

Attendance Policy

Students are expected to attend each scheduled class meeting, to be on time, and to be prepared for each class session. When you miss class, you miss important information. If you are absent, you are responsible for learning material covered in class. The University attendance policy specifies that students may miss up to 3 class meetings (10% of class time) without penalty. The 4th absence will result in a grade penalty of one letter grade. If you are absent when an assignment is due, you must have submitted the assignment prior to the due date to receive credit.