

# Christopher Carter

## Details

Richmond  
United States  
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## Skills

Project Management Skills  
General Management  
Problem Solving Skills  
Business Development Strategies  
Self-Initiative  
Multitasking Skills  
Time Management Skills  
Interpersonal Communication Skills

## Profile

Proactive and innovation driven leader bringing wide industry experience in logistics and warehouse operations. Results oriented with a proven track record of team collaboration, improving workforce efficiency, and driving innovation.

## Employment History

### Logistics Analyst, Premium Distributors of Virginia, LLC

JANUARY 2021 – APRIL 2021

- Complete daily routing and truck diagramming activities in most efficient and effective manner
- Utilize business intelligence tools to identify opportunities for improvement in driver productivity and route efficiency
- Monitor route performance through analysis of data from on board computer systems
- Give daily feedback to local management of safety issues, compliance problems, under performing drivers, customer issues, etc.

### Inventory Coordinator, Premium Distributors of Virginia, LLC, Richmond

MARCH 2019 – JANUARY 2021

- Track, audit, and report on-hand inventory movements, date changes, product defects, and waste.
- Negate product loss and ensure proper product delivery to aid operation KPIs.
- Coach on proper use of RF scanner tools, check-in processes, and reduction of waste procedures.
- Data correction, scrubbing, and filtering to aid our leadership team using a suite of applications ie: MS Suite, Compleo, Cognos Analytics, PowerBI, and AS400
- *Completion of LEAP leadership training 1 & 2.*
- *Member of national waste reduction team to create standardization of waste prevention procedures across RBD.*
- *Shadowed positions of day/night supervisors, receiving, delivery, logistics analyst, and inside sales team.*

### Maintenance, Premium Distributors of Virginia, LLC, Richmond

JULY 2017 – MARCH 2019

- Assist inventory physical count, receiving, and inventory replenishment tasks.
- Responsible for site waste, grounds keeping, facility cleanliness, and development.
- Maintained jacks and other battery operated equipment preventative maintenance.
- Maintained proper OSHA forklift, pallet rider, and scissor lift certifications.

### Quality Control, Loveland Distributing Co., Richmond

APRIL 2017 – JULY 2017

- Checked completed orders for accuracy and reported mistakes to the designated picker for correction.
- Responsible for reconciliation of all truck loads at the end of shift to ensure accurate completion.

### Order Selector, Loveland Distributing Co., Richmond

MARCH 2017 – APRIL 2017

- Maintained company warehouse procedures for proper order fulfillment.
- Met or exceeded daily order requirements and accuracy while minimizing breakage.

## Education

### High School Diploma, Varina High School, Richmond

JUNE 2016

- Honor roll
- DECA Member: District 1st place in the topic of *Finance and Accounting*
- Key Club Member: Assisting and hosting local community events

