



Republic of the Philippines  
SULTAN KUDARAT STATE UNIVERSITY  
College of Industrial Technology  
Isulan Campus, Isulan, Sultan Kudarat, 9805  
Province of Sultan Kudarat

CERTIFIED  
ISSUED 09/01/2015  
Certificate No. PHL 1900136  
EXPIRES 08/31/2020

SKSU\_ISU\_CIT\_Memo No. 15, s. 2020

To: MICHAEL C. ARRIVAS, MAT  
CHARLIE J. MAGHANOY, MAT  
ARNEL Y. CELESTE, MIT  
  
From: RANDY T. BERINA, MAT  
Dean, College of Industrial Technology  
  
Subject: OFFICER – IN - CHARGE

Date: November 05, 2020

1. You are hereby informed to act as Officer-in-Charge while the dean is on official travel on November 9-13, 2020.
2. Facilitate all the activities within the College.
3. A report will be made upon the return of the dean.
4. For your information, guidance, strict compliance and cooperation.

Noted by:

ELMER C. BUENAVIDES, DIT  
Campus Director