



# Summary of Completed Academic Activity

31-AUG-09

Student ID/Name: 785497027 LAZO, CARLOS J

Reporting Terms: ??? to E09

Class: EN

Major: ND

Grade Mode: T

Advisor:

## Summary of Previously Completed Academic Activity

Term	Course Num	Crdt(s)	Grade	Term	Course Num	Crdt(s)	Grade	Term	Course Num	Crdt(s)	Grade	Term	Course Num	Crdt(s)	Grade	Term	Course Num	Crdt(s)	Grade
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## Summary of Recently Completed Academic Activity

Term	Course Num	Course Title	Instructor	Crdt(s)	Grade	Term	Course Num	Course Title	Instructor	Crdt(s)	Grade
E09	ECE 506 191	INTRO TO LOCL & WD AREA	Gannon, T F	CS	3	A					

Project(s):

Graduate Student GPA: 4

Current Grading Period E09:

S. Crdt(s): 3 CEU(s): 0

Semester:	Attempted: 3	Passed: 3	Earned: 3	Qual Pnt: 12	QPA: 4.00
Cumulative:	Attempted: 3	Passed: 3	Earned: 3	Qual Pnt: 12	QPA: 4

Worcester Polytechnic Institute  
Office of the Registrar  
100 Institute Rd  
Worcester, MA 01609-2280  
(508) 831-5211  
registrar@wpi.edu

Converting units to credit hours  
(semester hours):  
1/3 unit = 3 credit hours  
1/6 unit = 1.5 credit hours  
1/9 unit = 1 credit hour

Unacceptable work in the undergraduate program is not recorded.

A	or AD/DIST	Acceptable With Distinction
B, C or AC		Acceptable
SP		An interim grade for qualifying projects
I		indicating satisfactory progress during the respective term.
NAC		Indicates incomplete
CR		Indicates that the student did not perform satisfactorily on a project or independent study.
L		Indicates transfer credit
N		Advanced Placement or course waived, no substitution required
AT		Indicates course not required for degree
S		Satisfactory
? or Q		Grade not on file

The traditional 4.0 grading system of A, B, C, D, F applies to all students at the graduate level.

DEF: Indicates that the work is continuing and a grade will be assigned upon completion.  
AU: Audit  
AT: Attended (used to show participation in College sponsored programs)  
S: Satisfactory  
W: Withdrawn

## Account Detail for Term

Carlos J. Lazo  
Sep 08, 2009 10:06 am

 **Scroll down to the very bottom of this page** to see your true account balance, including anticipated financial aid.

**201001 Fall 2009 Term Detail**

Detail Code	Description	Charge	Payment	Balance
TEVE	Tuition - Evening Graduate	\$3,363.00		
	<b>Net Term Balance</b>			\$3,363.00
	<b>Net Balance for Other Terms:</b>			\$0.00
	<b>Account Balance:</b>			\$3,363.00
	<b>Current Amount Due as of Sep 08, 2009:</b>			\$3,363.00



No pending financial aid exists on your record for the selected term.

**Authorized Financial Aid as of Sep 08, 2009**

Account Balance net of Authorized Financial Aid: \$3,363.00



No pending financial aid exists on your record for the selected term.

**Memos as of Sep 08, 2009**

Account Balance net of Authorized Financial Aid and Memos: \$3,363.00

**RELEASE: 7.4.0.1**

Hello, Carlos Lazo. We have [recommendations](#) for you. ([Not Carlos?](#))FREE 2-Day Shipping on college essentials  
Sponsored by Canon Printers[Carlos's Amazon.com](#)[Today's Deals](#)[Gifts & Wish Lists](#)[Gift Cards](#)[Your Account](#)[Help](#)[Shop All Departments](#)Search [Cart](#)[Wish List](#)[Your Account](#) > [Where's My Stuff?](#) > [Order Summary](#)**When will your items arrive?****Shipment #1:** 1 item - delivery estimate: September 9, 2009**Order Placed:** September 8, 2009**Amazon.com order number:** 002-1138808-7915446**Order Total:** \$123.62**Shipment #1: Shipping Soon**We are preparing these items for shipment and this portion of your order cannot be canceled or changed. Need information on [returning an item](#)?**Delivery estimate:** September 9, 2009 ([More about estimates](#))**Shipping Address:**Carlos Lazo  
19 Larkspur Court  
Nashua, NH 03062  
United States**Items Ordered**1 of: [Linear System Theory and Design \(Oxford Series in Electrical and Computer Engineering\)](#) [Hardcover]By: Chi-Tsong Chen  
Condition: New  
Sold by: Amazon.com, LLC**Price**

