

Big Enterprise Corp.
10111 Fancy Corporate Place
Washington, DC, 20001

September, 21 2016

To Whom It May Concern;

This letter is to confirm that Mr. Joseph Public is a person of good character and a reliable employee. Mr. Public has worked for past five years hear at the Big Enterprise Corp as a delivery truck driver. He is dependable and hard working. In all the time he has been working for us he has never gotten a a parking or driving violation and has an excellent safety record. I am very pleased to have Mr. Public as an employee.

Sincerely,

E. Bignow

E. Bignow
Distribution Supervisor