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## EDUCATIONAL BACKGROUND

- 2019 – Present**                      **STI College Global City**  
Bachelor of Science in Information Technology
- 2013 – 2019**                        **Pasig Catholic College**  
High School & SHS Diploma

## WORK EXPERIENCES

### **Rex BookStore**

Head Office - Cuenco, Quezon City, Philippines 2018 , Work Immersion

- Participate in a editing and rephrase team, finalizing certain pages of the book.
- Gain valuable experience in Rex Publishing Office.

### **Cosplay Matsuri**

SMX Convention Center Manila 2022, Volunteer

- Participate in information and security position.
- Guiding guest and other personnel involve in that certain event.

## SKILLS

**Microsoft Office Suite** - capable of using Microsoft Offices (Word, Excel, Outlook, Publisher, & PowerPoint)

**Adaptability** - adopting transformative technologies in the workplace and open to new processes and technologies.

**Writing and Editing** - presentation skills and persuasive cross departmental written memos, emails and other internal communication keep an organization humming.

**Web Design** - Have understanding of User Experience (UX) Design and User Interface (UI) design.

**Computer Hardware** - Maintenance. Hardware configuration, Networking. Network configuration, security, WAN/LAN, DNS, DHCP, debugging.

**Programming**- capable of using basic JAVA, HTML/CSS, and Python

## **REFERENCE**

### **Reynaldo Domingo Jr.**

Credit Agricole

Corporate and Investment Bank

Manager

Singapore, Singapore

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### **Sab Enaje Laguda**

Pasig Catholic College

Professor IT/ICT Coordinator / ICT Head

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