\$105.64

**Shipping Speed:**

One-Day Shipping

Item(s) Subtotal: \$105.64  
Shipping & Handling: \$17.98  
-----Total Before Tax: \$123.62  
Sales tax: \$0.00  
-----**Total for this Shipment: \$123.62**  
-----**Payment Information****Payment Method:**

Visa | Last digits: 8017

**Billing Address:**Carlos Lazo  
19 Larkspur Court  
Nashua, NH 03062  
United States[Need to print an invoice?](#)Item(s) Subtotal: \$105.64  
Shipping & Handling: \$17.98  
-----Total Before Tax: \$123.62  
Estimated Tax: \$0.00  
-----**Grand Total: \$123.62****Where's My Stuff?**

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Today is Tuesday, September 8, 2009.

## Tuition Assistance - Employee Data Entry

Completing a  
Degree This Term?☐ Yes ☒ NoDo you have  
a Bachelors?☒ Yes ☐ No

School State

Massachusetts

School

Worcester Polytechnic Inst

Field of  
Study:

Elec&amp;Comp Engrg

Enrolled Degree Level

Continuing  
Ed. ☐Masters ☐Certificate ☐Doctorate ☐Bachelors ☐LDP ☒

Course Number

ECE504

Course Name

ANALYSIS OF DETERM

Course Start Date (mm/dd/yy)

09/08/09

Lab Fees	Registration	Tuition	Text Books	Other Fees	Total**
\$	\$	\$ 3363.00	\$ 123.62	\$	\$ 3486.62

\*\* These amounts are subject to adjustment prior to reimbursement per MDP2291 guidelines.

The following 4 questions need to be answered in order to determine the taxability of your tuition reimbursement. Remember, the employee is ultimately responsible for any and all tax assessed by the Internal Revenue Service concerning this course.

You should answer these questions honestly since any answers that are not found truthful may result in a fine with any accrued interest and other penalties.

1.) Is the course required to meet the minimum educational requirements of your position?

Yes ☐No ☒

2.) Is the course part of a degree program that will lead to qualifying you in a new trade or business?

Yes ☐No ☒

3.) Does the course maintain or improve skills required to do your present work?

Yes ☒No ☐

4.) Is the course required by the company or by law to enable you to maintain your present salary, status, or job?

Yes ☒No ☐

I believe that my completion of the above course(s) will benefit both me and the Information and Electronic Warfare Systems. Therefore, I request the company pay the costs of this activity, in accordance with the following agreements.

1.) I agree to comply with all terms of the Tuition Assistance Directive MDP 22.91 (copies available on the web) that are in effect at the time of the reimbursement for this course.

2.) I agree that I will not be reimbursed for the full cost of this tuition: a.) if I drop the course prior to its completion: b.) if I fail to complete the course requirements: c.) if I receive less than a "C" or equivalent (satisfactory) grade in the undergraduate studies or maintain a "B" average for graduate studies. I further understand the receiving a grade of "D" or

## **TUITION REIMBURSEMENT INFORMATION**

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**Please read the below information on what is required to receive tuition reimbursement. Once you have all the required documents, please print and fill out page 2 of this form; and staple it as the front cover with all your receipts, grade report, etc. attached.**

Your reimbursement must include the following:

**Grade Report:** Original Grade Report or other proof of grade deemed acceptable by ETOD. (If submitting a Web-Based School Grade Report, your name and school name must be on report).

**Receipts:** Tuition/Fees – An itemized receipt showing breakdown of school costs. If credit card receipt is the receipt submitted, please attach either a copy of school's invoice showing itemized costs or documentation from the school's website showing breakdown of charges.

If you are in a Deferral Program, you must include a copy of the agreement in lieu of a receipt.

Textbook – An itemized receipt indicating textbooks were purchased. (Supplies, laptops, software are not reimbursable.)

Items NOT covered under Tuition Assistance:

Application Fee  
Community Service Fee  
Deferral Program Fee  
Education Service Fee  
Graduation Fee  
Late Fee  
Parking (decal or fee)  
Student Facility Fee  
Student Health Fee  
100% UMASS/Lowell Operating Fee (90% is Currently Covered)

If you have any questions, please contact one of the following:

**OG1 (legacy IEWS) - Joanne Lazzaro (603-885-9110) or Lisa Perry (603-885-9113)**

**Austin, TX and Mojave, CA - Georgina Toland at (512-929-2880)**

**Legacy NES employees at Greenlawn, NY, Wayne, NJ, Reston, VA or San Diego, CA – Lisa Lugo (631-262-8223)**

Thank you.

*Employee Training and Organizational Development*



