


The Assistant Chief,
IT & IMD Section, GoAJ&K,
Planning & Development Department,

Subject: Application for Half Day Casual Leave on 04-12-2023

It is submitted that due to bad health condition of my little child. Therefore, it is requested that half day leave (after noon) may please be sanctioned in my favor, please.

Sincerely yours,




04-12-2023

Abdul Shakoor, SG
IT&IMD Section, P&DD

Approved.

Pl. enter in L.R.

Asst



04/12/23