

# CARLO S. UNTALAN

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## OBJECTIVE:

Self motivated and a team player seeking for a position in the field of information technology where I can enhance my knowledge, skills, and grow together with the organization in success.

## EDUCATION

**STI College Santa Rosa** | 2021 - Present  
Bachelor of Science in Information Technology

**Jesus the Exalted Name School** | 2019 - 2021 STEM  
Award(s): With Honors, 2020 - 2021

**Aplaya National Highschool Annex I - APEX**  
2015 – 2019 | High School Diploma

## TECHNICAL SKILLS

- Experienced in OOP programming with java, c#, and python
- Knowledgeable in web development (HTML, CSS, JavaScript)
- Experienced in using CMS (Wordpress) to create a website
- Knowledgeable in using VS Code as a development tool
- Basic understanding of CRUD operations using PHP and MySQL

## SOFT SKILLS

- Strong interpersonal and communication skills, with a focus on active listening and effective collaboration
- Motivated and always willing to learn new things.
- Ability to face different problems and act professionally to solve them
- Ability to prioritize tasks effectively, meet strict deadlines, and deliver high-quality results in fast-paced environments

## EXPERIENCE

### Online Lending Platform for G&B Finance Inc. (Capstone Project)

#### Features:

Front-End:  
Landing Page, Home Page, About Page, Contact Page, FAQs Page, Registration Page, Log in Page, Chat Module

#### User:

Account Page:

- Loan Status
  - Loan Amount
  - Payment Dates (Past & Future)
- Application Form Page, Communication Management Module,

#### Admin:

Admin Dashboard, Collection Prioritization Module, File Management Module, Loan Restructuring Module, Report Generation Module, Borrower's Profile Monitoring Module,

### Work Immersion | Mobile Application Developer

Creotec Philippines Incorporated - Biñan, Laguna  
2021, Technical Group, IT Department

- ◆ **Arithmetic Calculator:** Developed a simple calculator application using MIT App Inventor, enabling users to perform basic mathematical operations.
- ◆ **BMI Calculator:** Created a BMI calculator that computes and categorizes employees' BMI (underweight, normal, overweight, obese), providing personalized health insights.
- ◆ **Payroll Calculator:** Built a payroll application that automates calculations of basic salary, overtime pay, premiums, and deductions.
- ◆ **Employee Monitoring System:** Developed an employee monitoring system that tracks attendance, health status, and compliance with company requirements. Enhancing management oversight and ensuring timely action on employee needs.