

# Carlos Henrique Krüger

MBA&E Master of Business Administration and Engineering  
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## Personal Data

Date of Birth: 05.10.1974 - in Rio de Janeiro, Brazil  
Birth Name : Carlos Henrique Soares de Moraes  
Citizenship: Brazilian - German  
Marital status: Married  
Married Name: Carlos Henrique Krüger

## Work Experience

**04.2021 - until now**

### **Administrator in the Administration Section of the State Hamburg** State of Hamburg

- Controlling and reporting by means of SAP/RVP as well as internal budgetary allocations and, if necessary, account auditing (prevention of corruption)
- Changes of special use in lease and facility contracts/accounting with geo-information reference/analysis
- Basic clarification on questions of contract, tenancy, and lease law
- Calculation of fee charges, leases, rents, and property value reductions
- Contact person for RC (resource control) for all IT questions and equipment for all MR employees (home office, licenses, IT procedures, Corona, etc.)

**01.2019 – 05.2020**

### **Trading Accounting & Settlement Finance**

#### Vattenfall Energy Trading GmbH (through HAYS outsourced)

- Reconciliation of orders in SAP using Endur and **Pivot table**
- Billing according to EFET of Standard Commodity Transactions (natural gas / electricity / certificates)
- Settlement of swing fees / excess quantities / network usage / storage fee / neg. Electricity prices
- Invoice Verification, Correction, and entry
- Settlement of transactions.
- Create, review and book the Nettings
- Monthly closing
- Optimization and harmonization of reports and request
- Continuous development of reporting, key figures and processes
- Participation in special projects in day-to-day business
- Take on further activities in Accounts Payable and collaboration on accounting projects
- Maintenance of master data in SAP SD & MM and user of SAP FI
- Proactive communication and interaction with the trading department
- Control of delivery management of trading transactions, domestic and foreign counterparts
- Creation of deviation analyzes and special evaluations (using Pivot tables)

**04.2018 – 09.2018**

### **Business Process Manager – Supply Chain Management** **(SAP Module MM/MM/QM) [Entry level Position]**

#### UNITED GRINDING Group

- Support in conceptual preparation and implementation of new requirements for the business process (Projects and Change Requests)
- Support for organizational change management in SAP process related projects
- Support in the implementation of customizing, functional and integration tests
- Support in the implementation and continuous development of SAP processes in alignment with the business
- Support in harmonization and optimization of corporate SAP processes in the area of corporate supply chain
- Integrative, cross-interface collaboration with other project teams and departments
- Reinforcement for support of requirements for the productive sites

09.2014 – 04.2015

### **Process and Systems Analyst**

Oldenburg- Portugiesische Dampfschiffs Reederei GmbH - Hamburg

- Analyze, Planning, Consulting and Optimizing processes of European agencies network
- Direct support of systems problems (Softship ERP)
- Supporting the development and the optimization of new / existing Processes and applications
- Experience with Export documentation
- Further development of the strategic customer's business base
- Ensure the excellent connection and communication between customers, operational department and agency network in Europe
- Developing / keeping / stronger the strategic relationships with national and international customers, suppliers and Partners
- Supervising the processes keeping focus on continuous improvement

07.2013 - 12.2013

### **Internship Logistics Department**

DEK – Deutsche Extrakt Kaffee GmbH - Berlin

- Strategic Purchasing and Production Planning (using SAP System MM, PP)
- Assistance in analyzing purchases and new suppliers
- Identifying and qualifying suppliers in order to achieve overall cost goals and business strategy
- Support to look for alternative suppliers
- Control of the production doing the necessary adjustments and planning

02.2013 – 05.2013

### **Assistant Logistics Expedition and Transport Management**

MATTHIES GmbH – Berlin (through outsourcing company)

- Supervision of order picking and dispatch reservations - Supervision of Warehouse work
- Coordination of the packaging, labeling and shipping different kinds of smoked meat (for different states in Germany and Europe)
- Operation of hand-held scanners, packaging and shipping
- Goods inspection and review the goods documentation

