Marielys Cartagena

cartagenam99@gmail.com | (607) 302-0357 | Orlando, FL

SUMMARY

Seeking an Apprentice Engineer role, bringing 3 years of experience in customer service, operational efficiency, and inventory management. Have been learning coding languages for two years and working to become a software engineer.

TECHNOLOGIES

Tech Stack Includes

- HTML, SQL, Excel, Python

Tools Include

- Git, GitHub, Slack, Canva, Tableau, RStudio, Kaggle.

CERTIFICATIONS

Google Data Analytics Professional Certificate
NY Teaching Certification Grades 1st-8th

WORK EXPERIENCE

MAA Robinson   Orlando, FL
Leasing Consultant   Feb 2023 - Aug 2023

- Utilized property management software and CRM systems to effectively streamline leasing processes, enhancing operational efficiency.
- Surpassed leasing targets, thereby playing a pivotal role in maintaining high occupancy rates.
- Delivered exceptional customer service, ensuring positive tenant experiences and fostering long-term tenant relationships.

Enjoy Technologies   Orlando, FL
Mobile Sales Expert   Jan 2022 - Sep 2022

- Assisted customers with the delivery and set up of products, ensuring a high level of user satisfaction.
- Offered comprehensive solutions including upgrades and new service lines, enhancing user experience and meeting client needs.
- Handled inventory management and vehicle maintenance tasks, ensuring smooth day-to-day operations.

AT&T   Buffalo, NY
Sales Consultant   Feb 2020 - Jan 2022

- Developed personalized mobile communication and entertainment solutions to elevate customer experience.
- Oversaw inventory management to ensure optimal stock levels and minimize discrepancies.
- Maintained financial accuracy by ensuring cash drawers were consistently balanced and accounted for.

EDUCATION

Buffalo State College   Buffalo, NY
Bachelor of Science, Education   Feb 2021

SKILLS

Sales Force Experience • Customer Service • Commission Based Sales • Collaboration • Communication • Programming • Equity • Inclusivity