CARLO S. UNTALAN

https://carlo121603.github.io/CSUPortfolio/

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PROFILE SUMMARY

Motivated fresh IT graduate with hands-on experience as a Software Developer, aiming to start a career in IT where I can apply my technical knowledge, adaptability, and strong interest in learning new technologies to support organizational goals.

WORK EXPERIENCE

Software Developer Intern | Neuralcore, Biñan Laguna   **Jan 2025 – May 2025**

- Populated and optimized Rising Sun's website with 180+ products (names, images, sizes) and made it mobile responsive using PHP, MySQL, JavaScript, CSS, Bootstrap.
- Developed a dynamic admin portal for EBI's website using PHP, MySQL, JavaScript, Bootstrap, enabling real-time management of Career and Bulletin sub-navigation menus for faster content updates.
- Integrated product data into StandPro's inquiry viewer, ensuring accurate retrieval of client and quotation details for the sales team.
- Co-developed an HRIS system with AJAX for employee and payroll management. Implemented modules for employee handling and payroll processing with logs and run features.

CAPSTONE PROJECT

Online Lending Platform for G&B Finance Inc. | STI College, Santa Rosa

- Developed a loan management platform with admin and user dashboards using WordPress and Elementor.
- Enabled loan application tracking for 50+ customers, automating key processes such as collection prioritization, file management, loan restructuring, and report generation, reducing manual paperwork.

EDUCATION

- **Bachelor of Science in Information Technology**   **Sep 2021 – July 2025**
  STI College, Santa Rosa
  Cum Laude (Cumulative GWA 1.38)
  Dean's Honors List (GWA 1.39 | 2023 -2024)

SKILLS

- Technical Skills: HTML, CSS, JavaScript, PHP, MySQL, Bootstrap, Java (OOP), Git &Github
- Soft Skills: Problem Solving & Critical Thinking, Good Communication, Active Listening, Good Attention to Detail, Adaptability & Willingness to Learn