

**TAMARAW  
TECHNOHUB****Evaluation Form**

Agent	Nic Orlyn Mercado
Campaign	Cold calls / Paramount
Assessment Period	Employment Period
Purpose of Evaluation	Appraisal

HPS	%
4	100

Category	Description	Weight	Actual Grade	%	Comments
Cognitive Skills	Shows knowledge, mastery, technicality, and comprehension of the campaign.	20	4	100%	Nic is, without a doubt, one of the best cold callers we have right now. He already has vast experience with numerous types of cold calling projects and consistently produces great outcomes.
Communication skills	Includes establishing rapport, active listening, fluency, vocabulary, and grammar. Articulate, Energy, and Clarity. Avoids vernacular language. Thoroughness and	20	4	100%	With his expertise in the cold calling profession, he has already established a broad vocabulary and the great communication skills required to succeed in the industry.
Productivity	Sales output per campaign/Finishes the task in the given time.	20	4	100%	When it comes to production, Nic consistently exceeds his client's expectations. He is one of the most excellent appointment setters in the company and always completes the work assigned to him properly.
Attitude	Towards co-workers, customers, and the work itself	20	4	100%	Nic has a positive attitude toward both his coworkers and his job. He never had a disagreement with his coworkers and always maintained a pleasant attitude.
Punctuality	Attendance record	20	3.5	88%	Nic had some absences, but they were all voluntary because we didn't have any work to give to him, and he occasionally got sick.
				98%	Advanced

**Final Recommendation**

<input type="checkbox"/> Probationary	Other Remarks/Recommended Action Items: I recommend that Nic earn a slight raise in his base pay because he is one of the few tenured agents in our agent pool and also based on his performance.
<input type="checkbox"/> Extended Training Period (specify details)	
<input type="checkbox"/> Extended Probationary Period (s.d)	
<input type="checkbox"/> Regularization	
<input checked="" type="checkbox"/> Appraisal	
<input type="checkbox"/> Retention	
<input type="checkbox"/> Termination	

Prepared by:	Verified by:
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**Approved by:**Francis Antoni C. Cacha  
Managing Director