

Mode of Procurement

Supplier/Contractor

End-user

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES ADMINISTRATIVE SERVICE PROPERTY AND SUPPLY MANAGEMENT DIVISION, SUPPLY MANAGEMENT SECTION

INSPECTION AND ACCEPTANCE REPORT

No.

:

Date (served) of Notice to Proceed Date of Delivery (SMS date of reco Purchase Request (PR) No. Purchase Order (PO)/Contract No	eipt)	: : :		
Amount Sales Invoice (SI) No. Delivery Receipt (DR) No. Note		: : :	Date : Date :	
Item No.	Unit	Description		Quantity
INSPECTION			ACCEPTANCE	
Date Inspected: Inspected, verified, and found in order as to quantity and specifications			Date Received: Complete Partial (pls. specify quantity)	
			ANNA GENALIN D. PAPINA, MSES,DPA	
Inspection Officer/Inspection Committee			Interim Chief, SMS-PSMD	
	Chairn	nan, Inspection an	d Pre-Acceptance Committee	