Carlo S. Untalan

🔗 https://carlo121603.github.io/CSUPortfolio/

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OBJECTIVE

Motivated fresh IT graduate with hands-on experience as a Software Developer Intern, aiming to start a career in IT where I can apply my technical knowledge, adaptability, and strong interest in learning new technologies to support organizational goals.

EXPERIENCE

Software Developer Intern (500 Hours)|January2025 - May2025

Neuralcore

- Populated and optimized **Rising Sun's** website with **180+ products** (names, images, sizes) and made it m**obile-responsive** using **PHP, MySQL, JavaScript, CSS, Bootstrap.**
- Developed a dynamic **admin portal** for **EBI's website** using **PHP, MySQL, JavaScript, Bootstrap**, enabling **real-time management** of Career and Bulletin sub-navigation menus for **faster content updates**.
- Integrated product data into **StandPro's inquiry viewer**, ensuring **accurate retrieval** of client and quotation details for the sales team.
- Co-developed an **HRIS system** with **AJAX** for employee management, attendance tracking, and performance evaluation, collaborating closely with another developer from start to deployment.

Online Lending Platform for G&B Finance Inc. (Capstone Project)

- Developed a **loan management platform** with admin and user dashboards using **WordPress** and **Elementor**.
- Enabled loan application tracking for **50+ customers**, automating key processes such as **collection prioritization, file management, loan restructuring, and report generation, reducing manual paperwork**.

EDUCATION

Bachelor of Science in Information Technology | September 2021 - July 2025

STI College Santa Rosa

- Cum Laude (Cumulative GWA 1.38)
- Dean's Honors List (GWA of 1.39 | 2023-2024)

Certifications

- Award of Course Completion in Java Foundation Oracle Academy
- Award of Course Completion in System Administration Linux Professional Institute

SKILLS

- HTML
- CSS
- JavaScript
- PHP
- MySQL
- Bootstrap

- Object-Oriented Programming (Java)
- GitHub
- Responsive Web Design
- Problem-Solving & Critical Thinking
- Good Communication Skills
- Active Listening

- Good Attention to Detail
- Adaptability and Willingness to Learn