

Marielys Cartagena

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SUMMARY

Seeking an Apprentice Engineer role, bringing 3 years of experience in customer service, operational efficiency, and inventory management. Have been learning coding languages for two years and working to become a software engineer.

CERTIFICATIONS

NY Teaching Certification Grades 1st-8th
Google Data Analytics Professional Certificate

WORK EXPERIENCE

MAA Robinson

Orlando, FL

Leasing Consultant

Feb 2023 - Aug 2023

- Utilized property management software and CRM systems to effectively streamline leasing processes, enhancing operational efficiency.
- Surpassed leasing targets, thereby playing a pivotal role in maintaining high occupancy rates.
- Delivered exceptional customer service, ensuring positive tenant experiences and fostering long-term tenant relationships.

Enjoy Technologies

Orlando, FL

Mobile Sales Expert

Jan 2022 - Sep 2022

- Assisted customers with the delivery and set up of products, ensuring a high level of user satisfaction.
- Offered comprehensive solutions including upgrades and new service lines, enhancing user experience and meeting client needs.
- Handled inventory management and vehicle maintenance tasks, ensuring smooth day-to-day operations.

AT&T

Buffalo, NY

Sales Consultant

Feb 2020 - Jan 2022

- Developed personalized mobile communication and entertainment solutions to elevate customer experience.
- Oversaw inventory management to ensure optimal stock levels and minimize discrepancies.
- Maintained financial accuracy by ensuring cash drawers were consistently balanced and accounted for.

EDUCATION

Corning Community College
AS degree, Education

Corning, NY
May 2019

Buffalo State College
Bachelor of Science, Education

Buffalo, NY
Feb 2021

SKILLS

Sales Force Experience • Customer Service • Commission Based Sales • SQL • Excel • Python