

Casey Latimere Kreicar

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Skills

Website Design	HTML5, CSS3
Operating Systems	GNU/Linux (Debian 12), Microsoft (Windows 11), Apple (macOS Ventura)
Networking/Administrative	HTTP server (Apache2), IPv4, TCP/IP, CLI, SSH, RDP, VNC
Programming Languages	Python

Work Experience

Virginia Commonwealth University Health Sciences Library - Richmond, Virginia **August 2021 - August 2023**

Sunday Library Associate (Information/reference/access services)

- Provide reference services to patrons, opening library duties, process physical resources/equipment for loan
- Experience with ExLibris's Alma & Primo Integrated Library System (ILS) (fulfillment, data analytics, user management)
- Knowledge of advanced inquiry for information databases (using boolean operators), Knowledge of APA 7 citation

Virginia Commonwealth University James Cabell Branch Library - Richmond, Virginia **July 2022 - May 2023**

Computer Operations Technician

- Maintain/update public use computers (familiarity with EnvisionWare, DeepFreeze, MDT, Ghost enterprise software)
- Resolve staff/faculty/public hardware and software issues via ticketing system (libanswers & cherwell)
- Utilize task management software (Asana) to complete projects/collaborate with desktop support team

Chesterfield County Public Schools - Chesterfield, Virginia **November 2016 - September 2017**

Substitute Teacher (at various locations and various teaching positions)

- Aid Students in understanding subject material, lead students through the learning process to accomplish objectives
- Implement the established schedules and procedures specific to the school and assigned classroom
- Teach lesson plan as outlined from materials received and perform all duties assigned by the absent teacher

Junior Discovery Georgetown University - Washington D. C. **June 2017 - August 2017**

Resident Counselor (college preparation summer camp for middle school aged children)

- Supervise and participate with students through the summer college preparation curriculum in classes and events
- Experience working with international students, serving as a leader and role model to middle school aged groups

Blue Ridge Community College - Weyers Cave, Virginia **August 2014 - December 2014**

I.T. Help Desk Tier 1 Assistant (internship/work-study position)

- Assisted in the resolution of faculty help desk tickets via shadowing an I.T. administrator help desk tier I employee
- Installed hardware, wiped hard drives, upgraded classroom equipment (projectors, speakers, displays)
- Inventoried incoming computer equipment, assembled student use workstations/public access computers throughout campus

The Home Depot - Colonial Heights & Harrisonburg, Virginia **March 2013 - May 2017**

M.E.A. Merchandising Execution Associate and Store Sales Associate

- Assisted customers with product selection and used an inventory database system to help customers locate products
- Trained new associates on specific job responsibilities for each department located within the store

Education

Old Dominion University - Norfolk, Virginia **August 2021 - August 2023**

Master of Library and Information Studies

Virginia Commonwealth University - Richmond, Virginia **August 2017 - May 2021**

Bachelor of Arts in Homeland Security and Emergency Preparedness

Blue Ridge Community College - Weyers Cave, Virginia **August 2014 - May 2016**

Associate of Arts & Sciences in College/University Transfer

References

- Stephen Barkley; *former employer VCU Libraries* - (804) 828 -1705 /// srbarkley@vcu.edu
- Thomas McNulty; *former employer VCU Libraries* - (804) 827 - 3626 /// tmcnulty@vcu.edu
- Timothy Siegal; *former internship supervisor VCU Libraries* - (804) 827 - 3559 /// tjsiegal@vcu.edu
- Christopher Whyte; *former professor VCU* - (571) 338 - 0442 /// cewhyte@vcu.edu
- Candice Benjes-Small; *former graduate professor College of William and Mary* - (757) 221-3068 /// cbsmall@wm.edu

Relevant Coursework/Certifications

- ITE 120: Principles of Information Systems - Fundamentals of computer information systems, overview of software and hardware, utilize a hands-on component for spreadsheets, databases, and web design applications
- CSMC 210: Computers and Programming - Introduction to object-oriented programming using Python3, structured programming logic and design techniques, critical thinking and problem-solving skills, flowcharting, pseudocode
- HSEP 314: Cyber Security Policy - Legal and policy issues associated with cyber attacks, exploitation, detection and defense. Introduction to research and developing topics related to security and economic policy
- MATH 101 College Algebra - Basic concepts of algebra, equations, inequalities, basic polynomial, and exponential functions
- MTH 151 Mathematics for the Liberal Arts I - Topics in sets, logic, numeration, geometric systems, computer concepts
- MTH 240: Statistics - Overview of statistics, probability distribution, estimations, correlation and regression analysis
- LIBS 674: Library Management and Leadership - Coursework on issues involving physical spaces, fiscal responsibilities, and personnel management
- LIBS 677: Knowledge Organization and Access - Develop the ability to apply the principles of classifying and cataloging
- American Red Cross Training Services Certificate: Adult First Aid/CPR/AED 5/27/2022 - 5/27/2024 (nation's best CPR)
- FEMA Emergency Management Institute Certifications: IS-00075, IS-00100.c, IS-00230.d, IS-00700.b, IS-00102.c, IS-00200.hca, IS-00454, IS-00800.c, IS-00860.c FEMA ID: 0004238519