09.2012 – 11.2012

### **Production Assistant (Productions Process Logistics) - Temporary Worker**

DEK – Deutsche Extrakt Kaffee GmbH - Berlin - (through outsourcing company)

- Supervision of the packaging process (coffee powder and liquid coffee)
- Supervision and controlling of the production process (SAP System CO, PP)

05.2011 - 11.2011

### **Logistics Operation Assistant (Operations Department)**

DACHSER Intelligent Logistics - Berlin Schönefeld (through outsourcing company)

- Support to the Management (Operations Department)
- Supervision of Picking, Crossdocking, inbound and outbound logistics
- Support the supervision of the warehouse and the cooled warehouse

06.2008 - 06.2010

### **Sales/Marketing Manager and Director's Assistant (International Real Estate)**

Paradise Properties Inc. - Brazil

*as Director Assistant, (American Director):*

- Doing Presentation
- Evaluation and Analysis
- Event Management, schedule coordination, Calendar Care
- Statistic, Evaluations and Reports
- Communication with Prime Customers and Business Partners

*as Sales/Marketing Manager:*

- International Brokers Coaching/motivating and training
- Negotiation with customers from all the world
- Elaboration of Sales Contracts, Sales Negotiations (general and Contract Clause)
- Developing Marketing/Sales Strategy and open new markets
- Development and maintenance of National and International customer relationship
- Development of strategic partnership with Constructors, other Real Estate Agencies and freelancer brokers
- National and International Strategic Marketing.

01.2000 - 12.2007

## **Bank, Insurance and Private Pension**

### ***Position after promotion: Master Consultant and team leader***

Bradesco Vida e Previdência - Brazil

- Training/motivating/ coaching team members in Private pension and insurance products
- Controlling of sales and quality of sales
- Creating strategies to get the goal and Administrative works
- Planning/review of Marketing/Sales strategy
- Preparation of special analyzes to profitability coefficient
- Development and optimization of existing controlling

11.1998 - 12.1999

## **Support Analyst**

Baneb Point (Data Processing Center) - Brazil

- Support Windows, Home-banking, Net-banking, for Hardware and Software (Business and private customers)
- Network and Browsers configuration and installation
- Consulting, quality and customer service.

01.1997 - 10.1998

## **Team leader – responsible for 10 people**

Ansett Technology (Brazil)

- Operation and administration of computer security system control
- Maintenance of computers, sensors, cameras...

11.1995-12.1996

## **Computer teacher**

Real & Dados Informática (Brazil)

- Installation of programs, configuration and maintenance of computers
- support the installation and maintenance of computer network

01.1995 / 10.1995

## **Electrotechnic internship**

Compufik Maintenance of Computer, Printers and Screens (Brazil)

01.1994 - 10.1994

## **Electrotechnic internship**

Regisdata Equipamentos de Controle – Brazil

## **Education**

### **University**

01.2013 - 06.2014

Hochschule für Technik und Wirtschaft (HTW) - Berlin

### **MBA&E – Master in Business Administration and Engineering**

**Thesis Theme:** The Brazil Supply Chain Management of German Car Manufacturers focused on OEM (Original Equipment Manufacturers) and Business.

**SHORT EXPLANATION:** Through the Business perspective, identify the losses caused by the bottlenecks in Brazilian's Supply Chain even with the accuracy, efficiency and effectiveness of the German production model.

