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The Assistant Chief,  
IT & IMD Section, GoAJ&K,  
Planning & Development Department,

**Subject: Application for One Day Casual Leave on 28-08-2023**

It is submitted that due to some personal engagements the applicant will not be able to attend the office on 28-08-2023. Therefore, it is requested that one day casual leave may please be sanctioned in favor of applicant, please.


*Sincerely yours,*

  
25-08-23

Abdul Shakoor, SG  
IT&IMD Section, P&DD

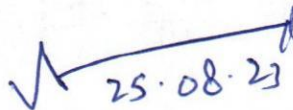
Recommended for approval please.


The Chief/(IT/IMD)

  
25.08.2023

A/C

OK

  
25.08.23

  
25.08.23

PO (IT)