

## **JAN IVAN F. REÑA**

*Sitio Bonbon, Salong, Calapan City*

Cellphone Number/s: 0920 648 4414/0966 550 0143

Email Address: [ivanfamatigarena@gmail.com](mailto:ivanfamatigarena@gmail.com)



### **CAREER OBJECTIVES**

---

I am seeking for a company wherein I can make use of my skills and experiences towards its betterment and more effective service rendering.

### **PERSONAL INFORMATION**

---

**Date of Birth:** 21 April 1999

**Age:** 21 years old

**Mother's Name:** Hanny F. Reña

**Father's Name:** Fernando Q. Reña

**Religion:** Roman Catholic

**Civil Status:** Single

**Place of Birth:** Balogo, Calatrava, Romblon

**Position Desired:** Content Creator

**Occupation:** Tricycle Driver

**Father's Name:** Utility Worker

### **EDUCATIONAL ATTAINMENT**

---

#### **Tertiary Education**

**College:** Mindoro State College of Agriculture and Technology – Calapan City Campus

**Degree:** Bachelor of Arts in English Language

**Address:** Masipit, Calapan City, Oriental Mindoro

**Year Graduated:** 2020

**Honors Received:** Cum Laude

#### **Secondary Education**

**School:** Oriental Mindoro National High School

**Address:** San Vicente, Calapan City, Oriental Mindoro

**Year Graduated:** 2015

**Honors Received:** Journalistic Excellence Awardee

#### **Elementary Education**

**School:** Salong Elementary School

**Address:** Brgy. Salong, Calapan City, Oriental Mindoro

**Year Graduated:** 2011

**Honors Received:** Class Valedictorian

## WORK EXPERIENCE

### **Part-time Content Creator/Writer**

Move English

May 2018-June 2018

### **Social Media Manager**

Office of Cong. Reynaldo Umali

February 2019-May 2019

## TECHNICAL SKILLS

- Article Writing
- Blogging
- Photo Editing
- Microsoft Word

## PERSONAL SKILLS

- Excellent in oral and written communication
- Willing to explore and learn new things
- Can create and share viable ideas
- Can work independently or with a team

## CHARACTER REFERENCES

### **JOYCE M. MARANAN**

Adviser, The BUILDERS/PANDAYAN

Official Student Publication of MinSCAT-Calapan City Campus

Masipit, Calapan City, Oriental Mindoro

0917 586 2494

### **SHIRLEY MANALO**

Teacher, Oriental Mindoro National High School

San Vicente, Calapan City, Oriental Mindoro

0977 850 4094

- Communications - Related

- Speaks fluently

- has a youtube channel

- Part-time writer in Move English

- Topic - insurance /

- Social Media Writer for a politician