**Graduation:** Master of Business Administration and Engineering

01.2005 / 05.2010

UNICENID / FCGB – Faculdade de Ciências Gerenciais – Lusófona Group - Brazil

### **Administration with focus on Logistics**

**Graduation:** Bachelor

### **High school**

01.1989 - 12.1993

Luiz Pinto de Carvalho Technic High school - Brazil

### **Technic Specialization – Electrotechnic**

## **IT experience**

**Logic Programming, C#, Visual Studio, SQL - Basic**

**MS Project – Basic**

**Softship ERP - Shipping Software – Advanced**

**Windows and Microsoft Office – Advanced**

**PRINCE2®: Foundation & Practitioner (5Tage) – with certification - Foundation & Practitioner**

**SAP R/3 Basic Course: PP - (Including MM, CO), MM, SD, CO, LES: (including SD, FI, CO, MM, PP): (Duration 9 Weeks):** SAP SCM500 Processes of external procurement (MM), Project week (Practical simulation and training for daily work in companies) for SAP SCM500, SAP SCM600 Processes in Sales and Distribution (SD), Practical simulation and training for daily work in companies for SAP SCM600, Foundation Level, **Certification: C\_UCFL\_15.**

**SAP Key User Material Management (MM) with SAP user certification: (Duration 11 Weeks):** SAP SCM520 Procurement topics, Master data for purchasing, sources of supply and conditions, procurement sources, optimized purchasing process, document approval process, special procurement processes, supplier evaluation, further selected topics, integrated procurement scenarios (optional chapter), Project week (Practical simulation and training for daily work in companies) for SAP SCM520, Preparation for certification, **Certification: C\_UCMM\_15.**

**SAP-Key User- Sales and Distribution (SD) With SAP user certification: (DURATION 6 WEEKS):** SAP SCM605 Sales, SAP SCM620 Pricing, Project week (Practical simulation and training for daily work in companies) for SAP SCM605 & SAP SCM620, **CERTIFICATION: C\_UCSD\_15.**

**Theme:** Customer master data, material master data, customer material information Master data, Order entry and others schedule lines, Inconsistent Protocol, Position Type, document entry in sales process, Distribution, Billing, Document flow (status), Sales Documents, Stock, Claims management, Checking mechanisms of Pricing, Availability check, Termination.

**SAP Consultant in Procurement (MM): (DURATION 8 WEEKS):** SAP SCM550 Cross Customizing in MM, SAP SCM515 Audit, SAP SCM510 Inventory Management, Solution Manager (Case Study), Project week (Practical simulation and training for daily work in companies) for SAP Consultant, Certification: SAP Consultant with SAP Associate, Consultant Certification (Procurement).

#### **Programming:**

- 01.2020 - Python Absolut Beginner – Microsoft Certificate (using Jupyter Notebook and Spyder)
- 02.2020 – Introd. to Python: Fundamentals – Microsoft Certificate (using Jupyter Notebook and Spyder)
- 03.2020 - Logic and Computational Thinking – Microsoft Certificate
- 04.2020 - Designing a Technical Solution – (Basic of: HTML 5, CSS)[GuitHub Basic]
- 05.2020 - Building Interactive Prototypes using JavaScript – (Basic of: JavaScript) [GuitHub Basic]
- 06.2020 - Introduction to NodeJS – (Using NodeJS, Express.js [framework] and MongoDB)
- 07.2020 - Algorithms: Design & Analysis
- 08.2020 - 11.2020 - Python from Zero to Hero (Udemy online - using Jupyter Notebook and Spyder)
- 2.2020 – 05.2021 – Python for Machine Learning & Data Science - Udemy

#### **Languages**

**German** (Very good), **English** (Fluent), **Spanish** (Fluent), **Portuguese** (Mother language)

#### **Further Information**

- 05-2015 bis 06-2016 searching for a job. 07.2016 bis 02.2017 SAP Course.
- Since 02.01.2020 I am learning programming by myself. The computer language I am learning is Python.

#### **Interests**

Programming has become my great passion. I have been learning how to program by myself since January 2nd, 2020. My goal is to become a **Python Expert** and also master **Java** and **C ++**.

Particularly when it is about IT and technology, I am willing to learn, I am very curious and open to new things. I mean, I help shape changes constructively and am ready to master unknown challenges. In addition, I am ready to acquire new knowledge and to familiarize myself with innovative systems and methods.



Hamburg, March 6, 2024.