

# CAROLYN ROSE MCKENZIE

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## BAR ADMISSIONS

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- Admitted to New York State Bar (2018)

## EDUCATION

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### **Juris Doctorate**, Vanderbilt University Law School (2017)

- Graduated *cum laude* and participated in Journal of Transnational Law, Moot Court Board, and Mentor Program

### **Bachelor of Arts**, University of Kentucky (2014)

- Double majored in International Studies (focus on Middle East and North Africa) and Spanish
- Graduated *summa cum laude* and participated in Honors Program and Habitat for Humanity
- Received full-tuition scholarship; also received Benjamin A. Gilman International Scholarship and Honors Program Kate Johnson scholarship for study abroad semester in Valparaíso, Chile

## PROFESSIONAL EXPERIENCE

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### **Attorney Editor II**, Thomson Reuters (Remote)

December 2021–March 2025

- Identified caselaw and headnote attributes, *e.g.*, causes of action, narrow legal issue, and governing law, for Westlaw Precision; answered questions regarding attributes from group of — at times —75+ attorneys as member of Revisor of the Day team; Squad Leader for Antitrust and Securities Litigation team; also compiled and disseminated weekly guidance to department; moderated and presented during Precision's bi-monthly training forums; conducted one-on-one training for independent contractors; answered technical questions regarding internal software; participated in company wide 2022 Diversity & Inclusion Mentorship Program

### **Associate**, Skadden, Arps, Slate, Meagher & Flom (New York, NY)

September 2017–April 2020

- Litigated cases filed in S.D.N.Y., C.D. Cal., New York and Connecticut state courts, and JAMS: tasks included drafting complaints, motions, and cross-examination outlines; conducting legal research; reviewing, negotiating, and producing discovery; organizing discovery for offensive and defensive strategies; preparing privilege logs; conducting due diligence on expert witnesses; preparing parties and witnesses for their testimony; and appearing in court as lead counsel for *pro bono* housing case; drafted materials for Practising Law Institute CLE course on arbitration law

### **Summer Associate**, Skadden, Arps, Slate, Meagher & Flom (New York, NY)

May 2016–July 2016

- Conducted legal research, conducted due diligence on arbitration panel members, and drafted client interview memorandums as part of case evaluation for international arbitration cases; participated in Litigation training program involving preliminary injunction matter; represented client *pro bono* for unemployment benefits hearing and successfully secured benefits

### **Legal Intern**, Bridgestone, Inc. (Nashville, TN)

May 2015–July 2015

- Conducted legal research on advertising laws and commercial contract matters; reviewed sales agreements and summarized key provisions, including liability and indemnification clauses; formatted and edited final sales agreement; screened internal employee complaints for merit

### **Research Assistant**, Professor O' Hara O'Connor, Vanderbilt University Law School (Nashville, TN)

May 2015–July 2015

- Reviewed and coded employment law cases, *e.g.*, NLRA and LMRA disputes, involving arbitration awards to determine patterns of award affirmation, reversal, or dismissal

### **Intern and Law Clerk**, Lexington-Fayette Urban County Human Rights Commission (Lexington, KY)

May 2013–July 2013 and January 2014–July 2014

- Investigated allegations of discrimination in housing, employment, and public accommodations: tasks included conducting client intake; drafting formal charges and final investigative reports; interviewing witnesses; serving requests for information; conducting on-site visits; mediation

## PROFESSIONAL CERTIFICATES

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**Coursera** (2025): Effective Compliance Programs (Univ. of Pennsylvania), Privacy Law and Data Protection (Univ. of Pennsylvania), Employment Law: The Gig Economy (Univ. of Pennsylvania)