



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Deliman, Quezon City, 1100
Tel Nos. 929-6626 to 29; 929-6633 to 35
926-7041 to 43; 929-6252: 929-1669

MEMORANDUM

FOR : The DIVISION CHIEF
Accounting Division

FROM : The INTERIM CHIEF
Supply Management Section (SMS), Property and Supplies Management Division

DATE : 10/28/2022

SUBJECT : DELIVERY REPORT

Respectfully forwarding pertinent documents for your perusal and use with the following details:

Mode of Procurement	:	<u>SHOPPING</u>	
End-user	:		
Supplier/Contractor	:	<u>ARESA OFFICE SUPPLIES AND EQUIPMENT TRADING</u>	
Purchase Request (PR) No.	:	<u>PR009489</u>	
Purchase Order (PO)/Contract No.	:	<u>PO93949</u>	
Amount	:	<u>250,000.00</u>	
Date of Delivery (SMS date of receipt)	:	<u>10/28/2022</u>	
Sales Invoice (SI) No.	:	<u>INV00098</u>	Date : <u>10/28/2022</u>
Delivery Receipt (DR) No.	:	<u>DR2022000462</u>	Date : <u>10/28/2022</u>
Inspection and Acceptance (IAR) No.	:	<u>DR2022000462</u>	Date : <u>10/28/2022</u>

Thank you.

ANNA GENALIN D. PAPINA, MSSES, DPA