

# Siyuan (Caroline) Ge

London, ON • carolinesyge@gmail.com • (825) 431-5018 • [LinkedIn](#)

## EDUCATION

### UNIVERSITY OF WESTERN ONTARIO & IVEY BUSINESS SCHOOL

BSc in Computer Science & Ivey Honours Business Administration (HBA)

London, ON

Expected Graduation: April 2027

- Scholarship of Distinction - \$2500
- GPA: 3.7

## WORK EXPERIENCE

### ROYAL BANK OF CANADA (RBC)

Toronto, ON

Operations Analyst

May 2025-August 2025

- Spearheaded end-to-end design and launch of a centralized Jira intake process for a newly restructured business line, engaging 30+ stakeholders across strategy, technology, and operations to define requirements, map data flows, and deliver a scalable product.
- Created Figma mockups and workflow diagrams, and outlined user requirements to streamline intake and prioritization, accelerating operational visibility and reducing manual triage time.
- Presented MVP and pilot process to senior leadership and project teams, driving alignment and adoption across multiple teams ahead of launch.
- Built and iterated Tableau dashboards, 10+ Excel pivot models, and SQL analyses in an Agile environment, leveraging bi-weekly stand-ups to quantify credit adjudication automation FTE savings, visualize operational KPIs, and inform budget allocation decisions.
- Authored comprehensive GenAI governance and policies report to inform enterprise AI adoption.

### PRAIRIE PAYMENTS JOINT VENTURE (PPJV)

Calgary, AB

Internal Audit Intern

May 2024-December 2024

- Owned the end-to-end execution of operational audits, conducting audit test procedures, evaluating governance processes and controls, and identifying risks, resulting in 9 audit recommendations raised, 75%+ of which have been implemented by management to date.
- Applied process mapping and systems thinking to redesign, optimize, and document cross-functional workflows in Visio, improving compliance and process standardization.
- Delivered insights to senior management through structured reports and presentations, and authored formal process documents used to train BAs, driving adoption of recommended process changes.
- Delivered data-backed assurance and advisory services to multiple functions (Project Management, Strategic Sourcing, Finance, People & Culture, Image Clearing & Settlement, Client Services & Support), demonstrating agility and problem-solving skills amidst ambiguity.

## LEADERSHIP EXPERIENCE

### WESTERN FOUNDERS NETWORK (WFN)

London, ON

President

October 2023-Present

- Direct and execute the strategic vision for Western's largest business-tech club, leading 75+ executives across operations, marketing, partnerships, and events to deliver 15+ high-impact initiatives for 400+ members.
- Developed and implemented frameworks for internal liaison systems and monthly full-team meetings to streamline operations, communications, and grow executive team engagement.
- Manage crises and interpersonal conflicts across a large executive team, maintaining project continuity and team morale during high-pressure periods.
- Oversee \$30k+ annual budget, optimizing resource allocation across events, marketing, and partnerships to maximize member experience and return on sponsorship.

## AWARDS AND ACCOLADES

- 1<sup>st</sup> Place – PBSN x BCG Connect Conference 2025, 1<sup>st</sup> Place – WFN x TD Pitch the Future 2023 (technology integration), 2<sup>nd</sup> Place – PBSN x Oliver Wyman Catalyze Case Competition 2024 (PMI).
- Finalist – WFN x Balsamiq Product Design Sprint 2024.

## KEY SKILLS AND INTERESTS

HARD SKILLS: Python, Figma, Jira, SQL, Tableau, Confluence, Excel, Agile, Notion, Visio, Java, Linux, HTML, R, Microsoft 365.

INTERESTS: Tech Trends, Public Speaking, Psychology, Women in STEM/Business, UI/UX, Art, Data Analytics, Guitar, Film.