Subject: 01 Day Casual Leave on November 10, 2023

It is submitted that due to some personal engagements, the undersigned has to travel to Islamabad on November 10, 2023 and therefore, will be unable to attend the office. Hence, it is requested to kindly sanction 01-day casual leave on abovementioned day in favour

of undersigned with permission to leave the duty station, please.

Planning Officer (IT)

1 8/1.23