| Follow-Up Inspection Checklist | | | | | | | | |
|---|-------------|----|----|----------------------|-----------------------------------|---|--|--|
| (Revised 02/12/2025) | | | | | | | | |
| | C = Co | | | | | | | |
| NC = Not Compliant | | | | | | | | |
| NA = Not Assessed during this inspection | | | | | | | | |
| Rules Selected for the Follow-Up Inspection | С | NC | NA | Date to be corrected | Corrected During Inspection | Notes | | |
| R501-14-5(2)(a) The screening agent shall submit an application for an initial background screening no later than two weeks from the applicant becoming associated with the licensee. (b) The provider shall ensure an applicant is directly supervised until the office issues a conditional or eligible clearance determination, and the provider shall document how the individual remains supervised for the entirety of their supervised employment term before receiving a clearance determination | × | | | | | Original inspection note: Five employees had not received eligible clearance determinations and there was no documentations of the method of their supervision. This follow up inspection note: Good April 24, 2025 the licenser verified that the director of human resources insured that employees that required supervision had documented method of direct access supervision as required by rule. | | |
| R501-1-8(1) The licensee shall ensure: (a) the appearance & cleanliness of the building/grounds are maintained & free from health/fire hazards; (b) any appliances, plumbing, electrical, HVAC, and furnishings are maintained in operating order and in a clean and safe condition; (c) fire drills in non-outpatient programs are conducted at least quarterly and documented, including feedback regarding response time and process; (d) a phone that can be used to call 911 is always available on-site when clients are present; (e) bathroom facilities for staff and clients allow for individual privacy and afford reasonable accommodation based on gender identity; (f) each bathroom is properly equipped with toilet paper, paper towels or a dryer, and soap; (g) each bathroom is ventilated by mechanical means or equipped with a window that opens; (h) non-prescription medication, if stored on-site, is stored in original manufacturer's packaging together with the manufacturer's directions and warnings; and (i) prescription medication, if stored on-site, is stored in original pharmacy packaging or individual pharmacy bubble pack together with the pharmacy label, directions, and warnings. | > | 0 | | | | Original inspection note: A power outlet in the office next to the yoga room did not have a cover and electrical wires were exposed. This follow up inspection note: A not not possible on April 24, 2025 the licenser verified that the human resources director insured that all electrical outlets were covered and safe as required by rule. | | |

| | | _ | _ | | |
|--|----------|----------|---|----------------|--|
| R501-1-12(4) The licensee shall ensure that, the client, parent, or guardian signs and receives copies of the following agreements to be maintained as client records: (a) determination of eligibility; (b) fee agreement outlining costs of services including program, client, parent, or guardian responsibility for payment; and (c) signed consent for treatment that outlines: (i) rules of the program; (ii) expectations of clients, parents, and guardians; (iii) services to be provided; (iv) Medicaid number, insurance information, and identification of any other entities that are billed for the client's services; (v) client rights; and | 2 | | 0 | | Original inspection note: [IIII] the consents for treatment did not include licensing contact information. During the inspection, the provider developed a new form which incorporated the required information. This follow up inspection note: [III] on April 24, 2025 the license or verified that the director of human human resources Inc. licensing contact information into the consents for treatment as required by rule. [IIII] |
| (wi) licensing contact information. R501-1-16(1) The licensee shall ensure that each staff receives pre-serving training on the following topics before being left unsupervised and within 30-days of hire: (a) program policies, procedures and safe practices as outlined in Section R501-1-5; (b) program emergency preparedness, response, and recovery plan, including at least: (i) emergency procedures to instruct staff how to address incident reporting, continuity of care, transport, relocation, and client health and safety during natural disasters, extreme weather events, fire, utility or structural failures, or other unexpected disruptions to the program service; and (ii) instructions to staff regarding how to report and respond to significant criminal activity and significant medical emergencies; (c) CPR and First Aid; (d) client eligibility, emphasizing the behaviors and circumstances the program can safely manage; (e) staff involvement and responsibility in the intake, discharge, and unplanned discharge processes; (f) client rights; (g) supervision and ratios; (h) as applicable, medications management, storing, and administration; (i) as applicable, food handling as outlined in Subsection R501-1-10(3); (i) background checks; (k) prevention, signs and symptoms of abuse and neglect, including sexual abuse, and legal reporting requirements; (i) provider code of conduct as outlined in Rule 380-80; (m) non-discrimination policy in accordance with Section 268-2-109 that includes a prohibition of abuse, discrimination, and harassment based on sex, gender identity, or sexual orientation; (n) staff and client grievance procedures; (o) crisis intervention; (p) appropriate use of restraint and seclusion; (q) de-escalation techniques; (r) appropriate and inappropriate behaviors of clients; (t) appropriate and inappropriate behaviors of clients; (t) appropriate and inappropriate behaviors of clients; (t) appropriate and inappropriate staff responses to client behaviors; and | × | | | | Original inspection note: 1 employee did not sign multiple trainings within 30 days of hire and two required trainings had not been present to the employee. This follow up inspection note: 1 on April 24, 2025. The license are verified that the director of human resources insured that employees received pre-service training within 30 days of hire as required by rule. |
| RS01-1-16(2) The licensee shall ensure each staff completes the following training topics each year, based on the program's license date: (a) program policies, procedures and safe practices as outlined in Section RS01-1-4; (b) general provisions and applicable categorical licensing rule; (c) client eligibility, as outlined in Subsection RS01-1-6(1)(e), emphasizing the behaviors and circumstances the program can safely manage; (d) staff involvement and responsibility in the intake, discharge, and unplanned discharge processes; (e) provider code of conduct as outlined in Rule R380-80; (f) program plan for the prevention or control of infectious and communicable disease to include coordination with and following any guidance of the state or local health authorities, Center for Disease Control, and the department; (g) emergency procedures to instruct staff how to address incident reporting, continuity of care, transport, relocation, and client health and safety during natural disasters, extreme weather events, fire, utility or structural failures, or other unexpected disruptions to the program service; (h) program rules regarding firearms that does not conflict with constitutional or statutory rights regarding concealed weapons permits as described in Title 53, Chapter 5, Part 7, Concealed Firearms Act; (i) smoking rules in accordance with Title 26B, Chapter 7, Part 5, Regulation of Smoking, Tobacco Products, and Nicotine Products; (ii) how to manage clients who screen with elevated suicide risk levels; (k) general incident reporting; (iv) prevention, signs, and symptoms of abuse and neglect, including sexual abuse, and legal reporting requirements; (m) CPR and first aid; (n) if storing and administering medications, training required to administer medication and the process to be followed; (o) training to identify and address in a residential or congregate care program: (i) clients who pose a risk of violence; (ii) what constitutes contraband, possession of contraband, and how the program ensures restriction of c | | ∨ | | April 25, 2025 | Original inspection: Two employees did not sign multiple required annual trainings. This follow up inspection note: the license he was out of compliance with the rule by not ensuring that two employees had completed annual harassment training, and not ensuring one employee completed fire arms training each year. |