - Faculty Concerned

ACKNOWLEDGMENT RECEIPT:	
Date:	
Time:	
By:	
Name & Signature of Auth. Representative	

Criteria	Excellent (4)	Good (3)	Satisfactory (2)	Needs Improvement (1)
Using English Language (25%)	Fluent and confident use of English, minimal to no errors.	Clear use of English with few minor errors.	Understandable with some errors that occasionally hinder clarity.	Frequent language errors that hinder understanding.
Ability to Present the Topic (25%)	Demonstrates a strong understanding, engages the audience, and provides insightful information.	Demonstrates a good understanding with clear explanations.	Basic understanding but lacks depth and engagement.	Limited understanding, hard to follow or lacks clarity.
Completeness of the Presentation (25%)	Presentation is thorough, covering all aspects of the topic.	Covers most aspects, but lacks some detail or depth.	Covers basic aspects but misses important points.	Incomplete presentation, many aspects missing or unclear.
Following Instructions and Submission of 30 Multiple Choice Questions with Answer Key (25%)	Fully follows instructions, submits 30 multiple-choice questions with accurate answers.	Submits 30 questions with minor errors in the answer key.	Submits fewer than 30 questions or answer key contains errors.	Does not submit the required number of questions or answer key is missing/incomplete.

## 10 REFERENCES

Prepared by:

**CHARLIE J. MAGHANOY, Ed.D.**  
Name of Faculty

Reviewed by:

**IRENE A. BINAG, MAT**  
BVTED Program Chairperson

Approved by:

**CHARLIE J. MAGHANOY, Ed.D.**  
College Dean