

The Assistant Chief IT/IMD/R&D,  
Planning & Development Department,  
GoAJ&K, Muzaffarabad.

**Subject: Two Days Casual Leave on 16-17 November, 2023**

It is submitted that due to some personal engagements the undersigned is unable to attend the office on the above mentioned dates. It is, therefore, requested that two days casual leave may please be sanctioned in favor of undersigned please.

 15/11/23

**Muneeb Sheraz  
(Enumerator IT/R&D)**


Recommended for approval please.

The Chief (IT/IMD)

 15/11/23

OK

AC/(IT)

 15.11.23

Asst.

 15/11