LETTER OF RESIGNATION

Nic Orlyn Gutierrez Mercado

Bayanan 2, Calapan City, Oriental Mindoro 5200

Tamaraw Technohub

4th floor, Megalife Bldg., Oriental Mindoro 5200

Dear Ma'am/Sir '

I am writing to inform you of my resignation from Call Center Associate at Tamaraw Technohub effective from this day until November 5, 2022.

I have decided to return to school, most importantly at this time, where the month of November will be very busy for me, especially that I was informed by my professor that he will require us to have face to face classes for him every Thursday for us to conduct a seminar. Also, we will hold our midterm examination this month. While it has been a difficult decision for me to leave Tamaraw Technohub, I feel that an advanced degree will allow me to deepen my understanding of the field and expand my career prospects.

I can't thank you enough for providing tremendous support over these past few months. Because of your mentorship, I have discovered a passion that I will carry with me far into the future.

I'm especially thankful for the opportunity I've had to build professional network within our industry. I sincerely hope that you and I can work together in the future.

Please let me know how I may be of assistance in training my replacement. I am here to help make the transition as smooth as possible for you and the team.

Sincerely,

Nic Orlyn G. Mercado Call Center Associate

Diana Lyn LimRush Buy Team Leader

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