

Carlo Munoz

Brooklyn, NY | (347)-990-4820 | carloblvd@gmail.com | [E-Portfolio](#) | [LinkedIn](#) | [GitHub](#)

EXPERIENCE

Sales Operational Coordinator

Nov 2024 - Jan 2026

Whisper Windows

- Managed inbound client inquiries across phone, email, and text, serving as the main point of contact and ensuring smooth communication throughout the sales process
- Prepared and sent contracts, estimates, and invoices, supporting deal progression and maintaining accurate documentation
- Coordinated order fulfillment with warehouse teams, overseeing client orders from processing to completion
- Scheduled and managed installations, ensuring timely execution and a seamless client experience

Freelance Frontend Developer

Nov 2023 - Nov 2024

Self Employed

- Delivered professional websites and components using HTML5, CSS3 (+ SCSS, BEM), JavaScript and React best practices
- Improved website performance by compressing, caching and lazy loading images and components
- Included SEO, responsive, multi-platform and hosting support, enabling their website to be used by any browser or device in the world

Frontend Developer Internship

Mar 2023 - Nov 2023

Frontend Simplified

- Transformed a completely static HTML, CSS, JavaScript and React single page application into an interactive user interface using animations, transitions and carousels
- Processed API requests with Axios to dynamically represent data from a cloud server and represented it through skeleton loading states, pagination and dynamic routing
- Utilized Git version control and the GitHub interface to work and thrive in a virtual and collaborative team environment

Restaurant Manager

Jun 2021 - May

2023

Original La Stazione

- Streamlined operations and reduced labor costs by 30% through the implementation of new workflows and processes
- Developed and implemented strategies to increase customer satisfaction, resulting in a 50% increase in repeat customers

PROJECTS

NYC Happy Hour Bar Directory | [Website](#) | [GitHub](#)

HTML, CSS, JavaScript, React.js, Firebase

- I've developed a web application with user accounts that allows over 100 users to filter bars by neighborhood, borough, and specials offered.

NFT Marketplace | [Website](#) | [GitHub](#)

HTML, CSS, JavaScript, React.js

- Users have the freedom to explore various NFTs and creators, showcasing comprehensive details like pricing, follower statistics, and the option to filter based on various criteria.

EDUCATION

Frontend Simplified Bootcamp

Sep 2023

NYC, NY

Web Application Development

- Classes: HTML, CSS, JavaScript, React, TypeScript, Backend Development, Data Structures & Algorithms
- Leadership: Support Technician to 200+ students

SUNY New Paltz

May 2021

NEW PALTZ, NY

Introduction to Computer Science

- Completed first two years of general education classes

OTHER

- **Languages:** HTML, CSS (+SCSS), JavaScript, React
- **Technical Skills:** Git, Adobe Photoshop, Adobe Illustrator, Adobe After Effect, Google Suite