



# CAROLINE THOMSON

FULL STACK WEB DEVELOPER

## Profile

I am a full stack web developer with a passion to create applications that are not only visually appealing, but also create a positive impact for users and businesses alike, by optimising productivity. With excellent communication skills, high attention to detail, complex problem solving skills, and a willingness to learn, I believe I would be a great candidate for any employer willing to give me a chance to prove myself.

## WORK HISTORY

### ADMINISTRATION / OFFICE MANAGER

Eichler Earthmovers Pty Ltd

#### 2021 - Present

- General administrative tasks and support to the team
- Create, implement and maintenance of Excel spreadsheets for record keeping and tracking using formulas and macros
- Upkeep and maintenance of company website
- Creation of a job tracking web application for employees to record times and tasks spent on jobs, equipment tracking and project progression

### AUTOCAD DRAFTER

A Class Joinery (Contractor)

#### 2020 - 2022

- Create detailed production shop drawings for residential and commercial projects using AutoCAD
- Quotation and invoicing
- Designing & client liason

## CONTACT

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## EDUCATION

### UNIVERSITY OF ADELAIDE

Full Stack Web Development Bootcamp  
**2022**

## SKILLS

- HTML, CSS, Git
- JavaScript, jQuery
- Bootstrap
- React, React-Bootstrap
- MySQL, NoSQL, Apollo GraphQL
- Node.js, Express.js, Handlebars.js
- APIs (Web, 3rd Party & Server)
- Python (limited)
- C++ (limited)



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## ADDITIONAL WORK HISTORY

### **MICROVELLUM DRAFTER & PROGRAMMER**

Emilia Jane Kitchens Pty Ltd

**2019 - 2020**

- Create detailed production shop drawings for residential and commercial projects using AutoCAD
- Quotation and invoicing
- Designing & customer liason

### **BUSINESS SYSTEMS ADMINISTRATOR**

Emilia Jane Kitchens Pty Ltd

**2017 - 2019**

- Management, implementation, maintenance and troubleshooting of Empower scheduling software
- Train employees to use Empower scheduling software
- Liase with developers on software ideas and improvements
- Creation of interactive selections form for consultant and client use

### **SELECTIONS CONSULTANT**

Kookaburra Homes Pty Ltd

**2016 - 2017**

- Scheduling and hosting meetings with clients to design their new home
- Liaise with sales, pre construction, estimating, construction teams and suppliers

### **SITE ADMINISTRATOR**

Piacentini & Son - Ravensthorpe Nickel Mine

**2013 - 2015**

- Data entry, database management and reporting