

To,

The Medical Superintendent Sd,
T.H.G Hospital
Abbaspur AJK.

Subject:

Casual leaves 03 days
(19/12/23 To 21/12/23)

Respected Madam.

It is stated that I have
an urgent piece of work at home.
Kindly grant me permission to avail
03 Casual leaves dated from 19/12/23.
To 21/12/23.

I shall be very thankful
to you for this act of kindness.

Yours obediently
Nazra Bashir
Nursing officer.

T.H.G Hospital
Abbaspur AJK.

Dated: 19/12/23

→ 20/12

E → Shumaila
24hrs

21/12 →

E → Zeba 24hrs.

2 days only
20/21
⇒ Allow
c - leave
or 20/12/23
20/12/23
2 days
shortage of
staff.
11 ward
21/12