The Assistant Chief,

IT & IMD Section,

Planning & Development Department,

Subject:

Application for Half Day Leave on 24-08-2023

It is stated that due to some personal engagements, kindly approve half day leave in my favor.

Sincerely yours,

Abdul Shakoor, SG,
IT&IMD Section, P&DD

Recomended for approval please.

The Chief/IT/IMD

A\$\frac{1}{24.8.23}

24 . 8.23

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