



Republic of the Philippines  
**SULTAN KUDARAT STATE UNIVERSITY**  
EJC Montilla, City of Tacurong, 9800  
Province of Sultan Kudarat

OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS  
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BY: [Signature]

## Office of the Director for Instruction

Memorandum No. 09, s. 2025

**TO/FOR :** ALL CAMPUS DIRECTORS, DEANS, AND PROGRAM CHAIRPERSONS

**FROM :** *Michael Kennedy G. Camarao*  
MICHAEL KENNEDY G. CAMARAO  
Director for Instruction

**SUBJECT :** REITERATION ON SUBMISSION OF REPORT ON THE ALIGNMENT OF THE NOMENCLATURE OF YOUR PROGRAM/s

**DATE :** FEBRUARY 3, 2025

In relation to the Memorandum No. 01, s. 2025, you are hereby required to submit a report on the alignment of the nomenclature of your academic program/s through document mapping (see the attached template) based on the name indicated on the issued CMO, COPC certification, approved BOR resolution, and registrar's record on or before **February 12, 2025** at the Instruction Office

Documents to be submitted include the accomplished mapping template, latest CMO of the program, COPC certification, existing BOR resolution, and certification from the registrar's office indicating the name of the program.

For your guidance and strict compliance.

Noted.

*Marites B. Java*  
MARITES B. JAVA, EdD  
Vice President for Academic Affairs



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